

Clyst Honiton Parish Council



There was a meeting of Clyst Honiton Parish Council on Wednesday 16th November 2022 at 7.00pm held in the Black Horse Inn Meeting Room

Members Present: Parish Councillors; Suzanne Hales (Chair); Gary Collier; Grant Harrison; Mike Muir and Sean Wheeldon.

Also Present: County Cllr Henry Gent, County Cllr. Sara Randall Johnson; Janvrin Edbrooke (NP/NDO lead)

In attendance: Rob Martin, Clerk.

1 member of the general public.

MINUTES:

23/069 APOLOGIES

To receive apologies for absence

No apologies had been received.

23/070 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

To receive declarations of interest in items on the agenda

No declarations of Interest had been received.

23/071 MINUTES

On a proposal by the Chairman, it was **Resolved** that the minutes of the meeting held on 19th October 2022 were an accurate record and were signed as such.

23/072 COUNCIL REPORTS

a) To receive the Clerk's Report attached.

The time since the last meeting has resulted the following positions and comments:

1. 2023/2024 Budget & Precept

The budget report below has been done without the benefit of having the tax base data from EDDC yet. This will be sent out soon and the information will feed into discussions.

2. Car Parking in St Michaels Close

This has not yet been discussed with EDDC, but is on the agenda to be done before the next parish council meeting in January 2023

3. VAT Reclaim

The VAT reclaimed before the last meeting has now been paid to Clyst Honiton Parish Council, in full.

4. Defibrillator

I had not progressed this yet, it would become a priority to contact DPD to try and move the project on.

5. Power Allotments Devon

An email had been circulated on this, which is project to locate parcels of land that could be used for green power generation projects.

6. DALC AGM & Conference

I had attended this on behalf of Clyst Honiton PC, mainly to maintain a presence and representation for potential future projects.

7. Household Support Fund

An email had been circulated that outlined the way this money could be accessed from DCC by individuals. The parish council role is to inform local people of its existence.

b) Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order

The following report was received from Janvrin Edbrooke, the Clyst Honiton Parish Council Neighbourhood Plan/NDO lead:

NEIGHBOURHOOD PLAN

Reg 14 Draft NP:

- 1. Accessibility legislation: The PC are still to produce an accessibility statement to include issues that arise in the production of the Neighbourhood Plan.

Recommendation 1: For Council to set a deadline for the production of this statement. **The clerk would produce this by the end of November 2022**

- 2. Draft Plan: JE has completed a Plan check. New legislation: NPPF 2021, PDR, Climate change targets need to be considered in deleting and or altering the policies of the Plan. The Emerging Plan also needs to be considered in deleting or altering the policies and to ascertain the longevity of the policies within the Plan. These alterations and or deletion work will be undertaken by the NP Steering Group.
- 3. The Draft Plan needs to be proofread to ensure it is ready to go out to consultation. This work will be split into Chapters and undertaken by the NP Steering Group.
- 4. The NP Draft is to be finalised by 31st January 2023.
- 5. Once the NP and NDO documents are in final draft the following technical assessments can be done at the same time:
SEA
HRA

Once these reports are received and the NP and NDO are updated Reg 14 consultation can begin.

Recommendation 2: For Council to note, and to note the reactivated role of the NP steering Group

Noted

NEIGHBOURHOOD DEVELOPMENT ORDER

- 1. Technical reports:

As the NDO is similar to a Full planning Application a whole range of reports are required.

The following NDO technical reports have been completed.

Archeology Assessment	Strategic Environmental Assessment Screening
Biodiversity Survey	Historic Team Assessment
Noise Assessment	Topological Survey
Environmental Impact Assessment Screening	
Biodiversity Net Gain Report	Geophysical Survey Report
Preliminary Ecological Appraisal	Cultural Heritage Assessment

The outstanding technical reports are:

Transport Assessment which was commissioned by the Church Commissioners.

Viability Report being undertaken by AECOM (Locality)

Recommendation 3: For council to note

Noted

2. Grant status and new application.

The NDO grant will be used up by its March 2023 deadline. However, there is a financial shortfall so a further grant will be required. An application will be submitted before the end of November and will be completed by the Clerk & JE. This grant will need to be spent by March 31st 2023

Locality fund both monetary grants as well as technical support for Neighbourhood Planning Groups. The NP funding presently does not extend beyond March 31st, 2023. If no further funding is released all expenses for Neighbourhood Plans will have to be met by Parish Council funds. There should be confirmation either way in the new year.

Recommendation 4: For council to agree on a further grant application being made to Locality, and to note grant information.

Noted. The Clerk would work with Janvrin to get the application done.

3. NDO Draft:

Rachel Hogger has drafted the NDO and has compiled a question document providing guidance on what the outstanding information is and where there are still gaps. Her work has been hindered by Janvrin having Covid for most of October. Her work also requires the 2 outstanding reports.

Recommendation 5: For council to note

Noted

4. Link with the NP:

The NDO is a much smaller document than the NP, but it has a lot more supplementary documents. The NDO document needs to be finalised first for Policy SA3 in the Neighbourhood Plan to be completed. Both will go out to Reg 14 consultation together.

Recommendation 6: For council to note

Noted

To clarify matters Janvrin outlined the grant situation dealt with in paragraph 2 above. Of the main grant (£45,170) to support the NDO production there was a total of £9,136 unspent to date and this has to be spent by the end of March 2023. In addition, there are further costs necessary to complete the NDO amounting to £14,000 made up of £4,080 for Architects fees, £3,500 for Policy writing and a further £6,500 estimated for legal fees for the agreement for the delivery of the site.

Locality had identified a grant source available which had a total of £10,536 still available for

this sort of work, although had indicated that because of the amount already given to Clyst Honiton, only around £7,000 could be applied for. It was her intention to apply for this sum which would leave a further £7,000 to be found from the council's earmarked reserve, most of which would be the legal costs required at the delivery end of the project.

c) Village Maintenance

Cllr. Muir reported that:

- He had conducted the usual weekly visual inspection of the play equipment and everything was OK.
- There was damage to the village noticeboard which could be repaired by Jason for £50. The clerk would ensure this was done.
- He wanted the clerk to look at what Plandscape had charged for over the year, as he was concerned payment might have been made for cuts that did not take place.
- He said the new slide needed to be signed off as being satisfactory so that the warranty could be verified. Cllr. Wheeldon would make sure this was done.

d) Other Councillor Reports

There were no other reports.

The Chairman adjourned the meeting to allow the public and district and county councillors to make presentations or ask questions.

23/073 PUBLIC AND OTHER BODIES' SESSION

County Council

County Cllr. Gent reported that the County Council's financial position had become extremely difficult caused partly by the overspends on Adult and Children's Services. In particular, Children's Services had seen an overspend allied to an increasing backlog in needs building up to the extent that the head of that department had just resigned.

He asked about whether the yellow lining at the end of Ship Lane was being progressed and if he could do anything to progress the matter. The clerk would send the email of the parish council request and send it to Cllr. Gent who would arrange to meet on site to try and sort it out.

He wanted to clarify where the sewage was being discharged into the River Clyst and councillors confirmed that discolouration was occurring just downstream from the bridge whereas he believed the discharge was happening slightly further upstream. All would investigate further and come to a conclusion on exactly where they thought this was happening.

The problems causing the discharges were discussed concluding that the increase in the number of dwellings having their sewage directed through the pumping station, the inadequate underground infrastructure allowing stormwater to enter the sewage system and the laissez-faire approach by South-West Water to new development proposals were all contributors. County Cllr. Gent said that the parish council response to planning applications should be sent to the Environment Agency because it had the power to object to planning applications on this subject.

County Cllr. Randall Johnson had circulated a written report and also asked whether councillors knew about what **Social Care** contained. It looked as though, in its Autumn Statement, the Government would increase the potential increase in County Council precepts to 5% or higher to enable balance budgets to be set with the increasing demand for this service.

Cllr. Harrison asked whether the idea of using land on St. Michaels Hill to build laybys to increase available parking was a possibility. County Cllr. Randall Johnson replied saying that it would be a good idea, but not to rely on DCC for funding.

District Council

There were no District councillors present.

Public

There were no questions from the public.

The Chairman reconvened the meeting.

23/074 CLERK’S SALARY NATIONAL SETTLEMENT

On a proposal by the Chairman, it was **Resolved** that the Clerk’s hourly rate from £12.95 to £13.95, with effect from 1st April 2022.

23/075 BANK RECONCILIATION

To approve 31st October 2022 Bank Reconciliation statement.

23/076 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) The statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st October 2022 was received and **Adopted**.
- b) The statement monitoring progress of the spend against available grant for the NDO/NP project was received and **Adopted**.

23/077 RECEIPTS & PAYMENTS SCHEDULE

On a proposal by Cllr. Wheeldon, seconded by Cllr Muir it was **Resolved** to agree the payments in the following schedule.

PAYMENTS

Payment to	Services	Amount £	Payment No.
2022/2023			
Vodafone	Mobile Phone November 2022	10.62	DD
Zoom	Access November 2022	7.19	Card
RJ Martin	Clerk’s Salary November 2022	1,398.92	222316
DCC Pension Fund	Pension Contributions	483.02	222316
HMRC	Tax Deduction	489.19	222316
Plandscape	Grass Cutting Sept 22	97.30	222317
DALC	Seminar – Clerk	42.00	222317

RECEIPTS

Receipt from	Services	Amount £	Method
2022/2023			
HMRC	VAT Refund	937.59	BGC

23/078 2023/2024 BUDGET AND THE PRECEPT

An analysis of a draft budget for the 2023/2024 financial year had been circulated and this was considered at this meeting. A final precept decision did not have to be made until January 2023, but councillors were unanimous that if it was possible to do so, the preference was to leave it unchanged at £16,500.

23/079 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
22/2000/MRES	Land North of Tithebarn Green Phase 3	Reserved Matters Application (access, appearance, landscaping, layout and scale) for construction of 135 dwellings including affordable housing, landscaping and associated site infrastructure. Subsequent application to Outline permission 17/1019/MOUT which was accompanied by an Environmental Statement. The proposal seeks the discharge of conditions 6,7, 9, 11, 12, 13, 20, 21, 23, 24, 25, 28, 36 and 37 of the Outline planning permission Decision: Objection based on the need to improve sewage provision.
22/2199/VAR	Mcbains Antiques Exeter Airport Clyst Honiton Exeter EX5 2BA	Variation of condition 2 (approved plans) of application 16/1578/MFUL (Proposed Industrial unit, roadways, parking and infrastructure) to allow alterations to the roof pitch, elevations and materials Decision: Objection based on the need to improve sewage provision.
22/2270/HRN	Land to the east of Mosshayne Lane Blackhorse Clyst Honiton	Removal of 20.5m section of hedgerow Decision: No comment
22/2422/MRES	Unit 9 Exeter Logistics Park Werstan Road Clyst Honiton Exeter EX5 2GB	Reserved matters application pursuant to the development of Plot DC9 for a 3,948 sqm warehouse unit (Use Class B8) and associated works together with amendments to existing estate road required to facilitate development pursuant to outline planning permission 17/0532/MOUT. The proposal includes the discharge of conditions 6, 7, 8, 9, 10, 12, 15, 16, 18, 19, 21, 24, 26 and 28

		<p>of outline planning permission 17/0532/MOUT</p> <p>Decision: Objection based on the need to improve sewage provision.</p>
22/0856/MRES	<p>Land Adjacent Babbage Way Exeter Science Park Clyst Honiton</p>	<p>Reserved Matters application with details of access, layout, scale, appearance, and landscaping for the construction of a hotel (Class C1), with ancillary flexible workspace/café/ conference facilities on the ground floor and associated access, parking, landscaping, and infrastructure, including additional information and details to satisfy conditions 1, 2, 5, 6, 7, 8, 12, 14, 16, 17, 23, 25, 26, 27, 29, 30, 31, 32, 35, 36, 37, 38 and 39 on outline planning permission ref: 09/1107/MOUT in so far as they relate to the proposed hotel</p> <p>Decision: Objection based on the need to improve sewage provision.</p>

23/080 EAST DEVON LOCAL PLAN CONSULTATION & CLYST HONITON’S FUTURE

The evolving East Devon Local Plan Review contains the formation of a second new town to the south of the A30. This will impact the village a great deal so there was a need to discuss the parish council’s thoughts on what this might mean for the future.

Concern had been expressed about what the new town development would do to Clyst Honiton and whether it would be subject to boundary reviews that would mean it lost its identity. The clerk stated that whilst this was a possibility there was an alternative view that could be fought for.

The clerk had attended the Zoom session held by EDDC on 20th October 2022 at which there was not a great deal that was new except for the following:

- The new Local Plan was all about delivering the necessary housing numbers over the 20 years between 2020 and 2040. The overall number for the District was to be based on an annual need of 918 dwellings per year multiplied by the 20 years in the plan period, resulting in a total housing requirement for the plan period of 18,360 net dwellings. Consistent with Government policy, the Strategic Policy will express the housing requirement as a minimum.
- Most of the delivery of these housing numbers was, once again, going to be on West End sites, with the addition of another new town on the land between the A30 and the A3052, a good deal of which was in the Clyst Honiton Parish boundary.

- Most of the numbers in the early years will come as part of the Cranbrook extension build-out. The new town is not expected to start building out until 2030 with only 2,500 of an expected 8,000 total being within the plan period.
- EDDC no longer has a 5-year housing supply with the August 2022 'Housing Monitoring Update' indicating this stood at 4.81 years as at 31st March 2022.

The clerk added that rather than accept what comes and having no effect of the plan, the parish council could try to get around the table with district councillors and planners early and develop an ongoing role for Clyst Honiton Parish Council, possibly by leaving the parish boundaries where they were and having a real influence on the future.

Janvrin Edbrooke had looked at the emerging Clyst Honiton Neighbourhood Plan in the light of the Local Plan proposals to date and concluded that there would be no need for policy changes to ensure compliance with the District Local Plan.

The clerk brought up the subject of whether the new town would be the subject of a Masterplan, to ensure that the overall development is planning led and not developer led. He explained that this could take the form of a Masterplan for a Garden Town in which a series of principles would determine that there was an agreed framework which developers had to comply with before permission was granted. If this was the case then it was crucial that the parish council would feed into that process to preserve the identity of Clyst Honiton.

Cllr. Wheeldon was concerned that whatever the parish council did, it would not necessarily make any difference to the final outcome. It was believed however that this was worth a try. Concern was expressed about the likelihood of getting the NDO project built in the current economic/political circumstances. The thought process was that in tricky financial situations the major housebuilders might slow their delivery down, leaving a potential gap in the market for the NDO houses to sell.

It was **Agreed** that the clerk make contact with the necessary people so that the questions can be asked and try to get a meeting with senior district councillors to try to make an impact.

It was also **Agreed** that the parish council would not object to the inclusion of the new town in the Local Plan but would endeavour to get the best they can from the process for Clyst Honiton residents.

23/081 DATE OF NEXT MEETING

The next scheduled meeting of Clyst Honiton Parish Council is on Wednesday 18th January 2023, at 7pm at the Black Horse Inn function room.

23/082 MEETING CLOSURE

The meeting closed at 9.30pm

Signed:.....

Print:.....

CLERKS REPORT

Report to: Clyst Honiton Parish Council

Date: 18th January 2023

Agenda item: 23/086a

Recommendation:

- i. that the report be noted
- ii. that any recommendations contained within are considered and resolved
- iii. that any actions arising from matters contained within be actioned

Report detail:

The time since the last meeting has resulted the following positions and comments:

1. Power Allotments

I was contacted about this proposal and I will have some documentation available at the meeting. The idea is that sites are identified by communities where renewable energy projects could be set up.

2. Pearl Mussels

Cllr. Harrison forwarded an email in which a resident likely to be affected by the new town proposal had identified Pearl Mussels which are apparently protected on some of their land.

3. Code of Conduct

EDDC has adopted a new Code of Conduct and requested all parish councils to notify them of whether this had been adopted by the Parish Council. I think this is one that should be brought before the new Parish Council in May.

4. Community Facility Legal Work

I have had an exchange of emails with the Church Commissioners who want the parish council to take the lead of defining what it wants from the community facility on the NDO site. I will draft up what I believe would be a wish-list of how I see it being done for council approval. This is a fairly urgent task.

5. Local Plan Consultation & Church Commissioners

I had been contacted by Caitlin Newham from Lichfields, agents on behalf of the Church Commissioners, who wanted to know what the parish council's position would be in its response to the Local Plan. We held a Teams meeting at which I made it clear that the parish council at that time had discussed the Local Plan and a possible response on the basis that it would attempt to do the best for the parish. This would not necessarily mean that it would

object to the entire plan because that often achieves nothing. If a new town was to be inevitable, the parish council would work to make the most of it and any consequences.

6. Adding a Councillor

This had cropped up as an email conversation, on the basis that there ought to be representation from the other end of the parish, not just the village, particularly if there is to be new housing in that area. Whilst this is true, the chances of getting a review of this sort in the short term were small, but it could be achieved in time for the May 2027 parish councillor election.

7. Defibrillator

This has not been actioned at the time of this report, but I will try and get some sort of answer back by the time of the meeting.

Rob Martin, Clerk to Clyst Honiton Parish Council

12 January 2023

Devon County Council Monthly Report January 2023

Cllr Sara Randall Johnson

Budget 2023/2024

Cabinet approved the draft target budget for the next financial year this morning.

In previous years, Cabinet has agreed target budgets for services in December, based on financial planning forecasts constructed in advance of the provisional settlement. However, this year, there has been much more uncertainty in terms of central government funding to local government, combined with the most challenging budget round that the Authority has faced in recent decades. It has therefore been prudent to defer setting service budget targets until January, after the announcement of the provisional settlement.

On 19th December 2022, the Rt Hon Michael Gove, Secretary of State for Levelling Up, Housing and Communities, released a written Ministerial statement to Parliament setting out the provisional local government finance settlement for 2023/24 financial year.

The settlement is in line with the Spending Review 2021 and updated for the announcements made in the Autumn Statement of 17th November 2022.

Budget targets for the 2023/24 financial year are set out in the table at paragraph 3.8, reflecting a net increase in service budgets of £66.2 million, which is a 10.5% increase.

National Living Wage was announced in the Autumn Statement as increasing by 9.7 percent from April 2023. This is expected to add £22.5 million of budget pressures across the Authority's budgets.

3.8. The proposed service revenue budget targets for the 2023/24 financial year are set out in the table below.

	2022/23 Adjusted Base Budget £000	Inflation and National Living Wage £000	Other Pressures £000	Savings, alternative funding and additional income £000	2023/24 Target Budget £000	Net change £000	
Integrated Adult Social Care	311,968	29,535	29,999	(32,200)	339,302	27,334	8.8%
Childrens and Young Peoples Futures	176,205	9,585	32,376	(9,563)	208,603	32,398	18.4%
Public Health, Communities & Prosperity	20,308	874	617	(404)	21,395	1,087	5.4%
Corporate Services	42,213	4,470	623	(2,458)	44,848	2,635	6.2%
Climate Change, Environment & Transport	79,117	7,037	214	(4,468)	81,900	2,783	3.5%
Service budgets total	629,811	51,501	63,829	(49,093)	696,048	66,237	10.5%

2022/23 Base budget adjusted for permanent virements:

	£000
New Homes bonus	(883)
Rural Services Delivery Grant	(7,823)
Social Care Grant	(54,015)
Improved Better Care Fund	(29,127)
Adult social care Market Sustainability and Improvement Fund	(8,373)
Adult Social Care Discharge Fund	(4,084)
Services Grant	(3,987)
Other grants	(108,292)

23/09

CLYST HONITON PARISH COUNCIL

BANK RECONCILIATION

To 31.12.2022

£ £

FUNDS HELD IN BANK ACCOUNT @ 31st December 2022

Lloyds account balance	80,744.96
Petty Cash Balance	59.82

TOTAL FUNDS HELD IN BANK	80,804.78
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Less unrepresented cheques

Total funds less unrepresented cheques	80,804.78
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CASHBOOK BALANCE @ 01.04.2022	68,800.12
Plus income received	35,298.20
Less payments made	23,293.54

BALANCE Reconciliation	80,804.78
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Agreed and signed:

Agreed and signed:

Minute ref:

Date:



23/09/21

Your account statement

Issue date: 30 December 2022

Write to us at: PO Box 1000, Andover, BX1 1LT

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J31CCV0238MMDA0000153992001002 404 000

CLYST HONITON PARISH COUNCIL

MR R MARTIN

14 STATION ROAD

YEOFORD

CREDITON

CREDITON

EX17 5HU



TREASURERS ACCOUNT

CLYST HONITON PARISH COUNCIL

Account summary

Balance On 01 Dec 2022	£75,356.30
Total Paid In	£7,055.00
Total Paid Out	£1,666.34
Balance On 30 Dec 2022	£80,744.96

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
01 Dec 22		STATEMENT OPENING BALANCE			
08 Dec 22	DEB	ZOOM.US 888-799-96 CD 1717			75,356.30
08 Dec 22	DEB	Dropbox CD 1717		7.19	75,349.11
16 Dec 22	BGC	GROUNDWORK UK R/C GWUK		95.88	75,253.23
20 Dec 22	BP	RJ MARTIN	7,055.00		82,308.23
20 Dec 22	BP	DCC PENSION FUND		940.12	81,368.11
20 Dec 22	BP	HMRC - ACCOUNTS OF		321.66	81,046.45
30 Dec 22	DD	VODAFONE LTD 7043754209-1001		290.87	80,755.58
30 Dec 22		STATEMENT CLOSING BALANCE	7,055.00	1,666.34	80,744.96

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

DEB - Debit Card

BGC - Bank Giro Credit

BP - Bill Payment

DD - Direct Debit

PKLV0083100000

M32CCV0V1A4 D32CCV0V1A4

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CLYST HONITON PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT

BUDGET MONITOR 2022/2023

To 31.12.2022

2021/2022 Actual £		2022/2023 Budget £	2022/2023 to date £	% of Budget £	
RECEIPTS					
18,000.00	Precept	16,500	16,500.00	100%	
9,600.00	Grants	9,156	9,156.00	100%	
-	NP	-	-	0%	
-	NDO Grants	-	7,055.00	0%	
-	Section 106	-	-	0%	
613.00	Clyst Chatter Income	100	-	0%	
3,078.13	VAT	-	2,587.20	0%	
-	Interest	-	-	0%	
1,020.00	Community Facility Income	-	-	0%	
32,311.13	TOTAL Receipts	25,756	35,298.20	137%	
PAYMENTS					
Administration					
13,468.08	Clerk's Salary	13,500	10,881.50	81%	
216.00	Home as Office	312	234.00	75%	
636.46	National Insurance	630	592.07	94%	
2,841.77	Pension	2,850	2,299.35	81%	
370.82	Clerking Expenses	700	258.35	37%	
-	Councillor's Expenses	200	-	0%	
399.87	Payroll & Stationery	500	210.13	42%	
323.88	Room Hire/Zoom	500	304.43	61%	
-	Councillor Training	200	-	0%	
-	Clerk Training	500	35.00	7%	
-	Clyst Chatter	100	-	0%	
319.99	Subscriptions	456	334.00	73%	
450.00	Audit	550	382.88	70%	
120.00	Website & IT	1,000	1,060.67	106%	
698.08	Insurance	700	698.07	100%	
Maintenance					
459.42	Grass Cutting	500	405.41	81%	
112.50	Operational	350	56.40	16%	
513.65	Lawn Mower	500	38.34	8%	
-	Zipwire	-	-	0%	
Neighbourhood Plan					
100.18	NP Lead Expenses	100	-	0%	
Other Expenditure					
707.69	Assets	300	-	0%	
-	S 137	-	-	0%	
-	Elections	-	-	0%	
11,986.19	NP/NDO Surveys	-	3,187.50	0%	
1,020.00	Community Facility	-	-	0%	
-	Play Equipment	500	1,089.83	218%	725
991.00	Memorial Garden	-	-	0%	
3,275.54	VAT	-	1,225.61	0%	
39,011.12	TOTAL Payments	24,948	23,293.54	93%	
6,699.99	Net Payments/(Receipts)	(808.00)	(12,004.66)	1486%	
RESERVES					
75,500.11	Balance b/f	68,800.12	68,800.12		
6,699.99	Net Payments/(Receipts)	(808.00)	(12,004.66)		
68,800.12	Current Balance	69,608.12	80,804.78		

23/0926

CLYST HONITON PARISH COUNCIL

12-Jan-23

NDO & NP Grant Funding Monitor

Element of Work	Expertise Required	Locality Grant	Grant Variation No 1 & 2	Further Grant	Total Grants	Payments to Date	Balance in Hand	Agency
		£	£	£	£	£	£	
Noise Assessment		13,300	-		13,300	13,300	-	Bickerdike Allen Partners
Commercial assessment		1,500	450		1,050	1,050	-	Stretton Creber
Housing Needs Survey		2,600	298		2,302	2,302	-	Devon Communities Together
NDO Masterplan development (RIBA 3/4)	Architect to include initial transport assessment considerations	13,770	-	4,080	17,850	6,630	11,220	Andrew Kirby Architect
Planning Consultant	Support to draft NDO conditions and healthcheck	5,000	-	2,975	7,975	3,463	4,513	Rachel Hogger - Modicum
Ecological Appraisal		2,500	800		1,700	1,809	109	5 days at £500 per day plus VAT
Legal Fees		6,500	6,500		-	-	-	Simon Sander Anderson
Ecological Surveys		-	7,248		7,248	7,106	142	Burton Reid
Basic Conditions Survey			800		800	800	-	Rachel Hogger - Modicum
TOTAL		45,170	-	7,055	52,225	36,459	15,766	

CLYST HONITON PARISH COUNCIL
3-YEAR BUDGET PROJECTION

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Budget
	£	£	£
RECEIPTS			
Precept	16,500	16,500	16,500
Grants	9,156	6,000	-
NP	-	-	-
NDO Grants	-	-	-
Section 106	-	-	-
Clyst Chatter	100	-	-
VAT	2,600	-	-
Interest	-	-	-
Community Facility Grant	-	-	-
TOTAL Receipts	28,356	22,500	16,500
PAYMENTS			
Administration			
Clerk's Salary	14,500	15,600	8,190
Home as Office	312	312	312
National Insurance	800	1,000	-
Pension	3,050	3,280	1,673
Clerking Expenses	400	500	500
Councillor's Expenses	-	-	-
Payroll & Stationery	500	400	400
Room Hire/Zoom	450	400	400
Councillor Training	-	200	200
Clerk Training	35	-	-
Clyst Chatter	100	100	100
Subscriptions	370	370	370
Audit	400	450	450
Website	1,100	200	200
Insurance	700	800	800
Maintenance			
Grass Cutting	500	575	604
Operational	350	350	368
Lawn Mower	500	550	578
Zipwire	-	-	-
Neighbourhood Plan			
NP Lead Expenses	100	-	-
Other Expenditure			
Asset Maintenance	300	300	315
S 137	-	-	-
Elections	-	2,000	-
NP/NDO Surveys	19,378	-	-
Community Facility	-	-	-
Play Equipment	1,100	500	525
Memorial Garden	-	-	-
VAT	1,500	-	-
TOTAL Payments	46,445	27,887	15,984
Net Payments/(Receipts)	18,089	5,387	(516)
RESERVES			
General Reserve	18,401	15,014	15,030
Earmarked Reserves			
Parish Field & Play Equipment	4,339	4,339	4,339
Neighbourhood Plan/NDO	25,359	25,359	25,359
Covid Grant	-	-	-
Election Costs	2,000	-	500
Clyst Chatter Fund	613	613	613
TOTAL IN RESERVES	50,711	45,324	45,841