



Clyst Honiton Parish Council

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Tuesday 2nd June 2020

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Tuesday 9th June 2020 at 7.00pm**, to be conducted remotely using Zoom, for the purpose of transacting the business on the following agenda

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

21/017 APOLOGIES

To receive apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

21/018 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

To receive declarations of interest in items on the agenda

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

21/019 MINUTES

To approve, as a correct record, the minutes of the Parish Council meeting held on 12th May 2020.

21/020 COUNCIL REPORTS

- a) **To receive the Clerk's Report & consider the Action List progress attached.**
- b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.
- c) **Community Infrastructure Levy (CIL) Project List**

To receive a verbal report on the need to produce a list of CIL projects as part of the NP.

21/021 MEMORIAL BENCH & PLANTER

To consider the attached report and decide whether to proceed with the purchase of a bench and/or planter.

21/022 FLY-TIPPING

To consider local action to be taken to try to prevent fly-tipping from happening in the parish.

21/023 FINANCIAL REGULATIONS

To consider attached report and potentially adopt the revised set of Financial Regulations it contains.

21/024 BANK RECONCILIATION

To approve the 31 May 2020 Bank Reconciliation statement.

21/025 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st May 2020.
- b) To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

21/026 PAYMENT SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

Payee	Services	Amount £	Payment No.
2020/2021			
Community First Trading	2020/21 Insurance Premium	698.08	202017
RJ Martin	Salary June 2020	829.74	202018
DCC Pension Scheme	Pension Contrib.	285.63	202018
HMRC	Tax/NI	250.20	202018
MNR Mowers	Strimmer Wire	15.95	202019
Bickerdike Allen Partners	Noise Survey (part 1)	6,240.00	202019
Bickerdike Allen Partners	Noise Survey (parts 2-5), completion	9,720.00	202019
CPRE	Subscription	25.00	202019
RJ Martin	Travel Expenses	19.00	202019

In addition, payments will be made for invoices received since the agenda was set.

Items in **bold** will be made following the meeting.

21/027 PLANNING APPLICATIONS

To consider the following Planning Application and to agree comments:

Reference	Location	Proposal
19/1422/MRES	Phase 4 Infrastructure East of The Ecology Park and West of Southbrook Lane, Cranbrook New Community	Reserved matters comprising layout, scale, appearance, landscaping and access for the construction of a foul water pumping station (to include both underground and over ground infrastructure and secure boundary fence), two surface water basins, a shared footway and cycleway and connecting highway link and the removal and the construction of a new hedgerow. (Subsequent application in respect of permission 03/P1900 which was accompanied by an environmental statement)
20/1023/FUL	4 Yeo Business Park Axehayes Farm Clyst St Mary Exeter EX5 1DP	Erection of two storey side extension, construction of 2 no. vehicle parking spaces
20/0530/LDO	District Heating System, Clyst Honiton	Consultation on a Draft Local Development Order for District Heating Networks (DHN) comprising of pipes, cables and wires, heat exchange equipment, street furniture, informal signage and ancillary engineering works within defined areas of land in East Devon. Janvrin to Report

21/028 DATE OF NEXT MEETING

The next scheduled remote meeting of Clyst Honiton Parish Council is on Tuesday 14th July 2020, at 7pm.

21/029 MEETING CLOSURE