

Clyst Honiton Parish Council Meeting 19th JULY 2023

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Wednesday 12th July 2023

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 19th July 2023 at 7.00pm**, to be held in the Belfry of Clyst Honiton Church, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

Agenda No.	Agenda Item	Target Times
24/28	APOLOGIES To receive apologies for absence Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.	7.00pm
24/29	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.	
24/30	MINUTES To approve, as a correct record, the minutes of the Annual Parish Council meeting held on 17 th May 2023.	7.05pm
24/31	COUNCIL REPORTS a) To receive the Clerk's Report attached.	7.10 pm

Clyst Honiton Parish Council Meeting 19th JULY 2023

- b) Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein. **7.20pm**
- c) Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting. **7.30pm**
- d) Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

The Chairman to adjourn the meeting to allow the public to speak.

- 24/32 PUBLIC AND OTHER BODIES' SESSION** **7.40pm**
To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to reconvene the meeting.

- 24/33 CLYST HONITON NEIGHBOURHOOD DEVELOPMENT ORDER** **7.50pm**
 - a) To consider the Terms of reference for the agreement with the Church Commissioners, as attached.
 - b) To follow up the meeting with Simon Jupp MP and consider any consequences resulting.

- 24/34 DEFIBRILLATOR** **8.00pm**
To hear a report from Cllr. Collier on the result of his approach to the Lions Club for 50% grant aid towards the purchase of the defibrillator. A copy of the letter sent on behalf of the parish council is attached.

- 24/35 STRIMMER PURCHASE** **8.10pm**
Cllr. Muir proposes that the council donates the strimmer it currently has to the church so that volunteers can use it to keep the churchyard clear. He also proposes that this is replaced by purchasing a new strimmer/brushcutter from Radmore & Tucker, the suggested model being the Stihl FS 240 C-E Petrol Brushcutter/Strimmer at a price of £691.56 including VAT, (£576.30 ex VAT).

- 24/36 GOALPOST PURCHASE** **8.20pm**
The parish council is asked to verify the purchase of two goalposts for the playing field to replace the one with a dangerous net. The clerk used his delegated powers under Financial Regulation 6.4 to order this equipment at a cost excluding VAT of

Clyst Honiton Parish Council Meeting 19th JULY 2023

£147.02 and the council is asked for retrospective approval.

24/37 ZIPWIRE 8.30pm

Cllr. Muir proposes that the zipwire should be dismantled and taken away, for which he has obtained a quotation of £600. To discuss the options available for this equipment.

24/38 BANK RECONCILIATION 8.45pm

To approve 30th June 2023 Bank Reconciliation statement.

24/39 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET 8.50pm

To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 30th June 2023.

24/40 RECEIPTS & PAYMENTS SCHEDULE 8.55pm

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

PAYMENTS

Payment to	Services	Amount £	Payment No.
2023/2024			
RJ Martin	Salary July 2023	940.32	2324-08
DCC Pension Fund	Pension Contribs July 2023	331.33	2324-08
HMRC	Tax Deduction July 2023	228.40	2324-08
RJ Martin	Salary Aug 2023	940.32	2324-11
DCC Pension Fund	Pension Contribs Aug 2023	331.33	2324-11
HMRC	Tax Deduction Aug 2023	228.40	2324-11
Vodafone	Mobile Phone July 2023	12.10	DD
Vodafone	Mobile Phone Aug 2023	12.10	DD
Adobe	Professional Upgrade May 23	19.97	DC2406
Adobe	Professional Upgrade June 23	19.97	DC2408
Adobe	Professional Upgrade July 23	19.97	Card
Adobe	Professional Upgrade Aug 23	19.97	Card
Royal Mail group	Online Postage	2.25	DC2407
The Black Horse	Room Hire	12.00	DC2409
Wickes Building	Play Area Chippings	105.00	DC2410
Net World Sports	Forza Goalposts	176.43	DC2411
MNR Motors	Equipment Repairs & Fuel	186.93	2324-09
Brightsea Printing	NDO/NP Posters	301.00	2324-09
Amazon Marketplace	Stationery	85.89	DC2412

Clyst Honiton Parish Council Meeting 19th JULY 2023

RECEIPTS

Receipt from	Services	Amount £	Method
2023/2024			
None			

24/41 PLANNING APPLICATIONS

9.00pm

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
23/1102/LDO	District Heating System Clyst Honiton	Revised boundary for the Adopted Local Development Order (LDO) for District Heating Networks under application number 20/0530/LDO 14 June 2023 – out of time
23/1250/MOUT	Land East Of Antiques Complex/Harriers Court Industrial Estate Long Lane Rockbeare	Outline application for the erection of HVDC Converter Station and associated infrastructure with all matters reserved. (Rockbeare Parish) 9 July 2023 – out of time
23/1296/FUL	Land At Axehayes Farm Clyst St Mary	Erection of storage/workshop/office building and associated works to facilitate the change of use of the land to commercial. 29 July 2023
22/0975/MFUL	Land Adjacent Old Tithebarn Lane Clyst Honiton	Construction of four commercial, business and service units (Class E) and nine detached dwellings with associated access, parking and infrastructure. (Broadclyst Parish) 29 July 2023
22/2578/MOUT	Mcbains Antiques Exeter Airport Clyst Honiton EX5 2LL	Demolition of existing building and construction of a commercial building of up to 2400sqm GIA, including up to 1800sqm Use Class E(g) and up to 600sqm storage or distribution (Use

Clyst Honiton Parish Council Meeting 19th JULY 2023

		Class B8) (outline application with all matters reserved except access) (Amended Plans) 29 July 2023
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- 24/42 DATE OF NEXT MEETING** **9.25pm**
The next scheduled meeting is on Wednesday 20th September 2023, and will be held in the Black Horse Inn starting at 7.00pm.
- 23/43 MEETING CLOSURE** **9.30pm**