

Clyst Honiton Parish Council



There was a meeting of Clyst Honiton Parish Council on Tuesday 11th February 2019 at 7.00pm in the Meeting Room of the Hampton by Hilton Hotel

Members Present: Cllrs Gary Collier; Grant Harrison; Suzanne Hales (Chair); Mike Muir and Sean Wheeldon.

Also Present:; County Councillors Ray Bloxham & Sara Randall-Johnson; Lynne Askew & Nick Pring (NPSG); Stephan Bouloux (CHCA).

In attendance: Rob Martin, Clerk; Oliver Stringer & George Young.

One member of the general public:

MINUTES:

20/167 APOLOGIES

Apologies were received from Janvrin Edbrooke (NPSG); Andy Wood (EDDC); District Cllrs. Sara Chamberlain & Eleanor Rylance.

20/168 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations were made.

20/169 MINUTES

The minutes of the Parish Council meeting held on 14th January 2020 were **Agreed** as a correct record and signed by the Chairman.

20/170 CONFIDENTIAL ITEMS

To note that there was one item to be dealt with under this heading, at which time members of the public and press would be required to leave the meeting.

The Chairman declared the meeting out of session

20/171 REPORTS FROM OTHER ORGANISATIONS

Reports were received from:

a) Exeter and East Devon Growth Point

No report.

b) Exeter International Airport

Cllr. Collier reported on the recent meeting of the Consultative Committee. The main points discussed were the

- Air Ambulance where the new helicopter was not going to be available as soon as expected, so the existing one would be used instead. The main problem, however, was the lack of pilots available and this restricted all Air Ambulance services.
- The new road, for which he had obtained a plan. Cllr Hales has the plans and will scan them and circulate to all.

- There was enthusiasm towards the potential project being pursued by the parish council.

c) East Devon District Councillors

No report.

d) County Councillors

Cllr. Ray Bloxham reported on

- The next Police consultative meeting would be on 12 March 2020, he requested items to be brought up, if any.
- The potential Council Tax increase for the County.
- Climate change, he was still awaiting advice for parish council from County officers.
- He was also awaiting advice in relation to new Website accessibility requirements, effective from September 2020.
- Attendance at local meetings, such as the Airport and Skypark, but there were also meetings for parishes adjacent to Hill Barton and we should be represented.
- Potential Toucan crossing at Black Horse

Cllr. Sara Randall-Johnson reported on

- The Health Service 5-year plan was awaited. The local one was with the Department of Health and was still unavailable for consultation.
- Fire fighters would be trained as Special Constables, allowing them to be warranted

e) Clyst Honiton PCC

No report.

f) Clyst Honiton Community Association

Stephan Bouloux reported on the progress being made on the organisation of the Fete. It was agreed that the fete looks as though it was going to be good. The parish council would have a stand at the fete, highlighting its work and looking for volunteers.

The Clerk would sort out matters such as a Temporary Event Notice (TEN) and insurance cover for the event in good time.

Cllr. Harrison to email Janvrin about hay bales.

20/172 PUBLIC PARTICIPATION

The following matters were discussed:

Boy racers were now going around the roundabouts the wrong way. They were gathering by parking in entrance to the NDO site and it was suggested that concrete blocks were put in the entrance to prevent this. The Clerk would talk to Victoria Jarrad at Strutt & Parker about this.

Parking on the pavement was occurring on St Michaels Hill which had resulted in the EDDC refuse lorry not being able to access the bins. This was obviously not satisfactory.

There were still problems with parking at the entrance to the village, resulting in dangerous situations occurring.

County Cllr. Ray Bloxham stated that these incidents should be reported on the DCC website under the 'Report It' section. They would be dealt with promptly if this was done.

The condition of the bus stop on the old A30 was causing concern having been filled with rubbish, with the waste bin being full. This had been reported to EDDC Streetscene team who were taking action.

The Clerk was asked to contact Victoria Jarrad in relation to the possible conversion of the land next to Cllr. Collier's house into a wildlife area, to be managed by the community. She should be reminded that the entrance gate to this land needs gate posts .

The Chairman declared the meeting back in session

20/173 COUNCIL REPORTS

a) To receive the Clerk's Report & consider the Action List progress attached.

The Action List progress was **Noted**.

The Clerk would enquire on progress of the Housing Needs Survey. He highlighted progress on the Neighbourhood Plan and NDO work. From a climate change point of view the Parish Council should have an idea of what it thinks the future of the Airport should be.

The Clerk would pursue the Heritage Listing of Spitfire Shed and Hamilton Fort.

b) To receive the Chairman's report

The Chairman's report had been circulated, and a copy is attached to these minutes.

c) To receive the Village Maintenance report

Cllr. Muir outlined the work he had undertaken around the village, which was **Noted**:

The matters covered in the report were:

- The weekly inspection of play equipment
- Two-weekly litter pick
- Two climbing roses being donated for the Duke of York wall
- A new First Aid kit donated, for which he had sent a thank-you card
- Organised a power supply for the Fete PA system, for which he had sent a thank-you card
- The mower would go in for maintenance on 27th February.

d) Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order – a report from the Neighbourhood Plan Lead on progress since the last meeting was outlined by the Clerk (copy attached to these minutes) and its contents were **Noted**.

20/174 COMMUNITY SPEED WATCH

Cllr. Ray Bloxham had asked the question of whether the parish council would like to take part in a Community Speed Watch (CSW) scheme alongside other local parishes. There was a recognised problem in Clyst Honiton in getting people to volunteer for anything, but the Council believes that it would be beneficial to take part. The matter would be brought up again at the meeting with the Police on 12th March 2020.

20/175 BOY RACERS

This matter had been dealt within item 20/172.

20/176 PLAY EQUIPMENT

The Clerk had circulated a report on the replacement and additional play equipment. He also further outlined the current position, whereby 3 quotations had been received, and a fourth was awaited.

It was unanimously **Resolved** that the successful contractor would be Playforce with the lowest received quotation of £23,625 for the supply and installation of the agreed equipment. It was hoped that the work would be completed by the time of the school Easter holidays.

20/177 BANK RECONCILIATION

The 31st January 2020 Bank Reconciliation statement was unanimously **Agreed**.

20/178 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

The attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st January 2020, was **Received**.

20/179 PAYMENT SCHEDULE

The schedule of invoices paid and to be paid for February 2020, below, was unanimously **Agreed**.

Payee	Services	Amount £	Cheque No.
Amazon	Paper & Toner	45.05	Card
RJ Martin	Expenses	30.00	202001
Stratton & Creber Ltd	Commercial Assessment	1,260.00	202001
RJ Martin	Clerk's Salary February 2020	993.43	202002
Devon CC Pension Fund	Pension Contributions	275.60	202002
HMRC	National Insurance	41.56	202002
Janvrin Edbrooke	Expenses	60.68	202003
Sue Hales	Refreshments	21.45	202004

20/180 PLANNING

The following Planning Application responses were **Agreed**:

Reference	Location	Proposal
None		

20/181 CORRESPONDENCE

All correspondence received had already been circulated.

20/182 DATE OF NEXT MEETING

The next scheduled meeting of Clyst Honiton Parish Council is on Tuesday 10th March 2020, at 7pm in the Hampton by Hilton Hotel, next to the Airport.

Meetings from April 2020 until the Autumn will be held in the Bell Tower.

20/183 CONFIDENTIAL MATTERS

Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or

part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

It was **Resolved** to consider the following matter after the exclusion of the public and press on the grounds of commercial sensitivity.

20/184 NEIGHBOURHOOD DEVELOPMENT ORDER – PROPOSAL FOR COMMUNITY FACILITIES

A confidential report on Community Facilities had been circulated by the Clerk. The conclusions of this proposal were:

Discussion took place between councillors and Oliver and George, with the result that:

- The proposal being made is unanimously supported
- The buildings would together become a Clyst Honiton Well-Being centre
- A revised layout plan would be drawn up, Cllr Wheeldon would produce a large drawing of site.
- The Clerk would contact at least one potential developer.
- Discussions would continue to refine the proposal.

20/185 MEETING CLOSURE

The meeting was closed at 10.00pm

Signed:.....

Print:.....

Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST