



## Clyst Honiton Parish Council

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### To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Tuesday 4<sup>th</sup> February 2020

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Tuesday 11<sup>th</sup> February 2020 at 7.00pm**, in the **Hampton by Hilton Hotel**, for the purpose of transacting the business on the following agenda

*Rob Martin*

**Clerk to Clyst Honiton Parish Council**

### **AGENDA**

#### **20/167 APOLOGIES**

##### **To receive apologies for absence**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

#### **20/168 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**

##### **To receive declarations of interest in items on the agenda**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

#### **20/169 MINUTES**

To approve and sign as a correct record the minutes of the Parish Council meeting held on 14<sup>th</sup> January 2020.

#### **20/170 CONFIDENTIAL ITEMS**

To note there is one item to be dealt with under this heading

*The Chairman will declare the meeting out of session*

#### **20/171 REPORTS FROM OTHER ORGANISATIONS**

##### **To receive reports from:**

- a) Exeter and East Devon Growth Point
- b) Exeter International Airport
- c) East Devon District Councillors

- d) County Councillors
- e) Clyst Honiton PCC
- f) Clyst Honiton Community Association, including an update on the progress of the Village Fete.

**20/172 PUBLIC PARTICIPATION**

To receive Community Updates and Communications and answer questions from the public on matters concerning the Parish Council.

*(Members of the public are welcome to attend and speak on this agenda item)*

*The Chairman will declare the meeting back in session*

**20/173 COUNCIL REPORTS**

- a) **To receive the Clerk's Report & consider the Action List progress attached.**
- b) **To receive the Chairman's report**
- c) **To receive the Village Maintenance report**
- d) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.

**20/174 COMMUNITY SPEED WATCH**

To consider involvement in a joint Community Speed Watch arrangement as laid out in the correspondence from Ray Bloxham and Angie Hurren's response, attached. Also attached is the response to the idea from the Clerk to Broadclyst Parish Council.

**20/175 BOY RACERS**

To consider the problem of boy racers in the village and where they park. The Chairman to report.

**20/176 PLAY EQUIPMENT**

To consider the schemes and quotations received from contractors and to decide on the next course of action.

**20/177 BANK RECONCILIATION**

To approve the 31 January 2020 Bank Reconciliation statement.

**20/178 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET**

To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1<sup>st</sup> April to 31<sup>st</sup> January 2020.

**20/179 PAYMENT SCHEDULE**

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

Payee	Services	Amount £	Payment No.
Amazon	Paper & Toner	45.05	Card
<b>RJ Martin</b>	<b>Expenses</b>	<b>30.00</b>	<b>202001</b>

<b>Stratton &amp; Creber Ltd</b>	<b>Commercial Assessment</b>	<b>1,260.00</b>	<b>202001</b>
<b>RJ Martin</b>	<b>Clerk's Salary February 2020</b>	<b>993.43</b>	<b>202001</b>
<b>Devon CC Pension Fund</b>	<b>Pension Contributions</b>	<b>275.60</b>	<b>202001</b>
<b>HMRC</b>	<b>National Insurance</b>	<b>41.56</b>	<b>202001</b>

In addition, payments will be made for invoices received since the agenda was set. Items in **bold** will be made following the meeting.

#### 20/180 PLANNING APPLICATIONS

To consider the following Planning Application and to agree comments:

<b>Reference</b>	<b>Location</b>	<b>Proposal</b>
None		

#### 20/181 CORRESPONDENCE

To receive a report on correspondence not yet circulated.

#### 20/182 DATE OF NEXT MEETING

The next scheduled meeting of Clyst Honiton Parish Council is on Tuesday 10<sup>th</sup> March 2020, at 7pm in the Hampton by Hilton Hotel.

#### 20/183 CONFIDENTIAL MATTERS

Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

To Resolve to consider the following matter after the exclusion of the public and press on the grounds of commercial sensitivity.

#### 20/184 NEIGHBOURHOOD DEVELOPMENT ORDER – PROPOSAL FOR COMMUNITY FACILITIES

To consider the attached confidential report on developments since the last meeting.

#### 20/185 MEETING CLOSURE