

Clyst Honiton Parish Council



There was a remote meeting of Clyst Honiton Parish Council on Tuesday 9th June 2020 at 7.00pm held on ZOOM

Members Present: Parish Councillors Gary Collier; Suzanne Hales (Chair); Grant Harrison; Mike Muir and Sean Wheeldon.

Also Present:; Janvrin Edbrooke (NP/NDO Lead); County Councillors Ray Bloxham and Sarah Randall-Johnson.

In attendance: Rob Martin, Clerk.

No members of the general public:

MINUTES:

21/017 APOLOGIES

Apologies were received from District Councillors Eleanor Rylance and Sarah Chamberlain.

21/018 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations were made.

21/019 MINUTES

The minutes of the Parish Council meeting held on 12th May 2020 were **Agreed** as a correct record and would be signed by the Chairman when the situation allowed.

21/020 COUNCIL REPORTS

- a) The attached **Clerk's Report** was noted
- b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – the NP/NDO lead had circulated her report for June 2020, see below.

1. Locality Funded Technical Work:

SEA scoping report sent to Historic England, Natural England and Environment Agency 28th May 2020 for consultation period finishes 2nd July 2020.

HRA to commence once the NP draft is sent

EIA screening letter being prepared to go to EDDC awaiting details from the Bypass site Architect

These are all progressing, but some assessments will need the Draft NP in order to finalise the Reports.

It was **Agreed** that the SEA scoping Report and all the documents referred to in the scoping report to go onto the PC website.

2. Church Commissioners:

Transport Assessment still had to be activated. Still awaiting Final Noise Assessment Report.

This was **noted**.

3. Steering Group Work.

Part 1 completed

Part 2 Policies and Community Actions / Projects. Those in BLUE still to be reviewed.

- **Businesses and Jobs (Economy)**
- **Community Facilities**
- **Parking and Access**
- **Housing**
- **Natural Environment**
- **Design 7/5**
- **Aims, Objectives and Policy table. (These are updated as chapters are finalised)**
- **Part 3: Implementation monitoring and Reviewing the NP**

The draft programme was **noted**

Council **Agreed** that policies are uploaded on the CHPC website as Chapters are finalised by the NPSG and sent to the Parish Clerk.

4. Working with EDDC

Janvrin and NDO facilitator, Dave Chapman, are working with closely with EDDC officers on the document requirements for submission of the NDO at Reg 16. It is likely that documents will need to be more than an outline planning application, but a clearer picture will evolve over joint working.

- Reg 14 draft will be sent to EDDC for feedback.
- Reg 14 process can be a staged process with statutory agencies being consulted at a different time to the community. This would allow the process to continue if Covid 19 still limits social interactions. EDDC suggested running Reg14 over an extended time to allow both groups to respond within a different 6 week statutory period.

This was **noted**.

The Clerk undertook to summarise the reported situation as a status report for the neighbourhood plan section of the website.

- c) The **Community Infrastructure Levy Report**, had been circulated before the meeting, by Janvrin Edbrooke.

The Chairman then closed the meeting to allow the County Councillors to report on county matters.

- d) Cllr. Bloxham reported on the Government's £250m Cycling Initiative, which will involve road closures and restrictions to encourage more cycling. He also stated that all Devon bus services would be back to normal on 14th June 2020, and libraries were due

to open on 6th July 2020. He advised looking at the Devon Communities Together (DCT) newsletter, particularly the graphic on page 2 showing the work done by DCT over the year. Another matter of interest was the Government's 'Prevent' strategy against radicalisation.

- e) Cllr. Randall-Johnson reported that deaths in Devon were now at or below normal for the time of the year, which indicated how successful the lockdown had been in the County.

The Chairman then reopened the meeting

21/021 MEMORIAL BENCH & PLANTER

The Clerk had circulated a report outlining the current situation, highlighting the fact that rather than just being about whether or not to provide a particular bench as a commemoration for the end on the Second World War in Europe, the discussions had expanded to cover the acquisition of land from the Church Commissioners.

The *questions* asked by the Clerk, and subsequent **resolutions** were as follows:

WW2 Commemoration

- a) *Is this project to commemorate the anniversary, or not?*
Yes.
- b) *If not, does it wish to carry on with project, or not*
Yes.

Quiet Garden

- c) *Does the Parish Council wish to pursue getting access to the land?*
Not now. This will be done as part of the negotiations with the Church Commissioners in relation to other pieces of land required for the NDO project.
- d) *If so, is the Parish Council prepared to the CC costs of drawing up an agreement?*
Not applicable, given the decision for c) above.
- e) *What other requirements does the Parish Council have in relation to this acquisition?*
Not applicable, given the decision for c) above.

Bench(es) and Planter(s)

- f) *Does the Parish want to provide this equipment?*
Yes
- g) *If so, what sort of equipment does the Parish Council want to acquire in terms of material of construction, style, supplier etc?*
Standard recycled benches with some sort of commemoration plaque, the source of which the Clerk would investigate in time for the next meeting.
- h) *Does it have to be commemorative in style?*
A commemorative plaque of some sort.
- i) *Where is the equipment to be installed, either temporarily or permanently?*
In the Recreation Ground at a site still to be determined.
- j) *What funding mechanism is to be used?*
A grant from the DCC Community Fund has been offered by the County Councillors. Jon Lasker from Amazon has indicated that some finance would be available for the original bench, and the Clerk would investigate further when an alternative is put together whether this is still on the table.

21/022 FLY-TIPPING

Fly-tipping had occurred in the road next to Home Farm and this had been removed by East Devon District Council. This road, being out of sight, was an obvious potential fly-tippers paradise and as a result the Chairman had arranged for a 'road closed' sign to be installed at its entrance, in the hope that this will deter future fly-tippers.

21/023 FINANCIAL REGULATIONS REVIEW

The Clerk had circulated a fit-for-purpose set of Financial Regulations, which was unanimously **ADOPTED**, to be used from this day forward.

21/024 BANK RECONCILIATION

The 31st May 2020 Bank Reconciliation statement was **Noted** and would be signed as a correct record when circumstances allow.

21/025 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) The attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st May 2020 was **Noted**.
- b) The attached statement monitoring progress of the spend against available grant for the NDO/NP project was **Noted**.

21/026 PAYMENT SCHEDULE

The payment of the invoices on the schedule below was **Verified** for the period since the last meeting:

Payee	Services	Amount £	Payment No.
2020/2021			
Community First Trading	2020/21 Insurance Premium	698.08	202017
RJ Martin	Salary June 2020	829.74	202018
DCC Pension Scheme	Pension Contrib.	285.63	202018
HMRC	Tax/NI	250.20	202018
MNR Mowers	Strimmer Wire	15.95	202019
Bickerdike Allen Partners	Noise Survey (part 1)	6,240.00	202019
Bickerdike Allen Partners	Noise Survey (parts 2-5), completion	9,720.00	202019
CPRE	Subscription	25.00	202019
RJ Martin	Travel Expenses	19.00	202019
Plandscape	Grass Cutting	88.22	202019
Amazon	Stationery	66.90	DC2015

Items in **bold** will be made following the meeting.

21/027 PLANNING APPLICATIONS

The following Planning Application decisions and comments were unanimously **AGREED**:

Reference	Location	Proposal
19/1422/MRES	Phase 4 Infrastructure East of The Ecology Park and West of Southbrook Lane, Cranbrook New Community	<p>Reserved matters comprising layout, scale, appearance, landscaping and access for the construction of a foul water pumping station (to include both underground and over ground infrastructure and secure boundary fence), two surface water basins, a shared footway and cycleway and connecting highway link and the removal and the construction of a new hedgerow. (Subsequent application in respect of permission 03/P1900 which was accompanied by an environmental statement)</p> <p>The Parish Council would not be able to comment on the application, but letters should be sent to the Environment Agency and South West Water expressing concern about the apparent pollution of the River Clyst at the pumping station, evidenced by the smell and the cloudiness of the water beyond that point. How much of the future housing sewage was going to be transferred through this pumping station?</p>
20/1023/FUL	4 Yeo Business Park, Axehayes Farm, Clyst St Mary, Exeter. EX5 1DP	<p>Erection of two storey side extension, construction of 2 no. vehicle parking spaces</p> <p>Decision: to support this as encouragement to local businesses to expand proportionately.</p>
20/0530/LDO	District Heating System, Clyst Honiton	<p>Consultation on a Draft Local Development Order for District Heating Networks (DHN) comprising of pipes, cables and wires, heat exchange equipment, street furniture, informal signage and ancillary engineering works within defined areas of land in East Devon.</p> <p>Janvrin Edbrooke reported on this proposal which was an extension of the Cranbrook District Heating system. Concern was expressed about this because it was widely felt that the Cranbrook experience was not good, providing inadequate heating at high cost. In addition, the system used carbon-based fuel in its boilers meaning its 'green' credentials were questionable. Councillors believed that if such a system was using renewable energy sources, this was a good option, but as something that could be chosen</p>

		rather than being enforced on future householders in the area.
20/1102/FUL	Plot Dc1 (Amazon Building), Exeter Gateway, Clyst Honiton	Installation of 3 no air intake louvres, 4 no air outtake louvres and 1no. condenser unit. Decision: Comment on application because .c99Concerns were expressed about the orientation of the louvres and their effect on Clyst Honiton residents. Councillors would contact the Clerk to explain further.

21/028 DATE OF NEXT MEETING

The next scheduled remote meeting of Clyst Honiton Parish Council is on Tuesday 14th July 2020, at 7pm.

21/029 MEETING CLOSURE

The meeting closed at 8.40pm

Signed:.....

Print:.....

Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST