

Clyst Honiton Parish Council Meeting 8th MARCH 2023

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Wednesday 1st March 2023

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 8th March 2023 at 7.00pm**, to be held in the Black Horse Inn function room, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

Agenda No.	Agenda Item
23/099	APOLOGIES To receive apologies for absence Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.
23/100	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
23/101	MINUTES To approve, as a correct record, the minutes of the Parish Council meeting held on 18 th January 2023.
23/102	COUNCIL REPORTS a) To receive the Clerk's Report attached. b) Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order – to receive

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a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.

- c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.
- d) **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

The Chairman to declare the meeting closed

23/103 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to declare the meeting open

23/104 CLYST HONITON NEIGHBOURHOOD DEVELOPMENT ORDER

To discuss the attached report by the clerk on his discussions with Matthew Naylor of the Church Commissioners

23/105 YELLOW-LINING

Following the response from DCC Highways on the traffic order (email exchange attached) to consider whether there is anything further that can be done.

23/106 EXETER INN LAYBY

The continual mess occurring in the layby as a result of fly-tipping is unacceptable. To consider what the parish council's next steps are to be in solving this ongoing problem.

23/107 St MICHAEL'S HILL CAR PARKING

To hear a report from the clerk on any progress with this proposal.

23/108 DEFIBRILLATOR

To hear a report from the clerk and Cllr. Collier on any progress with this proposal.

23/109 COMMUNICATION WITH THE CLERK

Cllr. Collier wished to report on this matter.

23/110 INTERNAL AUDIT

To consider the attached letter from Mulberry & Co, in order to adopt the Audit Plan it contains.

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23/111 BANK RECONCILIATION

To approve 28th February 2023 Bank Reconciliation statement.

23/112 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 28th February 2023.
- To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

23/113 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

PAYMENTS

Payment to	Services	Amount £	Payment No.
2022/2023			
Carter Tech t/a Fone Revive	Replacement Mobile Battery	30.00	Card
RJ Martin	Travel Expenses	50.00	2223-23
J Hales	Handles for Noticeboard	12.95	2223-23
RJ Martin	Clerk's Salary March 2023	940.12	2223-24
DCC Pension Fund	Pension Contributions	321.66	2223-24
HMRC	Tax Deduction	290.87	2223-24
Zoom	Access March 2023	7.19	Card
Vodafone	Mobile Phone March 2023	10.62	DD
AK Architects	NDO Design work	4,080.00	2223-25
Modicum	NP/NDO Final Work	3,875.00	2223-25
AVAST	Computer Security	54.99	Card
2023/2024			
RJ Martin	Clerk's Salary April 2023	940.12	2224-01
DCC Pension Fund	Pension Contributions	321.66	2224-01
HMRC	Tax Deduction	290.87	2224-01
Zoom	Access April 2023	7.19	Card
Vodafone	Mobile Phone April 2023	10.62	DD

RECEIPTS

Receipt from	Services	Amount £	Method
2022/2023			
None			

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23/114 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
23/0001/EIA	Land East Of Antiques Complex Adjacent To Harrier Courtys Clyst Honiton	Screening opinion for proposed converter station (Rockbeare Parish Application)
23/0143/FUL	Unit 35 Skypark Clyst Honiton Exeter EX5 2FL	Change of use to unfettered class E
22/2000/MRES	Land North of Tithebarn Green Phase 3	Reserved matters application (access, appearance, landscaping, layout and scale) for the construction of 135 dwellings including affordable housing, landscaping and associated site infrastructure. Subsequent application to Outline permission 17/1019/MOUT which was accompanied by an Environmental Statement. The proposal seeks the discharge of conditions 6, 7, 9, 11, 12, 13, 20, 21, 23, 24, 25, 28, 36 and 37 of the Outline planning permission. Amended Plans

23/115 DATE OF NEXT MEETING

The next scheduled meeting of Clyst Honiton Parish Council is on Wednesday 11th April 2023, at 7pm at the Black Horse Inn function room or the Bell Tower.

23/116 MEETING CLOSURE