

Clyst Honiton Parish Council



There was a remote meeting of Clyst Honiton Parish Council on Thursday 11th March 2021 at 7.00pm held on ZOOM

Members Present: Parish Councillors Gary Collier; Suzanne Hales (Chair); Grant Harrison; Mike Muir and Sean Wheeldon.

Also Present: Janvrin Edbrooke (NP/NDO Steering Group); District Councillors Eleanor Rylance, Sarah Chamberlain and Dan Ledger; Councillor Sara Randall Johnson.

In attendance: Rob Martin, Clerk; Janvrin Edbrooke, Neighbourhood Plan Lead.

One member of the general public:

MINUTES:

21/150 APOLOGIES

Apologies were received and accepted from County Councillors Sara Randall Johnson & Ray Bloxham.

21/151 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations were made.

21/152 MINUTES

On a proposal by Cllr. Wheeldon, seconded by Cllr. Harrison, the minutes of the Parish Council meeting held on 9th February 2021 were unanimously **Agreed** as a correct record and would be signed by the Chairman when the situation allowed.

21/153 COUNCIL REPORTS

a) Clerk's Report

The Clerk's report was **noted**.

b) NDO/NP Lead Report

The following report was presented by Janvrin Edbrooke:

NEIGHBOURHOOD PLAN

1. Reg 14 Draft NP:

- a) The Reg 14 policies has been updated.
- b) KW to check the final document for formatting., numbering, appendices etc
- c) Updated NP sent to NDO Doc writer (SA3 will be written by her)
- d) Updated NP sent back to Locality for the SEA to be updated

Recommendation 1. For council to note

2. EDLP Issues and Options Document Consultation: Closing Date March 15th

As NP Lead I have prepared a response document in relation to:

- Doc 1 How the CHPC NP is in conformity/ variance with the Issues and Options Document.
- Doc 2 How the NP answers the questions requested in the I & O document.

Doc 1. This can be an evidence document which CHPC can refer to, to show how the CHPC NP remains in conformity with the new LP. This document will be an Appendix for the NP.

Doc 2 would a response based on information in the NP

Recommendation 2: To discuss and agree on NP document 2 being submitted in the consultation process.

Recommendation 3: To note and utilise the NP documents to aid the PC in preparing their own submission document in item 21/157 tonight for the consultation process which closes on March 15th

NEIGHBOURHOOD DEVELOPMENT ORDER

The NDO will be reported in a separate section to provide clarity between the NP and NDO

1. NDO Assessment Update

ASSESSMENTS (Tbc in blue)	UPDATES (Green sections to be noted)
Transport Assessment PellFreishmann CC)	Only Assessment not received. CC to commence once Ecology surveys have been commissioned.
Strategic Environmental Assessment SEA (AECOM)	Completed. Report concluded no recommendations. Sent to AECOM to see if the SEA document needs to be updated.
Habitats Regulation Assessment (HRA) AECOM	This is being carried out by AECOM and the work has begun. It will not be completed until the NDO document is finalised.
Ecology Survey Reid Burton	A meeting with Locality and CC regarding a stalemate situation it was agreed that the surveys have to be completed in order for the site progress and for the CC to commission the Transport work. Item 21/155 to discuss payment of this work

Recommendation 4. For Council to note.

2. **NDO Grant:**

- This was to be spent by March 31st.
- Dave Chapman is requesting an extension as Covid 19 has severely affected the NDO assessment process. Extension to June 30th 2021 has been confirmed.

IMPLICATIONS

- For the PC to finalise Community Hub building floor plans and outdoor plans.
- Architect to commence master plan work.
- Rachel Hogger to complete the NDO document.
- Ecology Surveys commissioned.

Timelines:

May / June: Results of ecology survey work will enable masterplan to commence. Transport work should be completed by then.

July – early Sept: All documentation including legal agreements to be completed.

Sept – Nov Reg 14

Recommendation 8: For Council to note grant and timelines.

Decision: on a proposal by the Chairman, seconded by Cllr. Collier, it was **Resolved** that the contents of this report be **noted** and necessary action will be taken in relation to the I & O consultation.

c) Village Maintenance Report

Cllr. Mike Muir read a report on the work he had done since the last meeting, the contents of which were as follows:

- Regular weekly checks had been done on the play equipment.
- He had tightened up the swings and ensure all connections are tight.
- The ROSPA inspection has been earmarked for end of March 2021, although no firm date has been received yet.
- He had taken two bits of machinery for repair.
- He raised the question of plants for the memorial garden, indicating that he could start the planting for around £40. It was Agreed that councillors would get together and draw up a list of plants required so that they could ask public for specific plants rather than just 'a plant'.
- He wanted to be able to ask the Clerk to order planters mentioned at the last meeting. It was **Agreed** that the Clerk would send around details of what was being suggested with prices, before they could be ordered.

d) Other Councillor Reports

A general discussion took place on the damage recently caused by hooligans in the village.

The Chairman then closed the meeting to allow the District & County Councillors and members of the public to report on their issues.

21/154 PUBLIC AND OTHER BODIES' SESSION

East Devon District Council

District Cllr. Eleanor Rylance introduced Dan Ledger who was portfolio holder for the Local Plan, the Issues and Options paper of which was on this agenda. Car parking charges will be increased in April 2022, when there would be an annual car park ticket for all East Devon car parks costing £240 per year. The Broadclyst Neighbourhood Plan had just finished its consultation period.

District Cllr. Sarah Chamberlain also mentioned the Broadclyst Neighbourhood Plan, with the full plan being available on the Parish Council website. She also mentioned the planning applications for the building next to Amazon building in case the Parish Council had a view on the effects on traffic, highways etc.

District Cllr. Dan Ledger – thanked the Parish Council for including him, he was there to listen to the conversation on the Issues & Options consultation currently out. The Local Plan had been started in 2012, but not adopted until 2016 and needed updating to be NPPF compliant, particularly for town centres and climate change.

Devon County Council

No councillors present

Public Questions

No questions.

The Chairman then reopened the meeting

21/155 CLYST HONITON NEIGHBOURHOOD DEVELOPMENT ORDER

a) Grant Variation Order

A Grant Variation Order was required to utilise the grant originally earmarked for legal fees to pay for the Ecological Survey work detailed above. On a proposal by Cllr. Muir, seconded by Cllr. Harrison it was unanimously **Resolved** to formally request a variation order for this purpose.

b) Community Facility Design

The Clerk had circulated a paper outlining a possible specification for the community facility and after a proposal by Cllr. Muir seconded by the Chairman,

it was **Resolved** to use this document to brief Architects with whom a conversation will then begin to use their experience to come up with a firmer proposal for onward transmission to the Church Commissioners to be included in the eventual contract.

21/156 HGV VEHICLES BLOCKING VILLAGE LANES

Janvrin Edbrooke had prepared a report with photographs of HGV vehicles blocking the lanes in her part of the parish, which was unsatisfactory. On a proposal by Cllr. Collier, seconded by Cllr. Muir, it was **Resolved** that the Clerk would write to Helen Selby from County Highways and request a meeting with her in the village as soon as the COVID regulations allow. In the meantime, councillors will get together to write a list for the village of highways matters that need to be rectified, complete with photographs, which the Clerk would send to Helen before any such meeting.

21/157 LOCAL PLAN ISSUES AND OPTIONS

The Clerk had circulated a detailed paper which provided answer to each and every question asked within the Issues and Options document. He had stressed that the answers given were just his, based on his experience with Local Plans elsewhere and that councillors were requested to consider what the alternative answers should be from a Clyst Honiton perspective.

Janvrin Edbrooke had been sent a copy of the Clerk's work and she had commented on the answers given, when held against the policies contained in the emerging Neighbourhood Plan. These had also been circulated to councillors and it was agreed that the discussion should revolve around where the two versions differed significantly.

Various viewpoints were offered by councillors, but there was general agreement that there was no conflict between the points made by Janvrin and the Clerk and a final version, based on the Clerk's original work, but adjusted both for the local view and to restrict the word count to the maximum allowed would form the response from the Parish Council.

Rob and Janvrin were thanked for the great deal of effort they put into this.

District Councillor Dan Ledger was asked for his observations on the Parish Council's efforts to have an input and he said that this had been the most inspiring parish council meeting on this matter he had attended, he had been to many, and that he would like to see the recording of this part of the meeting to use as an example. He thanked the Parish Council for this.

21/158 BANK RECONCILIATION

The 28th February 2021 Bank Reconciliation statement was **Noted** and would be signed as a correct record when circumstances allow.

21/159 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) The attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 28th February 2021 was **Noted**.
- b) The attached statement monitoring progress of the spend against available grant for the NDO/NP project was **Noted**.

21/160 RECEIPTS & PAYMENT SCHEDULE

The payment of the invoices on the schedule below was **Verified** for the period since the last meeting:

PAYMENTS

Payee	Services	Amount £	Payment No.
2020/2021			
Vodafone	Mobile	22.07	Direct Debit
Zoom	Meeting Access	14.39	DC2107
Amazon	Paper	19.89	DC2121
RJ Martin	Salary March 2021	851.99	202038
DCC Pension Scheme	Pension Contrib.	293.47	202038
HMRC	Tax/NI	259.66	202038

RECEIPTS

Payee	Services	Amount £	Payment No.
2020/2021			
None			

Items in **bold** were made following the meeting.

21/161 PLANNING APPLICATIONS

The following Planning Application decisions and comments were unanimously **AGREED**:

Reference	Location	Proposal
21/0282/MRES	Plot DC3, Exeter Logistics Park, Exeter EX5 2GB	Reserved Matter Application pursuant to the development of Plot DC3 for warehouse use together with part of the Exeter Logistics Park estate road required to facilitate the development together with submission of details, pursuant to discharge conditions 6, 7, 8, 9, 10, 15, 18, 21, 24, 26 and 28 relevant to Plot DC3 Decision: No objection , but to express concern about the potential noise and traffic increase caused by this development.
21/0283/MRES	Plot DC4, Exeter Logistics Park, Exeter EX5 2DS	Reserved Matters Application pursuant to the development of Plot DC4 for a warehouse unit (Use Class B8) and associated works together with part of the Exeter Logistics Park estate road required to facilitate the development together with submission of details, pursuant to discharge conditions 6, 7, 8, 9, 10, 15, 18, 21, 24, 26 and 28 relevant to Plot DC4 Decision: No objection , but to express concern about the potential noise and traffic increase caused by this development.
21/0500/FUL	Lancaster House Unit 1 Exeter International Office Park Clyst Honiton Exeter EX5 2HL	Installation of AC Plant and erection of a bin store Decision: No objection , but to express concern about the potential noise from the AC plant
19/1422/MRES	Phase 4 Infrastructure To the east of the Ecology Park and west of Southbrook Lane Cranbrook New Community	Reserved matters comprising layout, scale, appearance, landscaping and access for the construction of a foul water pumping station (to include both underground and over ground infrastructure and secure boundary fence), two surface water basins, a shared footway and cycleway and connecting highway link and the removal and the construction of a new hedgerow. (Subsequent application in respect of permission 03/P1900 which was accompanied by an environmental statement) Decision: No objection

21/162 DATE OF NEXT MEETING

The next remote meeting of Clyst Honiton Parish Council is to be on **Thursday 15th April 2021**, at 7pm.

Please note the change of date

21/163 MEETING CLOSURE

The meeting closed at 9.45pm

Signed:.....

Print:.....

Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

DRAFT