

Clyst Honiton Parish Council



There was a meeting of Clyst Honiton Parish Council on Wednesday 20th September 2023 at 7.00pm held in the Blackhorse Inn Meeting Room

Members Present: Parish Councillors Gary Collier; Grant Harrison; Mike Muir and Sean Wheeldon.

Also Present: District Cllr Sarah Chamberlain

In attendance: Rob Martin, Clerk.

3 members of the general public.

MINUTES

24/44 APOLOGIES

Apologies were received from Cllr. Hales (Holiday). This reason was accepted by the parish council.

In the absence of the chairman, Cllr. Wheeldon took the chair.

Apologies had also been received from Janvrin Edbrooke (NP/NDO Lead) and County Cllr. Gent.

24/45 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations had been received.

24/46 MINUTES

On a proposal by Cllr. Wheeldon, seconded by Cllr. Colier, it was **Resolved** to approve, as a correct record, the minutes of the Parish Council meeting held on 19th July 2023.

24/47 COUNCIL REPORTS

a) Clerk's Report

The clerk reported as follows:

The time since the last meeting has resulted the following positions and comments:

1. Neighbourhood Plan Reg 14 & Development Order Reg 21 Consultation

I have spent a good deal of my time on the consultation responses, both in terms of completing the task of getting individual responses to resident consultees and looking at the needs going forward to force these documents over the line.

The individual responses were mostly done by email on Friday 15th September 2023, but 5 had to be sent by snail-mail all of which were in the post by Saturday 16th September 2023.

It is apparent that although the individual responses are fairly easily answered, the informal response from East Devon District Council and those from other organisations are more problematic and will require more work to be done on

them and the main immediate task is to plan how we anticipate working from this point to achieve the end result.

b) Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order

The NP/NDO Lead was not present, but had circulated the following report:

All the public responses to the NP and NDO have been seen and analysed by the Clyst Honiton NP / NDO Steering Group. The steering groups prepared responses to each individual which are complete and are in the process of being circulated.

The next phase for the Steering group is to look at the statutory responses.

c) Village Maintenance

Cllr.Muir reported that:

- He had carried out the weekly Play Equipment maintenance inspections.
- The Zipwire would be dismantled at the end of September, as previously agreed. This would be done by just removing the seat.
- The grass cutting contractor had done an excellent job during the year.
- He had cut the miscellaneous areas of grass through the village several times.
- One person had received some sandbags due to the flash flooding on 17th September.
- The flash floods had resulted in a lot of gravel being washed down Ship Lane which he had cleared up.
- More sandbags were available from EDDC which he would collect and the 3 contacts for these would be himself, Sean Wheeldon and Sue Hales.
- He had no vandalism of parish assets to report.
- He wanted to thank Mike, Laura and family from St Michaels Hill for all the assistance they had given during the year as well as others that had helped with litter picking.

d) Other Councillor Reports

There were no further councillor reports.

The Chairman adjourned the meeting to allow the public to speak.

/48

PUBLIC AND OTHER BODIES' SESSION

County Councillors Report

Cllr. Randall Johnson reported as follows:

Welcome back after the summer break which I hope has gone well for you all and your batteries are recharged and this month's Division members report has a schools, health and community focus. I also hope the Indian summer we have in early September lasts a little longer.

Reinforced Autoclaved Aeriated Concrete (RAAC) in Devon School

There is understandable concern about RAAC in the Devon County Council Schools area of responsibility and what work DCC has done to establish if any schools are constructed with reinforced autoclaved aerated concrete that poses any risk to children and teaching staff? No Local authority run Devon Schools have been identified with RAAC and an urgent piece of work is being done to check the status of other schools in Devon that were formerly Local Authority run and now academies.

Ultimately If RAAC is identified, a full condition and structural review would be undertaken and if remedial works were to be identified then these works would form a priority for investment

under the DCC Schools Capital Maintenance programme where Health & Safety works are deemed the highest priority for investment.

In detail DCC have undertaken a review of the school estate that Devon County Council are the responsible body for to identify buildings where RAAC may be present. Any buildings that were identified were subject to more intrusive investigation to ascertain whether RAAC was present. None of the identified buildings were subsequently confirmed as being constructed of RAAC. In 2020/21 the County Council put in place arrangements within the existing school quinquennial condition survey programme for condition surveyors to highlight and report any material they suspected might be RAAC during their condition survey. To date no RAAC concerns have been raised.

The Department for Education recently updated their RAAC guidance for schools/responsible bodies and following this guidance the County Council is in the process of improving the robustness of our processes. This will involve a desktop exercise to identify specific properties constructed during the period and of the construction type where RAAC might be present. Property professionals undertake various surveys across the school estate to ensure compliance on an annual basis in addition to the quinquennial condition surveys. It is proposed to add a RAAC review as part of the surveyors visit, where they are attending a building that has been as identified meeting the age and construction type criteria.

Immunisation advice to parents and carers at the start of the new school year

The relevant immunisations?

Pre-school boosters, offered to children from age three years and four months, are:

- The four in one pre-school booster (diphtheria, tetanus, whooping cough and polio)
- The MMR (measles, mumps, rubella) vaccine is given at one year (first dose) and at three years and four months (second dose)

A list of all the vaccinations your child should have had, by age, and by when,

is <https://www.nhs.uk/conditions/vaccinations/nhs-vaccinations-and-when-to-have-them/>

If you are not sure if your child has had all of their vaccinations, please check their personal health record (the red book) and if you have any questions, contact your child's doctor's surgery. Annual flu vaccinations are also available to all school children from reception age to year 11, and these are usually given at school. The vaccine for children is a nasal spray. Vaccinating your child protects them, but also others who are vulnerable to flu, such as babies and older people. Children who are aged two or three by Thursday 31 August 2023 will be invited for vaccination at their registered GP practice, as well as any children who are at greater risk from flu to enable them to access the vaccine as early as possible in the flu season.

Safeguard cash as a vital payment method for many people

Devon County Council is a member of the Rural Services network <https://rsnonline.org.uk/> and they have joined a coalition of businesses, charities and consumer groups to issue an open letter to Jeremy Hunt, Chancellor of the Exchequer, urging for the protection of cash as a critical payment method for both consumers and businesses. As the cost-of-living crisis escalates, cash has become an essential tool for budgeting, allowing for greater financial control and flexibility

Signatories acknowledge the Government's recent release of its cash access policy statement as a positive first step, but emphasise that a more comprehensive effort is required to ensure the robust funding and safeguarding of the UK's cash network.

Despite the huge increase in digital payments cash remains the second most widely used payment method in the UK, accounting for a substantial 15% of all payments...

However, the viability of the UK's cash infrastructure is under threat due to bank branch closures and successive reductions in funding for the free-to-use ATM network, which comprises nearly 80% of the country's cash machines.

Since 2018, 14,400 free-to-use ATMs have vanished from communities throughout the UK, and an additional 37,000 now face the imminent risk of closure or conversion to pay-to-use machines. This puts at risk the role of cash in future payment systems but also endangers the financial inclusion of vulnerable populations.

District Council Report

Cllr. Sarah Chamberlain reported on the flash-flooding and asked whether there were any incidences of sewage coming from drains in Clyst Honiton. A few people suffered from the floods, including Cllr. Collier which resulted in his air-source heating unit cutting out. He was still awaiting a response from EDDC as his landlord.

East Devon residents can now get a monthly parking permit in particular towns for £10 per month, which will allow parking with no further charge all year round.

Fly-Tipping in layby and elsewhere is occurring, encourage people to get a photo and registration numbers and send to EDDC and they will take legal action against perpetrators.

Public Toilets are not a statutory duty for district councils but EDDC are tendering for companies to take over the maintenance and ensure they were open for use.

Parking on the corner in St Michaels Hill is happening on bin collection days which she would pursue.

Public Question Time

A member of the public was concerned about the possible use of Waterslade Lane into the proposed NDO bypass development. The clerk stated that the Clyst Honiton Parish Council position was that the entrance to the site will be from the bypass and not via Waterslade Lane. This was the required reassurance needed.

The Chairman reconvened the meeting.

24/49 EXTERNAL AUDIT 2022/23

The external audit report was **noted**. There were no actions to take as a result of the report.

24/50 INTERNAL AUDIT

On a proposal by Cllr. Wheeldon, seconded by Cllr. Muir, it was **Resolved** to approve the reappointment of Mulberry & Co. as the Internal Auditor for a three-year period, at an hourly rate of £65.

24/51 DEFIBRILLATOR

The defibrillator was now installed and ready to be used. Cllr. Collier was thanked for his work with this starting with making the first proposal through to installation.

On a proposal by Cllr. Collier, seconded by Cllr. Harrison, it was **Resolved** to set a defibrillator maintenance reserve into which an annual contribution of £140 would be made.

24/52 BANK RECONCILIATION



On a proposal by Cllr. Collier, seconded by Cllr.Harrison, the 31st August 2023 Bank Reconciliation statement was **approved**.

24/53 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

On a proposal by Cllr. Muir, seconded by Cllr. Harrison, the statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st August 2023 was **approved**.

24/54 RECEIPTS & PAYMENTS SCHEDULE

On a proposal by Cllr. Wheeldon, seconded by Cllr. Harrison, it was **Resolved to approve** the payment of the invoices on the schedule below:

PAYMENTS

Payment to	Services	Amount £	Payment No.
2023/2024			
PKF Littlejohn	External Audit	252.00	2324-13
Countrywide	Grass Cutting	131.84	2324-13
Countrywide	Grass Cutting	131.84	2324-14
RJ Martin	Salary September 23	940.12	2324-15
HMRC	Tax Deduction September 23	228.60	2324-15
DCC Pension Fund	Pension contributions Sept 23	331.33	2324-15
RJ Martin	Salary October 23	940.12	2324-15
HMRC	Tax Deduction October 23	228.60	2324-15
DCC Pension Fund	Pension contributions Oct 23	331.33	2324-15
Simon A Martin	Payroll	24.00	2324-16
Vodafone	Mobile Phone Sept 2023	12.10	DD
Vodafone	Mobile Phone Oct 2023	12.10	DD
Adobe	Professional Upgrade Sep 23	19.97	Card
Adobe	Professional Upgrade Oct 23	19.97	Card

Cllr. Wheeldon questioned the need for the **Adobe upgrade** and the clerk explained that it had been requested by Janvrin Edbrooke for the potential need to convert pdf documents to Word for the consultation process. The clerk said it had been useful for him to be able to do this, but he would keep the option live for the time being reviewing its use in November 2023.

RECEIPTS

Receipt from	Services	Amount £	Method
2023/2024			
East Devon District Council	Precept	8,250.00	BGC

24/55 PLANNING APPLICATIONS

The following Planning Applications comments were **approved**:



Reference	Location	Proposal
20/1663/VAR	South Whimble Farm Clyst Honiton Exeter EX5 2DY	Removal of condition 16 of 16/1826/MFUL (decentralised energy network connection) to remove requirement for connection to the Cranbrook district heating network Decision: No comment
23/1685/ADV	Axhayes Cattery Clyst Honiton Devon EX5 2HS	Installation of a main entrance sign to the access of a new cats adoption centre (previously approved under application 19/2365/MFUL) Decision: No comment
23/1653/FUL	Axehayes Farm Units A1 A2 Yeo Business Park Clyst St Mary EX5 1DP	Enlargement of existing business premises Decision: No comment
22/2825/MFUL	Skypark Dakota Way Exeter Airport Clyst Honiton Exeter EX5 2BD	Erection of new building for ambulance service (SWASFT) with ambulance re-fuelling station and associated car parking and landscaping Decision: No comment

24/56 DATE OF NEXT MEETING

The next scheduled meeting is on Wednesday 22nd November 2023, and will be held in the Black Horse Inn starting at 7.00pm.

23/57 MEETING CLOSURE

The meeting closed at 7.55pm.

Signed:.....

Print:.....

Date:.....

