

## Clyst Honiton Parish Council Meeting 18<sup>th</sup> JANUARY 2023

**To: all Members of Clyst Honiton Parish Council**

For information: County and District Ward Members, press and public

Issue date: Wednesday 11<sup>th</sup> January 2023

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 18<sup>th</sup> January 2023 at 7.00pm**, to be held in the Black Horse Inn function room, for the purpose of transacting the business on the following agenda.

**Rob Martin**

**Clerk to Clyst Honiton Parish Council**

### AGENDA

Agenda No.	Agenda Item	Target Completion Time
23/083	<b>APOLOGIES</b> <b>To receive apologies for absence</b> Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.	
23/084	<b>DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)</b> <b>To receive declarations of interest in items on the agenda</b> Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.	
23/085	<b>MINUTES</b> To approve, as a correct record, the minutes of the Parish Council meeting held on 19 <sup>th</sup> October 2022.	
23/086	<b>COUNCIL REPORTS</b>	7.35pm

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- a) To receive the Clerk's Report attached.
- b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.
- c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.
- d) **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

7.50pm

*The Chairman to declare the meeting closed*

### 23/087 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

8.00pm

*The Chairman to declare the meeting open*

### 23/088 CLYST HONITON NEIGHBOURHOOD PLAN AND NEIGHBOURHOOD DEVELOPMENT ORDER

To adopt the attached plan documents for the Regulation 14 consultation.

8.10pm

### 23/089 YELLOW-LINING

To consider following the on-site meeting with County and District Councillors, what the parish council can do to move this forward.

8.15pm

### 23/090 St MICHAEL'S HILL CAR PARKING

To consider following the on-site meeting with County and District Councillors, whether to formally approach the District Council legal department to arrange an asset transfer in order to use the grass verge to provide local parking.

8.20pm

### 23/091 BANK RECONCILIATION

To approve 31<sup>st</sup> December 2022 Bank Reconciliation statement.

### 23/092 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1<sup>st</sup> April to 31<sup>st</sup> December 2022.
- b) To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

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### 23/093 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

8.30pm

#### PAYMENTS

Payment to	Services	Amount £	Payment No.
<b>2022/2023</b>			
Black Horse Inn	Room Hire	19.35	Card
Vodafone	Mobile Phone December 2022	10.62	DD
Zoom	Access December 2022	7.19	Card
RJ Martin	Clerk's Salary December 2022	940.12	2223-18
DCC Pension Fund	Pension Contributions	321.66	2223-18
HMRC	Tax Deduction	290.87	2223-18
Dropbox	Annual Fee	95.88	Card
Vodafone	Mobile Phone January 2023	10.62	DD
Zoom	Access January 2023	7.19	Card
RJ Martin	Clerk's Salary January 2023	940.12	2223-19
DCC Pension Fund	Pension Contributions	321.66	2223-19
HMRC	Tax Deduction	290.87	2223-19
Payroll Bureau	Payroll Sept to Dec 22	21.96	2223-20
Parish Online	Subscription	43.20	2223-20
Modicum Planning Ltd	NDO Support	425.00	2223-20

#### RECEIPTS

Receipt from	Services	Amount £	Method
<b>2022/2023</b>			
Groundwork	NDO Grant	7,055.00	BGC

### 23/094 2023/2024 BUDGET AND THE PRECEPT

To confirm, or otherwise, that the precept for 2023/2024 should remain at £16,500.

9.00pm

### 23/095 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
22/2825/MFUL	Skypark Dakota Way	Erection of new building for ambulance service (SWASFT) with

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	Exeter Airport Clyst Honiton Exeter EX5 2BD	ambulance re-fuelling station and associated car parking and landscaping
19/0620/MOUT	Cranbrook Expansion Zone West Large Site Station Road Broadclyst	Outline planning application with all matters reserved except access to the existing highway network for the expansion of Cranbrook comprising up to 870 residential dwellings; C2 residential institutions; one primary school (Use Class F1) with early years provision (Class F1/E); mixed use area including Use Classes C3 (Residential), E (Commercial Business and Service Uses), F1 (Learning and Non- residential institutions), F2 (Local Community Uses), and sui generis (hot food takeaways, betting shops, pubs/bars) (Class E and sui generis uses to comprise up to 1,500 sq metres gross); recreation facilities and children's play; green infrastructure (including open space and Suitable Alternative Natural Greenspace (SANG)); access from former A30, Station Road and Burrough Fields and crossings; landscaping; allotments; engineering (including ground modelling and drainage) works; demolition; associated infrastructure; and car parking for all uses
19/0620/MOUT	Cranbrook Expansion Zone West Large Site Station Road Broadclyst	Outline planning application with all matters reserved except access for the expansion of Cranbrook comprising up to 850 residential dwellings, C2 residential institutions, primary school, mixed use area including A1, A2, A3, A4, A5, B1 business use (such uses in Classes A1-5 and B1 to comprise up to 1,500 sq metres), community uses, (including D1 non residential institutions and D2 assembly and

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		leisure), sport and recreation facilities and childrens play green infrastructure (including open space and SANG), access, landscaping, allotments, engineering (including ground modelling and drainage) works, demolition, associated infrastructure and car parking for all uses
22/2578/MOUT	Mcbains Antiques Exeter Airport Clyst Honiton	Demolition of existing building and construction of a commercial building of up to 2400sqm GIA, including commercial, business and services (Use Class E) and storage or distribution (Use Class B2) (outline application with all matters reserved except access)
22/1532/MOUT	Treasbeare Expansion Area Land to the North of Treasbeare Farm Clyst Honiton EX5 2DY	Outline planning application for up to 1,035 residential dwellings; a neighbourhood centre with a maximum of 3,000sq.m gross of ground floor space (Use Class E and sui generis (hot food takeaways, betting shops, pubs/bars)); a two form entry primary school, with early years provision (Use Class F1); public open space, including formal open space, formal play space, allotments, amenity open space and SANGS land; a sports hub comprising playing pitches, tennis courts, a multi-use path and a pavilion (Use Class F2); up to 10.26ha of employment land (Use Classes E(g), B2, B8 and an extension to the existing Cranbrook Energy Center); 5 serviced pitches for gypsies and travellers; sustainable drainage systems; and associated infrastructure. All matters are reserved for future consideration aside from access. Principal access is to be provided from four points off London Road (B3174),

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		with additional access points proposed for pedestrians and cyclists	<b>9.20pm</b>
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**23/096 EAST DEVON LOCAL PLAN CONSULTATION**

To consider the attached analysis of the draft Local Plan from the Clyst Honiton perspective and adopt it for onward transmission to East Devon District Council.

**9.25pm**

**23/097 DATE OF NEXT MEETING**

The next scheduled meeting of Clyst Honiton Parish Council is on Wednesday 8<sup>th</sup> March 2023, at 7pm at the Black Horse Inn function room.

**23/098 MEETING CLOSURE**

**9.30pm**