

Clyst Honiton Parish Council



Members Present: Cllrs Gary Collier; Grant Harrison; Suzanne Hales (Chair); Mike Muir and Sean Wheeldon.

Also Present:; County Councillor Sara Randall-Johnson; Lynne Askew (NPSG); Stephan Bouloux (CHCA); Andy Wood (EDDC).

In attendance: Rob Martin, Clerk.

One member of the public:

There was a meeting of Clyst Honiton Parish Council on Tuesday 14th January 2019 at 7.00pm in the Meeting Room of the Hampton by Hilton Hotel

MINUTES:

20/151 APOLOGIES

Apologies were received from Janvrin Edbrooke (NPSG); County Cllr. Ray Bloxham; District Cllrs. Sara Chamberlain & Eleanor Rylance.

20/152 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations were made.

20/153 MINUTES

The minutes of the Parish Council meeting held on 10th December 2019 were **Agreed** as a correct record and signed by the Chairman.

20/154 CONFIDENTIAL ITEMS

To note there are no items to be dealt with under this heading

The Chairman declared the meeting out of session

20/155 REPORTS FROM OTHER ORGANISATIONS

Reports were received from:

a) Exeter and East Devon Growth Point

Andy Wood reported on the Long Lane Highway scheme. Preparation work was being undertaken with the expectation that the physical start would be towards the end August 2020 with completion by March 2021. The Chairman asked whether the work included street lighting and this would be checked and reported back.

In addition, there had just been news that the Government had done a deal to keep Flybe afloat, which was good news for the airport.

b) Exeter International Airport

No report

c) East Devon District Councillors

No report

d) County Councillors

Cllr. Sara Randall reported on the County Council budget which would incorporate a precept increase of around 2.5% with the bulk going to Adult Care with some also

going to Child Care services as well. With the pressure on the budget, this meant that Highways will not get more. With the very wet weather currently being experienced, and the resulting increase in potholes, emphasis was being placed on drainage schemes to avoid the flooding in the first place.

Cllr. Harrison thanked the County Council for carrying out the resurfacing on bridge just outside the village. It was a good job, well done.

Cllr. Muir asked when the promised, once a year grass cut would take place on the area between the road stopping-up and the roundabout. This had not been done since the road was stopped-up.

e) Clyst Honiton PCC

No report.

f) Clyst Honiton Community Association

Stephan Bouloux reported on progress on the fete, which is to take place on 16th May 2020. He circulated a list of the stall-holders that had agreed to attend.

It was essential to have a first-aider on site for the duration of the event, and he had contacted the St Johns Ambulance about this. He outlined a number of options for the day, but these all required payment.

Chris Jenkins, the member of the public present, agreed that he would be able to make the necessary arrangements to get First Aider and/or Paramedics, or failing that he would do it himself being appropriately qualified.

The supply of a PA system would be arranged locally, but would require a reliable electric supply. In the past Myra had allowed this to be run from her adjacent house. Cllr. Muir would ask whether this would be possible this year.

It was believed that generators, although available, would be unsatisfactory given the potential damage to the PA system that could be caused if there was a malfunction.

Cllr. Wheeldon and the Clerk had devised application forms to be completed by all stall-holders and these would be sent out forthwith.

It was agreed that there were a good number of stalls if they all turned up and Stephan was thanked for his efforts to date.

20/156 PUBLIC PARTICIPATION

The following matters were discussed:

The member of the public present asked where the Parish Council was in its proposed Play Area improvements?

The Clerk explained that the Council had agreed to do the replacement of existing equipment and the installation of new equipment as one project, which he expected would be carried out in Spring 2020. The finance was all in place and the current task was to get further contractors to give quotations for the work. Each contractor would have different items on the site design so it was as much a case of choosing the design first and considering the financial matters afterwards when comparing contractors.

The contractors being asked to quote were:-

Playforce – quotation already received

Proludic

Wickstead

Tony Bengier Ltd
All of these contractors had expressed interest in the project.

The Chairman declared the meeting back in session

20/157 COUNCIL REPORTS

a) To receive the Clerk's Report & consider the Action List progress attached.

The Clerk highlighted the request by EDDC to nominate Dog-Free areas, which the playing field had for some time been. This had not, however, meant that the previous restriction order listing had included it. The Clerk had discussed the matter with the Environmental Health leader, Janet Wallace, and it would be included from this point onwards. This would allow EDDC to take enforcement action should anyone breach the condition.

The Action List progress was **Noted**.

In addition, the Clerk outlined work being undertaken on the design requirements for the community facility in the light of the consultation feedback. He would produce a report outlining his suggestions on a possible layout and management arrangements in order to be able specify a design or an architect.

b) To receive the Chairman's report

The Chairman had nothing further to report on.

c) To receive the Village Maintenance report

Cllr. Muir outlined the work he had undertaken around the village, which was **Noted**:

The matters covered in the report were:

- The completion of the two-weekly litter-pick and the weekly play area visual inspection.
- The Christmas Tree removal and reporting some damage to it caused by vandals. He was concerned about the fact that there was a lot of work involved in its erection and removal and, although a lot of people liked it, there were no volunteers to help.
- A new First Aid kit was required urgently, the Clerk would research and organise this.

After a lot of discussion about the Christmas Tree and the lack of volunteers generally, it was agreed that a request for people to come forward as volunteers should be made and the response measured before deciding what was going to happen for Christmas 2020. Cllr. Wheeldon offered to post on social media, the Clerk would do the same on the website and there would be a recruitment push by having a Council stall at the Fete.

d) Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order – a report from the Neighbourhood Plan Lead on progress since the last meeting was received (copy attached to these minutes) and its contents were **Noted**.

20/158 CLIMATE CHANGE EMERGENCY

The District and County Councils alongside some town and parish councils have declared the existence of the Climate Change Emergency and are looking at ways that they can support attempts to ameliorate the effects.

The Clerk explained that his research on Parish Councils that had declared their support for tackling the Climate Emergency had revealed that although lip-service was being paid to the problem, there was not much action being proposed to address the matter. He believed that the Parish Council should consider the effect of all actions being taken on the Climate and Environment and adjust them accordingly.

The Parish Council unanimously **AGREED** that there was an urgent Climate Change Emergency, and that it should devise a policy and set of actions to take in order to play its part in tackling some of the problems.

A document from the Friends of the Earth, entitled '**20 actions parish and town councils can take on the climate and nature emergency**', had been circulated and it was **AGREED** that this could form the basis of a policy for the Parish Council for this subject. The broad headings of this paper were:-

Be a force for good

Demonstrate leadership through your own practical actions

Use your powers wisely

It would seem to be appropriate to take the opportunity to stress commitment to the cause through the Neighbourhood Plan and the Neighbourhood Development Order by ensuring that more than lip-service is paid to the matter.

The Clerk would look to draw up a policy on Climate Change for the Parish Council.

20/159 HOUSING NEEDS SURVEY (HNS) FORM DISTRIBUTION

The Clerk had received the box of HNS questionnaires from Devon Communities Together (150 in number) and asked the councillors to consider how the delivery was to be organised. Councillors had agreed to distribute the forms by hand previously.

It was decided that councillors would each take a similar number of forms and that the Chairman or Vice Chairman would organise a time when the responsibilities would be delegated.

Subsequently it was agreed that the delivery would take place on either Sunday 19th January 2020 or the following Sunday, starting outside Cllr. Collier's home.

The Chairman would produce a post-it note for each envelope stressing that these are not junk mail and were important for the Parish as a whole.

20/160 BANK RECONCILIATION

The 31st December 2019 Bank Reconciliation statement was unanimously **Agreed**.

20/161 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

The attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st December 2019, was **Received**.

20/162 PAYMENT SCHEDULE

The schedule of invoices paid and to be paid for December 2019/January2020, below, was unanimously **Agreed**.

Payee	Services	Amount £	Cheque No.
RJ Martin	Expenses	10.00	201910
Simon A Martin Ltd	Payroll Services	48.48	201910
RJ Martin	Clerk's Salary January 2020	993.43	201910
Devon CC Pension Fund	Pension Contributions	275.60	201910
Mike Muir	Maintenance Expenditure	14.45	201910

20/163 PLANNING

The following Planning Application responses were **Agreed**:

Reference	Location	Proposal
19/2658/FUL	Fair Oak Cottage Clyst Honiton EX5 2BH	Creation of 10 parking spaces for commercial use. Decision: OBJECTION based on that received from a resident and emphasising that there is already sufficient Airport parking available.

20/164 CORRESPONDENCE

The Clerk had received a 'TRIP' poster, which would be put onto the noticeboard, if there was room to do so.

20/165 DATE OF NEXT MEETING

The next scheduled meeting of Clyst Honiton Parish Council is on Tuesday 11th February 2020, at 7pm in the Hampton by Hilton Hotel, next to the Airport.

20/166 MEETING CLOSURE

The meeting was closed at 9.15pm

Signed:.....

Print:.....

Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST