Clyst Honiton Parish Council

Clyst Honiton Parish Council Meeting 13th JANUARY 2022

To: all Members of Clyst Honiton Parish Council
For information: County and District Ward Members, press and public

Issue date: Thursday 6th January 2022

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting **of Clyst Honiton Parish Council** on **Thursday 13th January 2022 at 7.00pm,** to be held in the meeting room of the Black Horse Inn, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

22/068 APOLOGIES
To receive apologies for absence
Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

22/069 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)
To receive declarations of interest in items on the agenda
Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

22/070 MINUTES
To approve, as a correct record, the minutes of the Parish Council meeting held on 17th November 2021.

22/071 COUNCIL REPORTS

a) **To receive the Clerk's Report attached.**

b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.

Tel: 07444 780437 email: clerk@clysthoniton.org.uk Website: www.clysthoniton.org.uk

c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.

d) **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

The Chairman to declare the meeting closed

22/072 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to declare the meeting open

22/073 RECURRING MATTERS

a) DPD & AMAZON vans update
b) Mosshayne Sewage

22/074 HIGHWAYS

a) To consider a response to Devon Highways on the request for additional parking restrictions on St Michael's Hill.
b) Mess in the layby
c) Height Restriction for layby
d) Yellow line extension opposite Ship Lane

22/075 2022/2023 BUDGET & PRECEPT

To consider the attached report from the clerk and decide on the level of precept to be levied for the coming financial year.

22/076 BANK RECONCILIATION

To approve the 31st December 2021 Bank Reconciliation statement.

22/077 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

a) To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st December 2021.
b) To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

22/078 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

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PAYMENTS

Payment to	Services	Amount £	Payment No.
2021/2022			
RJ Martin	Salary December 2021	851.99	212219
DCC Pension Scheme	Pension Contrib.	293.47	212219
HMRC	Tax/NI	258.97	212219
The Black Horse Inn	Meeting Venue	30.00	Card
Zoom UK	Access Nov 21	14.39	Card
Zoom UK	Access Dec 21	14.39	Card
Vodafone	Mobile Nov 21	9.80	DD
Vodafone	Mobile Dec21	9.80	DD
Dropbox	Annual Access	95.88	Card
Geoxphere – Parish Online	**Annual Access Fee**	**43.20**	**212220**
Simon A Martin Ltd t/a The Payroll Bureau	**Payroll Services**	**21.60**	**212220**
Chic Flower Designs t/a Plandscape	**Grass Cutting August/September 2021**	**77.22**	**212220**
RJ Martin	**Travel to Clyst Honiton 2021**	**50.00**	**212220**
RJ Martin	**Salary January 2021**	**852.19**	**212221**
DCC Pension Scheme	**Pension Contrib.**	**293.47**	**212221**
HMRC	**Tax/NI**	**258.77**	**212221**

RECEIPTS

Receipt from	Services	Amount £	Method
2021/2022			
Devon County Council	Grant towards Planters	600.00	BGC
Oliver Joseph Gyms	Layout Plan for Gym	1,020.00	FPI

Payment items in **bold** will be made following the meeting.

22/079 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

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Reference	Location	Proposal
21/2733/FUL	Highlands Ship Lane Clyst Honiton Exeter EX5 2NQ	Demolition of existing workshop and erection of detached garden room/gym
21/3148/MOUT	Land To The East Of Anning Road/Tithebarn Way Redhayes Exeter	Outline application for up to 6,000 sqm GIA (6,350 sqm GEA) of office development with associated infrastructure (all matters reserved except access)

22/080 DATE OF NEXT MEETING

The next scheduled meeting of Clyst Honiton Parish Council is Thursday 10th March 2022, at 7pm at the Black Horse.

22/081 MEETING CLOSURE

Tel: 07444 780437 email: clerk@clysthoniton.org.uk Website: www.clysthoniton.org.uk