Clyst Honiton Parish Council

Clyst Honiton Parish Council Meeting 8th July 2021

To: all Members of Clyst Honiton Parish Council
For information: County and District Ward Members, press and public

Issue date: Thursday 1st July 2021

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting **of Clyst Honiton Parish Council** on **Thursday 8th July 2021 at 7.00pm,** to be held in the Bell Tower, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

22/015 APOLOGIES
To receive apologies for absence
Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

22/016 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)
To receive declarations of interest in items on the agenda
Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

22/017 MINUTES
To approve, as a correct record, the minutes of the Annual Parish Council meeting held on 25th May 2021.

22/018 COUNCIL REPORTS

a) **To receive the Clerk's Report attached.**

b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on

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progress since the last meeting and to consider recommendations contained therein.

c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.

d) **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

The Chairman to declare the meeting closed

22/019 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to declare the meeting open

22/020 COMMUNITY FACILITY

To discuss the latest set of plans from Andrew Kirby for the proposed Community Facility. The plans are to follow.

22/021 DPD & AMAZON VANS UPDATE

To discuss the latest position with regard to the parking and other issues in the light of the approach having been made by the operators to engage on the subject.

22/022 MOSSHAYNE SEWAGE

To discuss the latest position and decide on a future position on additional development proposals.

22/023 HIGHWAYS MEETING

To receive the notes of the meeting (attached) and discuss the potential outcomes the parish council would proceed with as a result.

22/024 ROAD SIGNAGE

To consider the purchase an installation of

a) 'No HGVs' signs.
b) 'No Overnight Parking' signs
c) 'Caution, Children Playing' signs

22/025 BANK RECONCILIATION

To approve the 30th June 2021 Bank Reconciliation statement.

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22/026 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

a) To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 30th June 2021.
b) To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

22/027 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

PAYMENTS

Payment to	Services	Amount £	Payment No.
2021/2022			
RJ Martin	Salary June 2021	852.19	212206
DCC Pension Scheme	Pension Contrib.	293.47	212206
HMRC	Tax/NI	258.77	212206
Community First	Insurance Premium	698.08	212205
Andrew Kirby	Architects Fees	1,836.00	212207
WoodBlocx	Wooden Planters	849.11	DC2201
RJ Martin	**Salary July 2021**	**851.99**	**212208**
DCC Pension Scheme	**Pension Contrib.**	**293.47**	**212208**
HMRC	**Tax/NI**	**258.97**	**212208**
Burton Reid Associates	**Environmental Surveys**	**5,362.76**	**212209**

RECEIPTS

Receipt from	Services	Amount £	Method
2021/2022			
HMRC	VAT Refund	1,443.87	BGC
EDDC	Salary Support Grant	9,000.00	BGC

In addition, payments will be made for invoices received since the agenda was set.

Payment items in **bold** will be made following the meeting.

22/028 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

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Reference	Location	Proposal
21/1320/FUL	Van Guard Accessories Ltd Fair Oak Close Exeter Airport Clyst Honiton Exeter EX5 2UL	Installation of aluminium framed building **7 June 2021**
21/1151/FUL	Unit H Mushroom Road Hill Barton Business Park Clyst St Mary Exeter EX5 1SB	Extension to the rear of existing commercial warehouse with one new side shutter door and one new rear personnel door **16 June 2021**
21/1102/FUL	Heavers Brothers Ltd Unit 19 Exeter Airport Business Park Clyst Honiton Exeter EX5 2LJ	Retrospective installation of self-contained chiller unit, with galvanized steel enclosure **25 June 2021**
21/1100/ADV	Greencore Food Togo Exeter Airport Business Park Clyst Honiton Exeter EX5 2LJ	1no. externally illuminated fascia sign and 2no. non-illuminated projecting signs **2 July 2021**

22/029 DATE OF NEXT MEETING

The next scheduled meeting of Clyst Honiton Parish Council is Thursday 9th September 2021, at 7pm at the Bell Tower.

22/030 MEETING CLOSURE

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