

There was an Annual Parish Council Meeting of Clyst Honiton Parish Council on Thursday 20<sup>th</sup> May 2021 at 7.40pm held on ZOOM

**Members Present:** Parish Councillors Gary Collier; Suzanne Hales; Grant Harrison; Mike Muir.

**Also Present:** No-one

**In attendance:** Rob Martin, Clerk.

**No members of the general public:**

## MINUTES:

### 22/001 APPOINTMENT OF CHAIRMAN

On a proposal by Cllr. Muir, seconded by Cllr. Collier, Cllr. Hales was **elected** as Chairman for the coming year.

### 22/002 APPOINTMENT OF VICE CHAIRMAN

On a proposal by Cllr. Hales, seconded by Cllr. Harrison, Cllr. Collier was **elected** as Vice Chairman for the coming year.

### 22/003 APOLOGIES

Apologies had been received from Cllr, Wheeldon, Janvrin Edbrooke and District Cllr. Rylance.

### 22/004 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations were made.

### 22/005 MINUTES

On a proposal by Cllr. Hales, seconded by Cllr. <sup>Harrison</sup> the minutes of the parish council meeting on 15<sup>th</sup> April 2021 were **Approved**.

### 22/006 2020/2021 ANNUAL ACCOUNTS

On a proposal by Cllr. Hales, seconded by Cllr. Collier, the 2020/2021 Final Accounts were **Adopted**.

### 22/007 2020/2021 INTERNAL AUDIT REPORT

On a proposal by Cllr. Hales seconded by Cllr. Harrison, it was **Resolved** to adopt the Internal Auditor's report. The clerk would take the necessary steps to implement the changes being suggested.

### 22/008 2020/2021 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- a) **Annual Governance Return** – on a proposal by Cllr. Hales, seconded by Cllr. Collier it was **Resolved** to submit the return, as presented.
- b) **Accounting Return** – on a proposal by Cllr. Hales, seconded by Cllr. Collier it was

**Resolved** to submit the return, as presented.

c) It was **Resolved** to post the notice of electors' rights for the accounts.

**22/009 REPRESENTATIVES ON OUTSIDE BODIES**

The Clerk would produce a summary of the current responsibilities for each councillor with the intention of continuing as before.

**22/010 PUBLIC AND OTHER BODIES SESSION**

Nothing further was available.

**22/011 RECEIPTS & PAYMENT SCHEDULE**

The payment of the invoices on the schedule below was **Verified** for the period since the last meeting:

**PAYMENTS**

Payee	Services	Amount £	Payment No.
<b>2021/2022</b>			
RJ Martin	Salary May 2021	851.99	202103
DCC Pension Scheme	Pension Contrib.	293.47	202103
HMRC	Tax/NI	258.97	202103
MNR Motors	Mower Parts	33.00	202104
The Payroll Bureau	Payroll	38.40	202104
Melanie Bickell	Internal Audit	150.00	202104
Janvrin Edbrooke	Expenses	100.18	202104
Chic Flower Design t/a Plandscape	Grass Cutting	134.31	202104

**RECEIPTS**

Receipt from	Services	Amount £	Method
<b>2021/2022</b>			
None			

Items in **bold** were made following the meeting.

**22/012 PLANNING APPLICATIONS**

The following Planning Application decisions and comments were unanimously **AGREED**:



Reference	Location	Proposal
21/1019/FUL	New House Farm, Clyst Honiton, Exeter, EX5 2HS	Construction of single storey extension to provide annex.  <b>Decision:</b> No comment
21/1068/FUL	McBains Antiques, McBains Business Units, Exeter Airport, Clyst Honiton	Demolition of building and construction of new dwelling.  <b>Decision:</b> Repeat objection made to the last application.
21/1232/MRES	Land East of Antiques Complex, Harrier Court Industrial Estate, Long Lane, Clyst Honiton	Reserved matters application (landscaping only) for the landscaping of the site in relation to the construction of a High-Voltage DC converter station with associated infrastructure pursuant to the outline planning permission 16/2997/MOUT. The discharge of condition 3 of the outline planning permission 16/2997/MOUT.  <b>Decision:</b> No comment
21/1125/OUT	The Old School, Clyst Honiton, Exeter, EX5 2LZ	Proposed dwelling (Outline application with all matters reserved)  <b>Decision:</b> Repeat objection from last one, emphasising the more advanced position of the Neighbourhood Plan.
APP/U1105/W/21/3272290 (Appeal)	Home Farm, Clyst Honiton, Exeter EX5 2LX	Construction of 1 no. warehouse building, renovation of brick building, construction of hammerheads and site entrance, installation of pallisade fencing, vehicular and pedestrian gates, 2.1m high wall, covered cycle store and refuse store and lockable road barrier.  <b>Decision:</b> Repeat objection put forward to original application, adding the fact that there are many unused B8 facilities locally already.



22/013

**MEETING SCHEDULE**

The proposal is to have full face to face public meetings once every two months on the ~~third~~<sup>second</sup> Thursday. The schedule for the coming year would then be:

- 20<sup>th</sup> May 2021 (Annual Parish Council Meeting and Annual Electors' Meeting)
- 8<sup>th</sup> July 2021 – **the next meeting**
- 9<sup>th</sup> September 2021
- 11<sup>th</sup> November 2021
- 13<sup>th</sup> January 2022
- 10<sup>th</sup> March 2022
- 12<sup>th</sup> May 2022 (Annual Parish Council Meeting and Annual Electors' Meeting)

The next scheduled meeting of Clyst Honiton Parish Council is on **Thursday 8<sup>th</sup> July 2021**, at 7pm in the **Bell Tower of St Michaels Church**, Clyst Honiton.

22/014

**MEETING CLOSURE**

The meeting closed at 8.25pm

Signed:.....

Print:.....

Date:.....

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST**