Clyst Honiton Parish Council Meeting 21st October 2026

To: all Members of Clyst Honiton Parish Council
For information: County and District Ward Members, press and public.
Issue date: Wednesday 14th October 2026

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting **of Clyst Honiton Parish Council** on **Wednesday 21st October 2026 at 7.00pm,** to be held in the Black Horse Inn meeting room, for the purpose of transacting the business on the following agenda.
Rob Martin - Clerk to Clyst Honiton Parish Council

Agenda No.	Agenda Item	Target Times pm
PUBLIC SESSION	Before the start of council business, members of the public have the opportunity to discuss their concerns about items on the agenda or matters of council business they want to raise. This session will be restricted to a maximum of 10 minutes, with a maximum of 3 minutes per speaker.	**7.00**
27/060	**APOLOGIES** To receive apologies for absence.	**7.10**
27/061	**DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)** To receive declarations of interest in items on the agenda	
27/062	**MINUTES** To approve, as a correct record, the minutes of the Parish Council meeting held on 24th June 2026.	**7.20**
27/063	**COUNCILLOR COOPTION** To consider co-option applications by Chloe Staddon & Oliver Boatwright.	
27/064	**CLERK'S REPORT & CORRESPONDENCE** To receive a report from the clerk on activities undertaken since the last meeting and to review the attached Action List.	**7.25**
27/065	**PLANNING ITEMS**	**7.30**

Reference	Location	Proposal
26/1843/OUT	Playing Field, Clyst Honiton, EX5	Outline application for the construction of a modular building as a community meeting facility in Clyst Honiton Playing Field with all matters reserved

27/066	**PLANNING LEGISLATION CHANGES** To consider the position of the parish council following the recent legislative changes to planning legislation. • A new National Planning Policy Framework (NPPF) was introduced in August 2026 • Attached training screens provided by Angharad Williams formerly Planning Manager at MDDC on effects of the Planning & Infrastructure Bill 2026, mainly resulting in: • A defined scheme of delegation to be applied to Planning Committees with: Faster approvals	

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	New mandatory and higher housing numbers More delegation to officers No district councillor call-ins Fewer applications being taken to Development Control/Planning Committee • Changes in the BNG requirements • Significant streamlining of the Appeals process	
27/067	**DATA AUDIT** In order to be able to comply with Data Protection legislation, to adopt the attached data audit document.	**7.40**
27/068	**NO-MOW MAY** Following a request by a resident to consider following a no-mow May for the playing field.	**7.45**
27/069	**PAVILION** To consider how to manage any negative responses to the planning application currently being considered by East Devon District Council	**7.50**
27/070	**PLAY EQUIPMENT** a) To consider any further action to be taken in order to ensure public safety in relation to the lack of security around the faulty roundabout. b) To consider further maintenance tasks necessary to ensure the safety of the parish council play equipment.	**7.55**
27/071	**EXETER INN** To note the current position relating to the status of the outstanding planning application for the former Exeter Inn site.	**8.00**
27/072	**LAYBY** To consider further action to be taken to attempt to reduce or stop overnight sleeping in the layby.	**8.05**
27/073	**HOME FARM** To consider the latest position on the changed roadblock arrangement for the Home Park site and what still needs to be done to make good the damage done by DCC contractors.	**8.10**
27/074	**2027-2028 BUDGET, PRECEPT AND RESERVES** a) To consider the attached draft budget analysis for the upcoming year and to give guidance on what changes will be necessary before a precept can be decided upon. b) To agree the changes to reserves policy.	**8.15**
27/075	**PLAYING FIELD TRUST** To consider the next steps in transferring the ownership of the playing field from the parish council to a new Charitable Incorporated Organisation (CIO).	**8.20**
27/076	**VILLAGE MAINTENANCE** To hear a report from Cllr. Muir on his work in the parish since the last meeting and to consider any further matters to be addressed.	**8.25**
27/077	**PAYMENT AUTHORISATION**	

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	To agree the online payment authorisation process now that Lloyds Bank has set up the signatories properly.	
27/078	**EFFECTIVENESS OF INTERNAL AUDIT** To adopt the attached report on the effectiveness of the Internal Auditor and confirm the continuation of the contract.	**8.35**
27/079	**BANK RECONCILIATION** To receive and note the Bank Reconciliation for 30th September 2026.	**8.40**
27/080	**RECEIPTS & PAYMENTS COMPARED WITH BUDGET** To receive and note the statement of receipts and payments compared with budget for the period between 1st April and 30th September 2026.	**8.45**
27/081	**RECEIPTS & PAYMENTS SCHEDULE** To approve the payment of the invoices on the schedule below for the period since the last meeting:	**8.50**

RECEIPTS

Receipt from	Services	Amount £	Method
2026/2027			
East Devon DC	Precept	9,000.00	BGC
Lloyds Bank	Interest – PC Instant Access	17.13	BGC
Lloyds Bank	Interest – CA Instant Access	6.94	BGC

PAYMENTS

Payment to	Services	Month or Reference	Amount £	Payment No.
2026/2027				
Countrywide GM	Grass Cutting	Sept 2026	134.45	2627-18
RJ Martin	Salary	Oct 2026	892.16	2627-18
HMRC	Tax Deduction	Oct 2026	216.40	2627-18
HMRC	NI	Oct 2026	99.83	2627-18
The Black Horse	Room Hire	16 Sept 2026	9.40	Card
Adobe	Adobe Professional	Oct 2026	19.97	Card
Simon A Martin	Payroll Services	Oct 2026	8.00	DD

27/082	**COUNCILLOR REPORTS** To receive a report from the chairman and to consider matters from councillors for inclusion on the agendas for future meetings	**8.55**
27/083	**DATE OF NEXT MEETING** The next scheduled meeting (AGM) is on **Wednesday 18th November 2026** and will be held in the Black Horse meeting room starting at 7pm	
27/084	**PARISH COUNCIL MEETING CLOSURE**	**9.00**

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