

Clyst Honiton Parish Council



There was a meeting of Clyst Honiton Parish Council on Wednesday 22nd April 2026 at 8.15pm held in the Black Horse Inn Meeting Room

Members Present: Parish Councillors Sean Wheeldon (Chairman); Mike Muir; Grant Harrison; Chris Jenkins.

Also Present: District Councillors Eleanor Rylance and Todd Olive. Andy Wood (EDDC) – relating to the Public Session below only.

In attendance: Rob Martin, Clerk

No members of the general public.

MINUTES

PUBLIC SESSION	
The Annual Parish Meeting 2026 had taken place prior to this meeting and the issue of the lack of communication by East Devon District Council was discussed in detail then. The district council representatives undertook to provide more support to the parish council to counter the effects on the parish council.	
26/124	APOLOGIES Apologies for absence had been received from Cllr. Collier.
26/125	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) No declarations of interest in items on the agenda were made.
26/126	MINUTES The chairman believed that changes were required to the minutes of the Parish Council meeting held on 18 th March 2026 and that these would be dealt with in time for the next meeting.
26/127	CLERK'S REPORT & CORRESPONDENCE The clerk reported on activities undertaken since the last meeting as follows: • Following the Land Register enquiry it was confirmed that the piece of land next to the Playing Field is registered to Chris Rudge • He had spent considerable time tidying up the website which had exposed a problem with the People's links which had now been resolved. • The Internal Audit papers had been submitted before his leave and a Teams meeting had been arranged with the auditor for 29th April 2026. There were items on this meeting's agenda to be agreed before that date. • He had looked at the policy documents shown on the website and believed they needed to be reviewed. It was agreed that he would review a small number at a time and present them to the council each month. • The Aims & Objectives document was now on the website.

	• He had received no response from either the police or Community Highways Officer on the matter of identifying the culprit for the RTA damage to the planter and sign. This would be chased once more. • The Resident's Parking Scheme proposal had been submitted and passed to the appropriate officer at Devon County Highways by County Cllr. Gent. Further progress would be pursued following this meeting. • There had been no progress on the pre-app submission for the Community Facility following the notification of a planner to progress the matter. The clerk would draw together an outline planning application to try and move the matter forward.	
26/128	PLANNING ITEMS	
Reference	Location	Proposal
26/0535/MFUL	Land North of Rockbeare	Change of use from agricultural land to suitable alternative natural greenspace (SANGS) including paths, footbridges and landscaping with associated infrastructure. Decision: Neutral
26/0459/PVJ	Unit 3, Spitfire Avenue, Skypark, Clyst Honiton, EX5 2FR	Prior approval for the installation of a solar PV system on the roof of the existing Stovax building at Exeter Skypark. Decision: Support
26/0708/PDQ	Axehayes Farm Clyst St Mary	Prior approval (class Q) for a change of use of 1no. agricultural barn to 4no. dwellinghouses (use class C3). Decision: To object as the application does not attempt to comply with the Clyst Honiton Neighbourhood Plan.
	Power Used Town & Country Planning Act 1990; Localism Act 2011	Risks Assessed None
	Resulting Tasks & Owner Clerk – notify EDDC	Deadline for Action 3 weeks from notification date
	Financial Implications None	Equalities Impact None
26/129	PLAY EQUIPMENT Cllr. Jenkins reported on the attempts he had made to obtain three quotations for a roundabout. All three (Rhino Play, Outdoor Scenes, & Creative Play) had attended and two had provided a quotation, the third would do so shortly. He had experienced a wish to provide a fully accessible piece of equipment but had been told by the first two that the entrance and footpath in the field meant that was not practical for wheelchair users. The third had, however, indicated this would be possible. He would look to prepare a report before the next meeting to guide the parish council's considerations for this.	
	Power Used Local Government (Miscellaneous Provisions) Act 1976, s.19	Risks Assessed Potential for land to be too sloping, advice from potential installers being taken
	Resulting Tasks & Owner	Deadline for Action



	Cllrs. Jenkins and Muir to liaise with installers and to gather quotations. Clerk to write report for April meeting	30 April 2026
	Financial Implications £14,235 in reserve for provision of play equipment.	Equalities Impact The roundabout is to provide an item for children of all ages Attempting to provide a roundabout for wheelchair participants. considered but not implemented due to access difficulties to whole playing field
26/130	ROAD TRAFFIC ACCIDENT See under the clerk's report above.	
	Power Used Highways Act 1980	Risks Assessed Not being refunded for damage
	Resulting Tasks & Owner Clerk – contact highways to find out details of repair costs Contact police to identify culprit	Deadline for Action 22 May 2026
	Financial Implications Potential £400 to replace planter	Equalities Impact None identified
26/131	VILLAGE MAINTENANCE Cllr. Muir reported on his work in the parish since the last meeting as follows, he had: - Carried out the weekly visual checks on the play equipment. - Checked the bolts and fittings and replaced the missing screws highlighted in the ROSPA report. - Removed the remains of the destroyed planter. - Replaced the trellis behind the bus stop. - Obtained compost for the Boats and Memorial Garden. - Cut the grass in front of the Duke of York (x2), the bus stop opposite the Exeter Inn (x2), around the pumping station and around the wishing well (x2). - Cleared the pathways at these locations and trimmed the hedge. - Cut the field hedge and cleared up afterwards.	
	Power Used Open Spaces Act 1906	Risks Assessed Village becoming unkempt and overgrown with no planting
	Resulting Tasks & Owner Cllr. Muir – continue inspections and maintenance of village.	Deadline for Action 22 May 2026
	Financial Implications None	Equalities Impact DCC has responsibility to all of the community, including those who are less able
26/132	ASSETS REGISTER 31st MARCH 2026 The presented Asset Register in preparation for the Insurance Review due in June 2026 was adopted .	



26/133	2025/2026 BANK RECONCILIATION The attached bank reconciliation report of 31 st March 2026 was adopted .
26/134	2025/2026 FINAL ACCOUNTS BUDGET MONITOR The report comparing the financial outturn with the revised budget was noted .
26/135	2025/2026 RECEIPTS AND PAYMENTS ACCOUNT The Statement of Accounts for the 2025/2026 financial year were adopted .
26/136	2025/26 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) The draft AGAR which will be subject to the Internal Audit inspection with the final version to be adopted at the 20 May 2026 AGM meeting was noted .
26/137	RECEIPTS & PAYMENTS SCHEDULE On a proposal by Cllr. Wheeldon, seconded by Cllr. Harrison, it was Resolved to approve the payment of the invoices on the schedule below for the period since the last meeting:

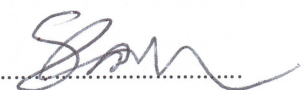
RECEIPTS

Receipt from	Services	Amount £
2025/2026		
HMRC	VAT Refund	639.58

PAYMENTS

Payment to	Services	Month or Reference	Amount £
2025/2026			
The Black Horse	Meeting Venue	18 March 2026	18.00
DALC	Training Session	Chris Jenkins	48.00
Amazon	Stationery	Paper & Toner	56.49
2026/2027			
RJ Martin	Salary	April 2026	864.47
HMRC	Tax Deduction	April 2026	209.60
HMRC	NI	April 2026	94.66
Countrywide GM	Grass Cutting	April 2026	129.71
DALC	Subscription 2026-2027		146.06
SLCC	Subscription 2026-2027	Shared with Lapford	253.00
Land Registry Online	Land next to Field	Chris Rudge	59.85
Adobe	Adobe Professional	March 2026	19.97

	Power Used Local Government Act 1972	Risks Assessed Not making payment of amounts due
	Resulting Tasks & Owner Clerk – ensure payments are made	Deadline for Action asap
	Financial Implications Each payment has a budget	Equalities Impact Nothing particular



26/138	COUNCILLOR REPORTS No further reports were made.
26/139	DATE OF NEXT MEETING The next scheduled meeting (AGM) is on Wednesday 20th May 2026 and will be held in the Black Horse meeting room starting at 7pm
26/140	PARISH COUNCIL MEETING CLOSURE The meeting closed at 9.00pm.

Signed:.....

Date:.....