

Clyst Honiton Parish Council Meeting 20th SEPTEMBER 2023

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Wednesday 13th September 2023

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 20th September 2023 at 7.00pm**, to be held in the Black Horse Inn Meeting Room, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

Agenda No.	Agenda Item	Target Times
24/44	APOLOGIES To receive apologies for absence	7.00
24/45	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda	
24/46	MINUTES To approve, as a correct record, the minutes of the Parish Council meeting held on 19 th July 2023.	
24/47	COUNCIL REPORTS	7.05
	a) To receive the Clerk's Report attached.	
	b) Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.	
	c) Village Maintenance – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.	
	d) Other Councillor Reports – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.	

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The Chairman to adjourn the meeting to allow the public to speak.

- 24/48 PUBLIC AND OTHER BODIES' SESSION** **7.15**
 To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to reconvene the meeting.

- 24/49 EXTERNAL AUDIT 2022/23** **7.30**
 To note the receipt of and adopt the External Auditor's Report and Certificate 2022/23 (attached) giving the parish council a clean bill of health.

- 24/50 INTERNAL AUDIT** **7.35**
 To consider the approval of Mulberry & Co. as the Internal Auditor for the current year, and potentially for a three year period, as per the attached letter.

- 24/51 DEFIBRILLATOR** **7.40**
 To note the successful installation of the defibrillator in the centre of Clyst Honiton and to hear a report from Cllr. Collier on some of the details. To consider setting up a reserve for the ongoing maintenance of the equipment and consumables.

- 24/52 BANK RECONCILIATION**
 To approve 30th June 2023 Bank Reconciliation statement.

- 24/53 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET**
 To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 30th June 2023.

- 24/54 RECEIPTS & PAYMENTS SCHEDULE** **7.45**
 To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

PAYMENTS

Payment to	Services	Amount £	Payment No.
2023/2024			
PKF Littlejohn	External Audit	252.00	2324-13
Countrywide	Grass Cutting	131.84	2324-13
Countrywide	Grass Cutting	131.84	2324-14

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RJ Martin	Salary September 23	940.12	2324-15
HMRC	Tax Deduction September 23	228.60	2324-15
DCC Pension Fund	Pension contributions Sept 23	331.33	2324-15
RJ Martin	Salary October 23	940.12	2324-15
HMRC	Tax Deduction October 23	228.60	2324-15
DCC Pension Fund	Pension contributions Oct 23	331.33	2324-15
Simon A Martin	Payroll	24.00	2324-16
Vodafone	Mobile Phone Sept 2023	12.10	DD
Vodafone	Mobile Phone Oct 2023	12.10	DD
Adobe	Professional Upgrade Sep 23	19.97	Card
Adobe	Professional Upgrade Oct 23	19.97	Card

RECEIPTS

Receipt from	Services	Amount £	Method
2023/2024			
East Devon District Council	Precept	8,250.00	BGC

24/55 PLANNING APPLICATIONS

7.50

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
20/1663/VAR	South Whimple Farm Clyst Honiton Exeter EX5 2DY	Removal of condition 16 of 16/1826/MFUL (decentralised energy network connection) to remove requirement for connection to the Cranbrook district heating network
23/1685/ADV	Axhayes Cattery Clyst Honiton Devon EX5 2HS	Installation of a main entrance sign to the access of a new cats adoption centre (previously approved under application 19/2365/MFUL)
23/1653/FUL	Axehayes Farm Units A1 A2 Yeo Business Park Clyst St Mary EX5 1DP	Enlargement of existing business premises
22/2825/MFUL	Skypark Dakota Way Exeter Airport Clyst Honiton Exeter EX5 2BD	Erection of new building for ambulance service (SWASFT) with ambulance re-fuelling station and associated car parking and landscaping

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24/56	DATE OF NEXT MEETING The next scheduled meeting is on Wednesday 20 th September 2023, and will be held in the Black Horse Inn starting at 7.00pm.	7.55
23/57	MEETING CLOSURE	8.00