

## Clyst Honiton Parish Council Meeting 16<sup>th</sup> MARCH 2022

### To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Wednesday 9<sup>th</sup> March 2022

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 16<sup>th</sup> March 2022 at 7.00pm**, to be held in the meeting room of the Black Horse Inn, for the purpose of transacting the business on the following agenda.

*Rob Martin*

**Clerk to Clyst Honiton Parish Council**

## AGENDA

### 22/082 APOLOGIES

#### To receive apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

### 22/083 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

#### To receive declarations of interest in items on the agenda

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

### 22/084 MINUTES

To approve, as a correct record, the minutes of the Parish Council meeting held on 13<sup>th</sup> January 2022.

### 22/085 COUNCIL REPORTS

- a) To receive the Clerk's Report attached.
- b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.

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- c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.
- d) **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

*The Chairman to declare the meeting closed*

### **22/086 LOCAL DEVELOPMENT ORDER (LDO) LAND OFF LONG LANE**

To ask questions of EDDC Project Manager Frances Wadsley on the proposal to create the LDO, the confidential papers for which had already been circulated prior to the meeting.

### **22/087 PUBLIC AND OTHER BODIES' SESSION**

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

*The Chairman to declare the meeting open*

### **22/088 RECURRING MATTERS**

- a) DPD & AMAZON vans update
- b) Mosshayne Sewage

### **22/089 DCC DOUBLE YELLOW LINES EXTENSION**

To consider the yellow-lining proposals from DCC as outlined on the attached plan.

### **22/090 CAR RACING ON THE BYPASS**

To receive an update on the meeting held on the subject of what can be done to stop this activity with further updates on action being taken subsequently.

### **22/091 EAST DEVON LOCAL PLAN**

To hear an update on the meeting held with other local parishes and discuss whether Clyst Honiton Parish Council would financially support consultancy work.

### **22/092 PARISH CLERKS' PAY AWARD & HOME AS OFFICE ALLOWANCE**

A pay award has been agreed for clerks of 1.75% with effect from 1<sup>st</sup> April 2021 which increase the hourly rate from £12.73 to £12.95, or 22 pence per hour.

- a) To agree that this new rate be applied from 1<sup>st</sup> April 2021, with back-pay of £209.77 to be paid in March 2022, as per the attached papers.
- b) To agree to increase the Home as Office Allowance to the maximum allowed tax free by HMRC of £6 per week, or £26 per month.

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### 22/093 BANK RECONCILIATION

To approve 28<sup>th</sup> February 2022 Bank Reconciliation statement.

### 22/094 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1<sup>st</sup> April to 28<sup>th</sup> February 2022.
- b) To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

### 22/095 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

#### PAYMENTS

Payment to	Services	Amount £	Payment No.
<b>2021/2022</b>			
Chic Flower Design t/a Plandscape	Grass Cutting Oct/Nov 21	92.66	212220
MNR Motors	Equipment Servicing	419.10	212223
RJ Martin	Clerk's Salary (Feb 2022)	851.99	212224
DCC Pension Fund	Pension Contributions	293.47	212224
HMRC	Tax Deduction	258.97	212224
Zoom	Access January 22	14.39	DD
Zoom	Access February 22	14.39	DD
Vodafone	Mobile Phone January 22	9.80	DD
Vodafone	Mobile Phone February 22	9.80	DD
The Black Horse	PC Meeting 13 <sup>th</sup> Jan 2022	30.00	DC2212
The Black Horse	Local Plan Joint Meeting	50.00	DC2213
<b>RJ Martin</b>	<b>Clerk's Salary (March 2022)</b>	<b>1,025.04</b>	<b>212225</b>
<b>DCC Pension Fund</b>	<b>Pension Contributions</b>	<b>251.80</b>	<b>212225</b>
<b>HMRC</b>	<b>Tax Deduction</b>	<b>334.19</b>	<b>212225</b>
<b>Simon A Martin t/a The Payroll Bureau</b>	<b>Payroll Services</b>	<b>21.60</b>	<b>212226</b>
<b>Vodafone</b>	<b>Mobile Phone March 22</b>	<b>9.80</b>	<b>DD</b>
<b>Zoom</b>	<b>Access March 22</b>	<b>14.39</b>	<b>DD</b>

#### RECEIPTS

Receipt from	Services	Amount £	Method
<b>2021/2022</b>			

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None			
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Payment items in **bold** will be made following the meeting.

### 22/096 **PLANNING APPLICATIONS**

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
21/3235/MFUL	Land Adjacent to Sandycote Blackhorse Honiton Road Exeter EX5 2FT	Demolition of existing dwelling and outbuildings, and construction of 45 no.dwellings (22 no. affordable), means of access and associated works
21/3125/MRES	Land East of Spitfire Way Clyst Honiton Exeter EX5 2BD	Reserved matters application pursuant to 06/3300/MOUT for the approval of access, external appearance, landscaping, layout, and scale for the construction of 35 industrial units and a commercial unit; the discharge of conditions 2, 10, 14, 15, 29, 31, 34, 35, 36, 45 and 47 of planning permission 06/3300/MOUT relating to plot 16
22/0337/CPE	The Mowhay Clyst Honiton Exeter EX5 2HR	Existing outbuilding associated with The Mowhay used as a domestic garage and for domestic storage

### 22/097 **SCHEDULE OF MEETINGS 2022/2023**

To adopt the attached schedule of meetings for the 2022/2023 administrative year.

### 22/098 **DATE OF NEXT MEETING**

The next scheduled meeting of Clyst Honiton Parish Council is the Annual Parish Council Meeting on Wednesday 11<sup>th</sup> May 2022, at 7pm at St Michaels Church Bell Tower.

To decide when and where the **Annual Parish Meeting** would take place.

### 22/099 **MEETING CLOSURE**