

Clyst Honiton Parish Council Meeting 8th October 2025

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Wednesday 1st October 2025

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 8th October 2025 at 7.00pm**, to be held in the Black Horse Inn meeting room, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

Agenda No.	Agenda Item	Target Times pm
PUBLIC SESSION		
Before the start of council business, members of the public have the opportunity to discuss their concerns about items on the agenda or matters of council business they want to raise.		7.00
This session will be restricted to a maximum of 10 minutes, with a maximum of 3 minutes per speaker.		
26/46	APOLOGIES To receive apologies for absence.	7.10
26/47	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda	
26/48	MINUTES To approve, as a correct record, the minutes of the Annual Parish Council meeting held on 14 th May 2025.	
26/49	CLERK'S REPORT To receive a report from the clerk on activities undertaken since the last meeting and to review the attached Action List.	7.20
26/50	PLANNING APPLICATIONS To consider the following Planning Applications and to agree comments:	

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Reference	Location	Proposal
25/1802/PDQ	Axehayes Farm Clyst St Mary EX5 1DP	Prior approval (Class Q) for change of use from agricultural building to 4 no. dwelling houses (Use Class C3).
<p>The presumption is that this development can proceed without requiring planning permission unless we object on grounds of:</p> <ul style="list-style-type: none"> a) transport and highways impacts of the development, b) noise impacts of the development, c) contamination risks on the site, d) flooding risks on the site, e) whether the location or siting of the building makes it otherwise impractical or undesirable for the building to change from agricultural use to a use falling within Class C3 (dwellinghouses) of the Schedule to the Use Classes Order, f) the design or external appearance of the building g) the provision of adequate natural light in all habitable rooms of the dwellinghouses. 		

- 26/51 PARISH ONLINE WEBSITE & EMAILS 7.30**
To decide on the implementation date for the new website and how the emails are to be used.
- 26/52 NEIGHBOURHOOD DEVELOPMENT ORDER**
To discuss whether to draw a line on the NDO and to reutilise the funds set aside for it for other work.
- 26/53 LIBRARY BOX 7.40**
To consider the two quotations received for the construction of a library box.
The two quotations are:
a) Julian Clarke - £490
b) Mr. Harrison - £400
- 26/54 VILLAGE MAINTENANCE 7.45**
To hear a report from Cllr. Muir on his work in the parish since the last meeting and to consider any further matters to be addressed.
- 26/55 FORTHCOMING PROJECTS 8.00**
To discuss the possibility of having three projects for the parish council to present to the community for its views on what the priorities should be.
- 26/56 CLYST HONITON PLAYING FIELD 8.15**

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- a) To consider whether to set up a charitable trust to take ownership of and maintain the playing field.
- a) To consider the action necessary and costs of:
 - Replacing the safety bark
 - Installing something in place of the zipwire
 - Checking the zipwire tower
 - Other maintenance requirements
 - Providing disabled access to the playing field
 - Terms for the use of Playing Field
 - Use by Volunteer Organisations and Risk Assessments
 - Routine Checks more formalised

26/57 **POTENTIAL FOR COMMUNITY HALL ON PLAYING FIELD** 8.20

To consider whether the original community facility idea of providing it on the playing field should be revisited.

26/58 **ROAD TRAFFIC ORDER FOR HOME FARM DEVELOPMENT**

To discuss the effectiveness of the current situation.

26/59 **2025/2026 BANK RECONCILIATION AND BUDGET MONITORING REPORT** 8.30

To adopt the attached bank reconciliation report of 30th September 2025 and note the budget monitor analysis at that date.

26/60 **2026/2027 BUDGET & PRECEPT**

To consider the attached budget analysis and discuss the detail in order to be able to set the precept for the next year.

26/61 **RECEIPTS & PAYMENTS SCHEDULE** 8.45

To approve the payment of the invoices on the schedule below for the period since the last meeting:

PAYMENTS

Payment to	Services	Month or Reference	Amount £	Payment No.
2025/2026				
RJ Martin	Salary	July 2025	838.28	2526-09
HMRC	Tax Deduction	July 2025	203.20	2526-09
HMRC	NI	July 2025	89.77	2526-09
DCC Pensions	Retainer Payment	July 2025	7.77	DD
RJ Martin	Salary	Aug 2025	838.28	2526-12
HMRC	Tax Deduction	Aug 2025	203.20	2526-12
HMRC	NI	Aug 2025	89.77	2526-12

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DCC Pensions	Retainer Payment	Aug 2025	7.77	DD
RJ Martin	Salary	Sept 2025	995.62	2526-14
HMRC	Tax Deduction	Sept 2025	242.40	2526-14
HMRC	NI	Sept 2025	119.25	2526-14
DCC Pensions	Retainer Payment	Sept 2025	7.77	DD
Countrywide GM	Grass Cutting	June 2025	129.71	2526-10
Countrywide GM	Grass Cutting	July 2025	129.71	2526-13
Countrywide GM	Grass Cutting	Aug 2025	129.71	2526-15
Countrywide GM	Grass Cutting	Sept 2025	129.71	2526-16
S. Wheeldon	Flowers for Sue	Dunstons	45.00	2526-16
RGB Supplies	Bark	Play Area	742.97	2526-16
Exe Squared	Hosting Balance	0779	12.00	2526-16
Simon A Martin	Payroll	July 2025	8.00	DD
Simon A Martin	Payroll	Aug 2025	8.00	DD
Simon A Martin	Payroll	Sept 2025	8.00	DD
Lloyds Bank	Service Charge	July 2025	4.25	DD
Lloyds Bank	Service Charge	Aug 2025	4.25	DD
Lloyds Bank	Service Charge	Sept 2025	4.25	DD
Adobe	Adobe Professional	July 2025	19.97	Card
Adobe	Adobe Professional	Aug 2025	19.97	Card
Adobe	Adobe Professional	Sept 2025	19.97	Card
MNR Mowers	Fuel	Mowers	49.01	2526-11
Parish Online	Website	1 st Year	308.40	2526-11

RECEIPTS

Receipt from	Services	Amount £	Method
2025/2026			
East Devon DC	Precept	9,000.00	BC
Lloyds Bank	Instant Access a/c Interest	48.67	BC
Lloyds Bank	Fixed Term a/c Interest	131.34	BC

26/62

COUNCILLOR REPORTS

8.55

To receive a report from the chairman and to consider matters from councillors for inclusion on the agendas for future meetings

26/63

DATE OF NEXT MEETING

The next scheduled meeting is on **Wednesday 12 November 2025** and will be held in the Black Horse meeting room starting at 7pm

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PARISH COUNCIL MEETING CLOSURE

9.00