

Clyst Honiton Parish Council Meeting 2nd October 2024

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Wednesday 25th September 2024

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 2nd October 2024 at 7.00pm**, to be held in the Black Horse Inn meeting room, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

Agenda No.	Agenda Item	Target Times pm
25/44	APOLOGIES To receive apologies for absence	7.00
25/45	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda	7.01
25/46	MINUTES To approve, as a correct record, the minutes of the Parish Council meeting held on 10 th July 2024.	7.03
25/47	COUNCIL REPORTS <ul style="list-style-type: none">a) To receive a verbal Clerk's Report.b) Village Maintenance – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.c) Other Councillor Reports – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.	7.05
25/48	PUBLIC AND OTHER BODIES' SESSION To allow questions for District and County Councillors and to take any questions from	7.15

The Chairman to adjourn the meeting to allow the public to speak.

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members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to reconvene the meeting.

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| 25/49 | NEIGHBOURHOOD PLAN
To receive an update on the final version of the Neighbourhood Plan Document and the timetable to it being 'made' by East Devon District Council. | 7.20 |
| 25/50 | NEIGHBOURHOOD DEVELOPMENT ORDER
Following the comments from Cllr. Wheeldon expressing his concerns about the current position to discuss possible next steps with the project.

To receive an update from the clerk on the response from the Church Commissioners. | 7.30 |
| 25/51 | EDDC LOCAL PLAN – NEW SETTLEMENT RESPONSE
To consider the attached report from the parish clerk on the current proposed masterplan for the new settlement covering the south of the parish area. | 7.40 |
| 25/52 | SUMMER FETE
To receive a report on the Summer Fete held on 31 st August 2024 and to discuss the use of the resultant net income received as a result. | 7.50 |
| 25/53 | ZIPWIRE REPLACEMENT
The Community Lottery Grant application had been submitted by Cllr. Wheeldon, in the sum of £11,500 with the result expected by the next meeting. To receive a report from the clerk on any further quotations received before the meeting. | 8.00 |
| 25/54 | BANK RECONCILIATION
To approve 30 th September 2024 Bank Reconciliation statement. | 8.15 |
| 25/55 | RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET
To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1 st April 2024 to 30 th September 2024. | 8.20 |
| 25/56 | RECEIPTS & PAYMENTS SCHEDULE
To approve the payment of the invoices on the schedule below for the period since the last meeting, as below: | 8.25 |

PAYMENTS

Payment to	Services	Month or	Amount	Payment
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		Reference	£	No.
2024/2025				
Vodafone	Mobile Phone	Sept 24	16.03	DD
Vodafone	Mobile Phone	Oct 24	16.03	DD
Simon A Martin	Payroll Services	Sept 24	8.00	Card
Simon A Martin	Payroll Services	Oct 24	8.00	Card
RJ Martin	Salary	Sept 24	803.76	2425-14
HMRC	Tax Deduction	Sept 24	223.73	2425-14
RJ Martin	Salary	Oct 24	803.76	Tbc
HMRC	Tax Deduction	Oct 24	223.73	tbc
Adobe	Professional Upgrade	Sept 24	19.97	DD
Adobe	Professional Upgrade	Oct 24	19.97	DD
Countrywide GM	Grass Cutting	July 24	122.10	2425-11
Countrywide GM	Grass Cutting	Aug 24	122.10	2425-15
Countrywide GM	Grass Cutting	Sept 24	122.10	
UKHSS	Zipwire Removal	004426	720.00	2425-13
TK Play	Zipwire Inspection (revised)	11351	948.00	2425-15

RECEIPTS

Receipt from	Services	Amount £	Method
2024/2025			
Residents	Summer Fete Donations/Stalls	105.00	BC
Sean Wheeldon	Summer Fete Donations/Stalls	386.15	BC

25/57 PLANNING APPLICATIONS

8.30

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
24/1173/FUL	Hill Barton Business Park Blackmore Road Clyst St Mary EX5 1DR	Proposed extension to existing Stuarts Truck and Bus building to provide enhanced welfare facilities, office and meeting space Response Date: 16 August 2024
24/1049/FUL	South West Metal Finishing Ltd Exeter Airport Business Park, Clyst Honiton Devon EX5 2UL	Demolition of existing buildings and redevelopment of site to provide two replacement employment buildings, new accesses and associated infrastructure and landscaping

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		Response Date: 7 September 2024
24/1612/FUL	Land and Buildings South of Waldrons Cottages Clyst Honiton	Proposed self storage container yard (partially retrospective) Response Date: 27 September 2024
24/1641/FUL	J And R Food Services Ltd Fair Oak Close Exeter Airport Clyst Honiton EX5 2UL	Extension of warehouse building for additional freezer storage Response Date: 28 September 2024
24/1715/FUL	Waldrons End Cottages Clyst Honiton Devon EX5 2NJ	Retrospective application for the addition of a fence on a boundary wall. Response Date: 5 October 2024
24/1807/FUL	Fix 24 7 Ltd Harrier Court Exeter Airport Clyst Honiton Exeter EX5 2DR	Proposal to extend existing building to provide more warehouse space Response Date: 10 October 2024
24/1915/FUL	Fair Oak Cottage Clyst Honiton EX5 2BH	Erection of new open-fronted carport to side of dwelling, over existing driveway. Response Date: 19 October 2024

- 25/58 DCC APPLICATION FOR A STOPPING UP ORDER**
To consider giving consent for Land Adjacent to Swordfish Avenue to be stopped up for highway purposes, paperwork attached to agenda.
- 25/59 MEETING FREQUENCY** **8.50**
To consider returning to holding meetings every month, rather than two-monthly in order to ensure business is undertaken efficiently.
- 25/60 DATE OF NEXT MEETING** **8.55**
The next scheduled meeting is on **Wednesday 13 November 2024** and will be held in the Black Horse meeting room starting at 7.00pm.
- 25/61 PARISH COUNCIL MEETING CLOSURE** **9.00**