



There was a remote meeting of Clyst Honiton Parish Council on Tuesday 12th January 2021 at 7.00pm held on ZOOM

Members Present: Parish Councillors Gary Collier; Suzanne Hales (Chair); Grant Harrison and Sean Wheeldon.

Also Present: Janvrin Edbrooke (NP/NDO Steering Group); Stephan Bouloux (CH Community Association) County Councillor Sara Randall Johnson; District Councillors Eleanor Rylance and Sarah Chamberlain.

In attendance: Rob Martin, Clerk

No members of the general public:

MINUTES:

The Chairman expressed the Council's concerns about County Councillor Ray Bloxham's health following his recent heart attack and wished him a speedy and full recovery, hoping that he would follow doctors' instructions and rest for as long as it takes.

21/122 APOLOGIES

Apologies were received and accepted from Councillor Mike Muir & County Councillor Ray Bloxham.

21/123 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations were made.

21/124 MINUTES

On a proposal by Cllr. Harrison, seconded by Cllr. Collier, the minutes of the Parish Council meeting held on 8th December 2020 were unanimously **Agreed** as a correct record and would be signed by the Chairman when the situation allowed.

21/125 COUNCIL REPORTS

a) Clerk's Report

The Clerk's report and Action List were **noted**.

He also said that he would focus on more detail in relation to the NDO within the action list for the future as it approached adoption.

b) NDO/NP Lead Report

The following report was presented by Janvrin Edbrooke:

NEIGHBOURHOOD PLAN

1. Reg 14 Draft NP:

- a) The Reg 14 policies continue to be updated.

NEIGHBOURHOOD DEVELOPMENT ORDER

The NDO will be reported in a separate section to provide clarity between the NP and NDO

1. NDO Assessment Update

<p>2. ASSESSMENTS (Tbc in blue)</p>	<p>UPDATES (Green sections to be noted)</p>
<p>Noise Assessment (Bickerdykeallen)</p>	<p>Completed. EDDC have approved the noise assessment report.</p>
<p>Transport Assessment PellFreishmann CC)</p>	<p>This has been completed except for the traffic survey section awaiting DCC go ahead. EDDC now involved as planning application should not be held up by traffic surveys. The Outcome of assessment so far is that the traffic will access the site by a new four way traffic light system off the Bypass. This will result in site layout changes. A Transport report was submitted but is not complete as surveys not done, but PF and CC now linked to DCC highways through A King (EDDC). EDDC concerned about surveys effecting the status of planning application submissions. 5/1/21 an update CC are awaiting a fee proposal from Pell Frischmann for the additional access appraisal works.</p>
<p>Desk Based Archaeological Assessment DBA (Locality)</p> <p>Geophysical Archaeology Survey (Company 1) Time frame 6 – 8 weeks</p> <p>Trenching assessment and report Company 2</p>	<p>This has been completed by AECOM. The summary has recommended both geophysical and trench surveys.</p> <p>Geophysical site assessment was completed before Christmas and a report was received on January 4th 2021 . Conclusion of the report: found very little of significant value.</p> <p>Awaiting confirmation from DCC, EDDC and AECOM that no trenching work is necessary and confirmation that this area of work is complete. Deadline for replies set Jan 22nd</p>
<p>Environmental Impact Assessment (AECOM)</p>	<p>Completed. Confirmation that EIA is not required. But this screening provided feedback from statutory authorities providing insight to their thoughts on the NP/NDO.</p>
<p>Strategic Environmental Assessment SEA (AECOM)</p>	<p>Completed. Report concluded no recommendations. However, as EDDC changed policies these will need be sent to AECOM to see if the SEA document needs to be updated.</p>
<p>Habitats Regulation Assessment (HRA) AECOM</p>	<p>This is being carried out by AECOM and the work has begun. It will not be completed until the NDO document is finalised.</p>
<p>Ecology Survey Reid Burton</p>	<p>Being completed by Reid Burton using the Locality Grant. This will provide higher level assessment and surveys recommendations as well as a Landscape Ecology Management Plan, Biodiversity Net Gain enhancements. Report to be completed by third week in Jan 2021.</p>

	Reid Burton, Simon Bates EDDC GIS officer & Janvrin had a meeting 7/1/21 to discuss the NOD site issues and questions. Confirmation that this timeline is still in place.
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Recommendation 2. For Council to note assessment timetable, completions and time implications.

Noted

c) Village Maintenance Report

The Clerk read a report supplied by Cllr. Mike Muir on the work he had done since the last meeting, the contents of which were as follows:

- The Memorial Garden Plaque was now in position.
- He had received good feedback on the garden.
- He had mentioned to several residents that they could offer shrubs to be placed in the garden.
- He had conducted a 2-weekly check of the park and play equipment.
- He will arrange for the servicing of the cutting equipment.

d) Other Councillor Reports

No further reports were offered.

Noted

The Chairman then closed the meeting to allow the District & County Councillors and members of the public to report on their issues.

21/126

PUBLIC AND OTHER BODIES' SESSION

East Devon District Council

District Councillor Eleanor Rylance stated that these were unusual times with much uncertainty because of the various lockdowns being brought in. The Cranbrook development extension talks were progressing and it was expected this would deliver a new Morrisons supermarket alongside new parcels of land for development.

Leisure Centres were also opening and closing with the rules changing which was causing financial difficulties, and they were going to require bailing out at some time. Car park operations were also having to be monitored closely for the same reason.

The Chairman asked about the reported Cranbrook plans meaning that there was encroachment affecting adjoining parishes.

Devon County Council

County Councillor Sara Randall Johnson stated that her understanding was that Cranbrook would indeed expand onto land within both Whimble and Broadclyst.

She outlined the County Council budget situation and said that it was expected that the agreed 3% increase would be needed for Adult Services, alongside a further 1.99% for other services. This was inside the threshold for the need to have a referendum on such increases.

Public Questions

Stephan Bouloux was concerned about the apparent lack of Covid hygiene in place at the Coop store in Cranbrook. He was advised to outline his concerns and direct them to Cranbrook Town Council.

The Chairman then reopened the meeting

21/127 FURTHER COVID 19 MEASURES

The Clerk explained that, given the latest lockdown requirements, it was time to consider whether anything further needed to be done to provide assistance to residents whilst the pandemic continued to be prevalent.

The Chairman explained that she had made substantial efforts in the first lockdown to identify volunteers to deliver food and medicines to those in need and the grant offered by Devon County Council had been used to enable the Exeter Inn to open its local 'shop'. There had been no requests for the volunteers however and councillors were not sure whether the shop was now open.

It was **Agreed** that Cllr. Harrison would approach the landlord of the Inn to see what was being offered currently, and the Clerk would ensure that the availability of volunteer help was reinvigorated on the website.

21/128 BANK RECONCILIATION

The 31st December 2020 Bank Reconciliation statement was **Noted** and would be signed as a correct record when circumstances allow.

21/129 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) The attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st December 2020 was **Noted**.
- b) The attached statement monitoring progress of the spend against available grant for the NDO/NP project was **Noted**.

21/130 RECEIPTS & PAYMENT SCHEDULE

The payment of the invoices on the schedule below was **Verified** for the period since the last meeting:

PAYMENTS

Payee	Services	Amount £	Payment No.
2020/2021			
Vodafone	Mobile Phone	22.07	Direct Debit
Zoom	Meeting Access	14.39	DC2107
Parish Online	Mapping Access	43.20	DC2120
RJ Martin	Salary December 2020	851.99	202033
DCC Pension Scheme	Pension Contrib.	293.47	202033
HMRC	Tax/NI	259.66	202033
The Payroll Bureau	Payroll	21.24	202034

RECEIPTS

Payee	Services	Amount £	Payment No.
2020/2021			
HMRC	VAT Refund	280.56	BGC

Items in **bold** were made following the meeting.

21/131 PLANNING APPLICATIONS

The following Planning Application decisions and comments were unanimously **AGREED**:

Reference	Location	Proposal
None		

21/132 SCHEDULE OF MEETINGS

The attached schedule of meetings was **Agreed** with the venues being set as the year progressed.

21/133 DATE OF NEXT MEETING

The next scheduled remote meeting of Clyst Honiton Parish Council is on Tuesday 9th February 2021, at 7pm.

21/134 MEETING CLOSURE

The meeting closed at 8.30pm

Signed:.....

Print:.....

Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST