

Clyst Honiton Parish Council Meeting 9th September 2021

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Thursday 2nd September 2021

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Thursday 9th September 2021 at 7.00pm**, to be held in the **Black Horse Inn Meeting Room**, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

PRE-MEETING PUBLIC SESSION

BRIAR HOUSE CHANGE OF USE APPLICATION

To hear representations from members of the public to the proposal to change the use of Briar House from a Bed & Breakfast to a care unit for challenged adults.

AGENDA

22/031 APOLOGIES

To receive apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

22/032 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

To receive declarations of interest in items on the agenda

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

22/033 MINUTES

To approve, as a correct record, the minutes of the Parish Council meeting held on

Clyst Honiton Parish Council Meeting 9th September 2021

8th July 2021.

22/034 COUNCIL REPORTS

- a) **To receive the Clerk's Report attached.**
- b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.
- c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.
- d) **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

The Chairman to declare the meeting closed

22/035 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to declare the meeting open

22/036 QUEEN ELIZABETH PLATINUM JUBILEE

To consider what the parish council could do to celebrate this Jubilee in 2022.

22/037 COMMUNITY FACILITY & GYM PROPOSAL

To receive the attached report from the Clerk on the latest proposal to include a gym on the NDO site and consider his suggestions about whether further work should be done by the architect on devising a layout to accommodate it.

22/038 HIGHWAYS

- a) Extension of yellow-lining opposite entrance to Ship Lane.
- b) Speeding Cars on the Bypass
- c) To consider the clerk's report on the possible projects for future consideration.

22/039 ONGOING MATTERS OF CONCERN

To consider the following areas of concern and to discuss any updates:

- a) East Devon Local Plan
- b) DVD & Amazon Vans
- c) Mosshayne Sewage

Clyst Honiton Parish Council Meeting 9th September 2021

22/040 BANK RECONCILIATION

To approve the 31st August 2021 Bank Reconciliation statement.

22/041 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st August 2021.
- To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

22/042 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

PAYMENTS

Payment to	Services	Amount £	Payment No.
2021/2022			
RJ Martin	Salary August 2021	852.19	212210
DCC Pension Scheme	Pension Contrib.	293.47	212210
HMRC	Tax/NI	258.77	212210
Zoom	Access	14.39	DD
Vodafone	Mobile	9.80	DD
Microsoft	Office 365	79.99	DC
PKF Littlejohn	External Audit	360.00	212211
MNR Motors	Mower Service	164.29	212211
Chic Flower Designs t/a Plandscape	Grass Cutting July 2021	46.33	212211
Simon A Martin t/a The Payroll Bureau	Payroll	21.60	212211
Exe Squared	Website Domain	144.00	212211
Modicum Planning	NP Basic Conditions Statement	800.00	212212
Post Office	Petty Cash Reimbursement	100.00	DC
Amazon	Paper & Stationery	77.26	DC
RJ Martin	Salary September 2021	851.99	212213
DCC Pension Scheme	Pension Contrib.	293.47	212213
HMRC	Tax/NI	258.97	212213
Chic Flower Designs t/a Plandscape	Grass Cutting Aug 2021	46.33	212214

RECEIPTS

Receipt from	Services	Amount £	Method
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Clyst Honiton Parish Council Meeting 9th September 2021

2021/2022			
None			

In addition, payments will be made for invoices received since the agenda was set.

Payment items in **bold** will be made following the meeting.

22/043 **PLANNING APPLICATIONS**

To consider the following Planning Applications and to agree a formal response:

Reference	Location	Proposal
21/1282/MRES	Land At Exeter Science Park Clyst Honiton	Reserved matters (layout, appearance, scale, and landscaping) for the construction of 147 dwellings and associated infrastructure, drainage, and open space pursuant to outline application 18/2799/MOUT. The discharge of outline planning conditions 1, 6, 10, 11, 12, 13, 15, 16, 18, 19, 20, 22, 23, 24, 26 and compliance with Section 106 obligations requiring submission of an Affordable Housing Scheme, Open Space Specification, and Community Garden
21/1963/FUL	Mcbains Antiques Exeter Airport Clyst Honiton Exeter EX5 2BA	Demolition of building and construction of new dwelling house
21/2110/FUL	Briar House Clyst Honiton Exeter EX5 2LZ	Internal reconfiguration and refurbishment of existing Bed & Breakfast and adjoining single garage to accommodate five independent living units on two floors, changing use from C1 to C2

22/044 **DATE OF NEXT MEETING**

The next scheduled meeting of Clyst Honiton Parish Council is Thursday 11th November 2021, at 7pm at the Bell Tower.

22/045 **MEETING CLOSURE**