

Clyst Honiton Parish Council Meeting 19th OCTOBER 2022

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Wednesday 12th October 2022

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 19th October 2022 at 7.00pm**, to be held in the Church Bell Tower, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

23/047 APOLOGIES

To receive apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

23/048 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

To receive declarations of interest in items on the agenda

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

23/049 MINUTES

To approve, as a correct record, the minutes of the Annual Parish Council meeting held on 27th July 2022.

23/050 COUNCIL REPORTS

- a) **To receive the Clerk's Report attached.**
- b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last

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meeting and to consider recommendations contained therein.

- c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.
- d) **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

The Chairman to declare the meeting closed

23/051 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to declare the meeting open

23/052 RECURRING MATTERS

- a) DPD & AMAZON vans update
- b) Mosshayne Sewage

23/053 INTERNAL AUDITOR

The internal audit service was provided for 2021/2022 by IAC Audit & Consultancy Ltd who did a thorough job and the parish council resolved to reappoint them for the current year. IAC have however pulled out of providing this service so there is a need to appoint another Internal Auditor. The clerk has contacted a company, Mulberry & Co, who he knows to be very good at this work and they have agreed that they could do the job at a price of £60 per hour for an expected 4-hour period. The parish council is advised to accept this quotation.

23/054 DEFIBRILLATOR

The proposal to provide a defibrillator in Clyst Honiton is being considered by DPD as part of their community support programme. Before this is progressed any further the Parish Council will need to identify a location for the unit to be installed.

23/055 2021/2022 EXTERNAL AUDIT RETURN

To consider the attached Audit Certificate for 2021/2022 which had nothing to affect the auditors except for the missed presentation of a Risk assessment during the year, which has already been undertaken for the current year.

The closure of audit notice has been posted online and on the noticeboard.

23/056 INFLATION AND THE PRECEPT

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Cllr. Wheeldon requested that the parish council consider the potential effects of the high level of inflation expected to be experienced over the next couple of years.

The attached analysis for 2022/23 and 2023/24 is provided to aid discussion.

23/057 REPLACEMENT SLIDE

The slide provided on the multi-play unit needs to be replaced. The attached quotation shows that the cost of providing a like-for-like replacement is to be £725. Approval is sought to order this slide. Councillors Wheeldon and Muir will fit the replacement slide when it is received.

23/058 DOUBLE YELLOW LINES, PARKING AND POTHOLE

To consider what action can be taken to provide solutions for the highway problems being experienced in the village.

23/059 WEBSITE ACCESSIBILITY STATEMENT

To adopt the attached accessibility statement to ensure compliance with the Neighbourhood Plan requirements for publicly available documentation.

23/060 BANK RECONCILIATION

To approve 30th September 2022 Bank Reconciliation statement.

23/061 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 30th September 2022.
- b) To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

23/062 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

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PAYMENTS

Payment to	Services	Amount £	Payment No.
2022/2023			
Vodafone	Mobile Phone September 2022	10.62	DD
Zoom	Access September 2022	14.39	Card
RJ Martin	Clerk's Salary September 2022	874.61	2223-12
DCC Pension Fund	Pension Contributions	298.54	2223-12
HMRC	Tax Deduction	266.83	2223-12
Wickes	Play Area Bark	61.00	Card
Plandscape	Grass Cutting June & July 2022	194.60	2223-13
PKF Littlejohn	External Audit	240.00	2223-13
Modicum Planning	NDO Work	637.50	2223-13
The Payroll Bureau	Payroll	21.96	2223-13
Outdoor Play Devon Ltd	Replacement Slide	870.00	2223-13
Clyst Honiton PCC	Belfry Room Hire	200.00	2223-14
Vodafone	Mobile Phone October 2022	10.62	DD
Zoom	Access October 2022	5.27	Card
RJ Martin	Clerk's Salary October 2022	874.61	2223-15
DCC Pension Fund	Pension Contributions	298.54	2223-15
HMRC	Tax Deduction	266.83	2223-15

RECEIPTS

Receipt from	Services	Amount £	Method
2022/2023			
East Devon District Council	Precept	8,250.00	BACS

Payment items in **bold** will be made following the meeting

23/063 CONSULTATION ON VARIED PUBLIC SPACES PROTECTION ORDERS (PSPOs)

To consider the proposed PSPOs as outlined in the attached letter from the East Devon Environmental Health Officer.

23/064 CONSULTATION LETTER EXETER LOGISTICS PARK – PLOT DC9

To consider the attached letter from Pegasus Group, acting for Stoford Developments, regarding a planning application for the DC9 site of the Logistics Park prior to an application being submitted.

23/065 EAST DEVON LOCAL PLAN CONSULTATION

To note that the Local Plan is starting to come together and that a webinar will be held on 20th October 2022, at which two places have been booked for Clyst Honiton Parish Council.

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23/066 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
21/3235/MFUL	Land adjacent to Sandycote Blackhorse Honiton Road Exeter EX5 2FT	Demolition of existing dwelling and outbuildings, and construction of 45 no. dwellings (22 no. affordable), means of access and associated works
22/1532/MOUT	Treasbeare Expansion Area Land to the north of Treasbeare Farm Clyst Honiton EX5 2DY	Outline planning application for up to 1,035 residential dwellings; a neighbourhood centre with a maximum of 3,000sq.m gross of ground floor space (Use Class E and sui generis (hot food takeaways, betting shops, pubs/bars)); a two form entry primary school, with early years provision (Use Class F1); public open space, including formal open space, formal play space, allotments, amenity open space and SANGS land; a sports hub comprising playing pitches, tennis courts, a multi-use path and a pavilion (Use Class F2); up to 10.25ha of employment land (Use Classes E(g), B2 and B8); 5 serviced pitches for gypsies and travellers; an extension to the existing Cranbrook Energy Centre; sustainable drainage systems; and associated infrastructure. All matters are reserved for future consideration aside from access. Principal access is to be provided from four points off London Road (B3174), with additional access points proposed for pedestrians and cyclists

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23/067 DATE OF NEXT MEETING

The next scheduled meeting of Clyst Honiton Parish Council is on Wednesday 16th November 2022, at 7pm at St Michaels Church Bell Tower or at the Black Horse.

23/068 MEETING CLOSURE