

3rd December 2019

Present: Rob Martin; Lynne Askew; Grant Harrison; Janvrin Edbrooke; Dave Chapman; Grant Collier, Keith Walton.

1. Welcome and Apologies

- 1.1 Keith Walton was welcomed as a new member of the Steering Group
- 1.2 Apologies were received from Nick Pring & Suzanne Hales

2. Dave Chapman's Update

Dave Chapman had to chase down last couple of people for confirmation. He was submitting Expressions of interest details for the SRA and EIA work. He was expecting to be ready in next week or two with commissioning of work in the new year. The noise assessment by Bickerdike Allen Partners (BAP) would be delayed until early in the new year, the results of this would affect everything else.

3. Janvrin's NDO Technical Update

The Church Commissioners were not starting the Transport survey until the Noise Assessment results were known. The BAP delay means that the work has slipped a little, but appears to be more coordinated.

The noise assessment was not just about the level of noise, but also about what mitigation would be necessary to be satisfactory.

The NDO spending timescale was for work to be done by the end of 2020, but the Neighbourhood Plan monies were more uncertain beyond the end of March 2020. The NP funds available were £19,554 of the original £27,000. It was therefore important to ensure that the NP funds were accessed quickly, and it should cover printing publication and Consultation costs.

The IID money position had now changed, but there would still be an equivalent sum available from the parish council reserves, if needed.

Allowances had been made in the grant application for the Housing Needs Survey and Architect costs as well as Legal Fees. The Consultation should take the form of drop-in sessions offering refreshments at Breakfast, Lunch and Dinner times.

As far as the Housing Needs Survey deliveries were concerned, Rob would undertake to get address lists for the parish area.

Dave Chapman confirmed that there was no need to obtain 3 quotes for this work.

4. Neighbourhood Plan Update

Janvrin went through the NP chapters and how far they had been written.

The Introduction

Lynne & Nick had worked on this and had sent what they had done to Janvrin who had annotated her suggested change. It was nearly there.

Gary undertook to take some pictures for a Character Assessment of the village. Images of doors, roofs, chimneys, architecture & building types over the 5 character areas were required.

Natural Environment

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This had been finished but had not encompassed Climate Emergency factors. Concerns in the village were flooding and tree planting. Rob stated that he would put forward something on the Climate Emergency on the January Council agenda to link in with the NP.

Access and Infrastructure

Keith undertook to look at this section.

Community Facilities

Janvrin would look at this in the light of what the Community Facility would need to contain.

Aims & Objectives

This was passed to Rob to look at linking what the community had asked for against the ways of making this happen.

Employment & Economy & Housing Chapters

These were still to do, but were affected by the NDO work being commissioned now.

Discussions took place on what the local vernacular looked like and how the Community Facility should be built as an example to other developers. The sources of energy for the building projects were also considered with an emphasis on the need to be looking long-term and environmentally sound.

5. Rob Martin, NDO Delivery and Management Update

Rob had gained permission to re-utilise the IID money (£21,100) for play area improvements, rather than lose it altogether. The result would be that there would be money in the council reserves for this project, if necessary.

He also said that deciding on the layout of the Community Facility was now urgent as the Architect would need to be briefed. We need to focus on what do we want and how is it going to be run focussing on what the community saw space being used for. The Anna Lodge summary of uses would be the starting point for this.

6. Date of Next Meeting

Thursday 23 January 2020 at 7pm at Lynne Askew's House

Meeting closed 8.42pm

Rob Martin

16th December 2019