

Clyst Honiton Parish Council Meeting 8th December 2020

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Tuesday 1st December 2020

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Tuesday 8th December 2020 at 7.00pm**, to be conducted remotely using Zoom, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

Robert Martin is inviting you to a scheduled Zoom meeting.

Topic: Clyst Honiton Parish Council

Time: Dec 8, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/84577887929?pwd=cHFZdWNBbzltWHJOSGZkdWF5MXM3Zz09>

Meeting ID: 845 7788 7929

Passcode: 444923

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AGENDA

21/109 APOLOGIES

To receive apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

21/110 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

To receive declarations of interest in items on the agenda

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

21/111 MINUTES

To approve, as a correct record, the minutes of the Parish Council meeting held on 10th November 2020.

21/112 COUNCIL REPORTS

- a) **To receive the Clerk's Report & consider the Action List progress attached.**
- b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.
- c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.

The Chairman to declare the meeting closed

21/113 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to declare the meeting open

21/114 DOING WHAT MATTERS

To decide on the responses to DCC on identifying the road works currently needed for the parish as a whole.

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21/115 BUDGET & PRECEPT 2021/2022

To consider the attached report and analysis on the budget for the 2021/22 financial year and the potential effect on the precept requirement.

21/116 BANK RECONCILIATION

To approve the 30th November 2020 Bank Reconciliation statement.

21/117 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 30th November 2020.
- b) To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

21/118 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

PAYMENTS

Payment to	Services	Amount £	Payment No.
2020/2021			
Vodafone	Mobile Phone	22.07	Direct Debit
Zoom	Meeting Access	14.39	DC2107
Wickes Building Supplies	Memorial Garden Slabs and Compost	88.00	DC2114
HCT Turf	Topsoil	120.00	DC2115
Post Office	Petty Cash Top-Up	70.00	DC2116
Amazon	Stationery	38.89	DC2117
RJ Martin	Salary December 2020	851.99	202031
DCC Pension Scheme	Pension Contrib.	293.47	202031
HMRC	Tax/NI	259.66	202031

RECEIPTS

Receipt from	Services	Amount £	Method
2020/2021			
HMRC	VAT Refund	280.56	BGC

In addition, payments will be made for invoices received since the agenda was set.

Payment items in **bold** will be made following the meeting.

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21/119 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
	Clyst Valley	Clyst Valley Regional Park

21/120 DATE OF NEXT MEETING

The next scheduled remote meeting of Clyst Honiton Parish Council is on Tuesday 8th December 2020, at 7pm.

21/121 MEETING CLOSURE