

Clyst Honiton Parish Council



There was a meeting of Clyst Honiton Parish Council on Wednesday 19th October 2022 at 7.00pm held in the Church Bell Tower

Members Present: Parish Councillors; Suzanne Hales (Chair); Gary Collier; Grant Harrison; Mike Muir and Sean Wheeldon.

Also Present: Janvrin Edbrooke (NP/NDO lead)

In attendance: Rob Martin, Clerk.

5 members of the general public.

MINUTES:

23/047 APOLOGIES

There were no parish councillor apologies.

District Cllr. Eleanor Rylance had hoed to attend but was obliged to attend the EDDC meeting which was likely to overrun.

23/048 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations of interest were made.

23/049 MINUTES

On a proposal by the Chairman, seconded by Cllr. Harrison it was **Resolved** that the minutes of the Parish Council meeting held on 27th July 2022 were a correct record of the meeting and were signed as such by the Chairman.

23/050 COUNCIL REPORTS

a) **The Clerk's Report** – The Clerk Reported as follows:

1. DPD Community Support

Following an approach from DPD, a day was set aside for members of staff to come over to Clyst Honiton and work with councillors to clear some of the litter and foliage. The day was very successful and the DPD staff worked hard to achieve a lot of clearance work. The parish council thanks the company and its staff for their time and effort and looks forward to repeating the exercise in the future.

2. 2023/2024 Budget & Precept

Given that the current predictions for inflation are that it will rise significantly over at least the next year, it is prudent to consider the options for the parish council over the next two years the parish council is looking at how the precept might increase over that period. There is an item on this agenda to discuss the impact of inflation and other changes on the precept requirement for 2023/24.

3. Community Asset Transfer

A letter has been received from EDDC on the process of **Community Asset Transfer** from the District Council to other bodies such as parish councils. I am not aware of anything owned by EDDC in Clyst Honiton, but Councillors should be aware of the process.

4. Zoom Access

The parish council resolved to cancel the subscription for zoom access preferring to have a shared option in the Clerk's name for which there would be reduced payment. Upon attempting to close the parish council's paid account I received the option of having the next 6 months at half price (£6 per month rather than £11.99 excl. VAT) to try and keep the custom. I have signed the parish council up for this option with a view to closing the account in six months' time.

5. Cone Climber

The parish council decided to put the installation of a cone climber on the back-burner for the time being, on the basis of the capital cost involved. I will be writing to the local depots to ask whether there would be funding available from their community funds to cover the balance of £6,000+. I understand that the County Councillor Community Funds have now been 'unfrozen' once more, so a contribution could come from that source.

6. DALC AGM & Seminar

I attended this event on 5th October 2022 at Exeter Racecourse on behalf of Clyst Honiton PC. The cost of this course was £35.00 plus VAT

7. VAT Claim

A VAT claim had been sent for the period between 1st April and 30th September 2022 amounting to £937.59 which had not yet been settled.

8. Slide Collection

The slide had been replaced by fitted by Cllrs. Muir and Wheeldon and I had arranged for the broken one to be collected by EDDC, which eventually happened this week. The cost of this was £44.00 including VAT.

b) Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order – Janvrin Edbrooke had been unwell so had not presented a written report, however she did report verbally, as follows.

1. Rachel Hogg had drafted the NDO document but we had lost our contact within the Church Commissioners and we were back with Matthew who was an extremely busy man and difficult to make contact with.
2. The viability consultant (Savils) had asked for more information, particularly about the allotments site. They wanted to know about the access from the lane and whether the Tile & Slate site would be developed at the same time.
3. There is still hope that both the NDO and NP would be ready to go by the end of November but this depended on getting the outstanding reports in.
4. The Cranbrook Masterplan was debated by the EDDC Strategic Planning Committee on 4th October 2022, at which the sewage issue had become a major consideration with a document considered which said there should be no further development of the Cranbrook site because of the pollution issues. The recommendation for the Masterplan was

That Strategic Planning Committee expresses serious concerns about the issue of South West Water infrastructure and there is a clear expectation that East Devon District Council with Exeter City Council and Teignbridge District Council will work with South West Water to obtain confirmation that any applications coming forward as part of the Cranbrook DPD will be able to deal with waste

water from environmental and sustainability grounds.

It was good that this had been acknowledged and considered with each new application.

c) Village Maintenance – Cllr. Muir reported as follows

1. Cllr. Muir wanted to thank Cllr. Wheeldon for all the assistance he has provided this year with village maintenance work.
2. Regular visual checks on play equipment and three manual checks.
3. The broken slide had been replaced.
4. At the end of August the DPD team assisted with some maintenance tasks which included clearing rubbish from the lay-by, staining trellis frames, clearing weeds from the roadside and footpaths. Cutting grass and removing brambles.
5. Regularly cutting grass around the pumping station, the Duke of York car park and around the seating in the parish field.
6. He had experienced some vandalism in the village – there had been obscene daubing on the noticeboard in the bus station and he had removed the board, the glass in the noticeboard at the bottom of St Michaels Hill had been smashed and footpath edging slabs had been damaged.
7. Parish hedges had been cut and pruned on several occasions.
8. Garden refuse thrown over the fence from the Old School had been removed by the resident.
9. The clerk would produce a schedule of Plandscape payments to ensure that they accurately reflected the cuts done.

d) Other Councillor Reports

Cllr. Collier reported on the Airport Consultative Committee which had not met for some time and was experiencing problems with retaining a Chairman and problems with the secretarial side now that this service was not provided by EDDC. The customer numbers for continental flights were looking healthier now but for internal flights they were down significantly. The one good thing was that the maintenance area of the site was growing significantly with a large increase in staff numbers being employed.

Cllr. Harrison pointed out that the Parish Council was not attending other groups, such as that for the Skypark and believed this should be started up again. The clerk would investigate what was happening about these liaison groups.

Cllr. Wheeldon had fitted a water butt which had now fallen over. Cllr. Muir stated that the water butt had now been stood on a slab and was safe to use.

The Chairman to declare the meeting closed

23/051 PUBLIC AND OTHER BODIES' SESSION

Two residents of Black Horse talked about planning application 21/3235/MFUL at Sandycote. They were concerned because they lived adjacent to the site and believed that it should not be proceeded with. The main concern was that there were too many properties being proposed for the site (45) which would result in something like 80 additional vehicles emerging onto the old A30 which would be dangerous at most times of the day, particularly when turning right.

A member of the public from St Michaels Close talked about the parking problems in the close. There were many more cars now than there had been having to park in the road, which was causing problems for anyone needing to access, such as the emergency services. The EDDC owned housing in the lane at the end of the close could not park their vehicles outside their own properties with the result that the road was obstructed. The clerk would look to contact the housing department at EDDC to investigate what could be done, perhaps making use of the land alongside St Michaels Hill for parking provision.

The Chairman to declare the meeting open

23/052 RECURRING MATTERS

- a) DPD & AMAZON vans update – the lay-by having been cleared of rubbish was again strewn with debris. Cllr. Wheeldon would take some pictures of the current state which could be circulated to the companies responsible.
- b) Mosshayne Sewage – the matter of the sewage problem was considered earlier in this meeting.

23/053 INTERNAL AUDITOR

On a proposal by Cllr. Muir seconded by Cllr. Collier, it was **Resolved** to appoint Mulberry & Co as the Internal Auditor for this financial year.

23/054 DEFIBRILLATOR

Cllr. Collier had agreed a possible location for the defibrillator which was central and accessible. It was to be erected on the garage wall at Pratt's Corner at the bottom of St Michael's Hill, This would be forwarded to DPD, who had offered to provide the equipment, alongside a request for the installation and a grant for ongoing maintenance costs.

23/055 2021/2022 EXTERNAL AUDIT RETURN

The S3 Audit Certificate for 2021/2022 which had nothing other than a missed presentation of a Risk assessment during the year. This has already been undertaken for the current year. The closure of audit notice has been posted online and on the noticeboard.

This was **Noted**

23/056 INFLATION AND THE PRECEPT

The clerk had circulated papers on the likely effect of inflation on the parish council budget and indicating how various options would affect the precept requirements. Other than inflation, he had also included known changes with a material impact such as the loss of grant from EDDC supporting the clerk's salary from December 2023 and the possible cost of the May 2023 councillor elections.

Cllr. Wheeldon had expressed wish for a general discussion on this subject so that the parish council could consider what it might do about the precept in the light of high inflation and to let the community know earlier rather than later what it could expect to pay.

The clerk's analysis showed that there was the potential for £3,125 of inflation within the budget for the 2023-24 financial year, with a further £3,000 reduction in grant support lost for



the period from 1st January to 31st March 2023. With no increase in precept over the current total of £16,500 this would leave the General Reserve of around £20,000.

The parish council has for a number of years been looking to complete both a Neighbourhood Plan and an ambitious Neighbourhood Development Order both of which are nearly ready for final consultation. The production of both of these outcomes has involved substantial costs, very little of which has come from precept income. The parish council has however built up an Earmarked Reserve of £25,000 over the years in order to be able to cover the unknown financial effects of seeing the new Community Facility built and operational. Although the potential costs of this are to some extent unknown, it is expected that this reserve will cover the costs, but a healthy General Reserve is held to ensure that the work of the parish council can continue regardless.

There are still a number of uncertainties with these projects that could significantly affect the parish council finances in years to come, but there was no merit in trying to predict too far in the future. The clerk's analysis however did indicate that the General Reserve would be able to withstand the inflationary pressures at least until March 2027 without having to increase the precept significantly. By that time, it is likely that the Community Facility will be operational and the uncertainties will have become more certain.

For this reason, it was **Resolved** that the aim was to maintain the precept at its current level and to fund the deficit resulting from inflation from the General Reserve. The clerk would work with Cllr. Wheeldon to produce a note to this effect for general publication before anything gets set in concrete, to judge the reaction from residents.

23/057 REPLACEMENT SLIDE

It was **Resolved** that the action of replacing the broken slide on Health and Safety grounds was authorised. The purchase of the slide had cost £725 and the removal of the old one a further £36.67 both excluding VAT.

23/058 DOUBLE YELLOW LINES, PARKING AND POTHoles

The clerk would investigate the status of the proposal to install double yellow lines on the road opposite Ship Lane.

23/059 WEBSITE ACCESSIBILITY STATEMENT

The clerk had circulated an Accessibility Statement needed for the Neighbourhood Plan and he would have to incorporate its contents into the statement currently on the Parish Council website.

23/060 BANK RECONCILIATION

The 30th September 2022 Bank Reconciliation statement was **Approved** and signed.

23/061 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 30th September 2022.



- b) To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

These statements were **Approved** and noted.

23/062 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

PAYMENTS

Payment to	Services	Amount £	Payment No.
2022/2023			
Vodafone	Mobile Phone September 2022	10.62	DD
Zoom	Access September 2022	14.39	Card
RJ Martin	Clerk's Salary September 2022	874.61	2223-12
DCC Pension Fund	Pension Contributions	298.54	2223-12
HMRC	Tax Deduction	266.83	2223-12
Wickes	Play Area Bark	61.00	Card
Plandscape	Grass Cutting June & July 2022	194.60	2223-13
PKF Littlejohn	External Audit	240.00	2223-13
Modicum Planning	NDO Work	637.50	2223-13
The Payroll Bureau	Payroll	21.96	2223-13
Outdoor Play Devon Ltd	Replacement Slide	870.00	2223-13
Clyst Honiton PCC	Belfry Room Hire	200.00	2223-14
Vodafone	Mobile Phone October 2022	10.62	DD
Zoom	Access October 2022	5.27	Card
RJ Martin	Clerk's Salary October 2022	874.61	2223-15
DCC Pension Fund	Pension Contributions	298.54	2223-15
HMRC	Tax Deduction	266.83	2223-15
DALC	DALC AGM & Seminar	42.00	2223-16
EDDC	Slide Collection	44.00	Card

RECEIPTS

Receipt from	Services	Amount £	Method
2022/2023			
East Devon District Council	Precept	8,250.00	BACS

23/063 CONSULTATION ON VARIED PUBLIC SPACES PROTECTION ORDERS (PSPOs)

None of the proposals related to Clyst Honiton although surprise was expressed about relaxing the dog-walking restrictions on some of the District's beaches.

The consultation was **Noted**.

23/064 CONSULTATION LETTER EXETER LOGISTICS PARK – PLOT DC9

A letter from the Pegasus Group had been circulated regarding a proposal to build a warehouse on the trading estate behind Lidl, Amazon and DPD.

The parish council was aware that this was just part of the expected development of the allocated land and was impressed with the environmental measures included with the proposal, although there was some disappointment with the lack of rainwater harvesting in the details. Another positive is that this will bring further jobs to the area.

The parish council was aware that the residents of Station Road, Broadclyst were the most likely to be affected by this proposal. The main concerns for any commercial development at this location were matters such as:

- keeping light pollution to a minimum,
- keeping noise levels as low as possible,
- not allowing the use of reversing 'beepers' at night,
- providing enough car parking for employees and other visitors

The major concern, as with all commercial and residential developments in the area is the question of sewage disposal. The District Council Strategic Planning Committee at its meeting on 4th October 2022 has recognised there is a major problem with an extract of the minutes being:

RECOMMENDATION:

That Strategic Planning Committee expresses serious concerns about the issue of South West Water infrastructure and there is a clear expectation that East Devon District Council with Exeter City Council and Teignbridge District Council will work with South West Water to obtain confirmation that any applications coming forward as part of the Cranbrook DPD will be able to deal with waste water from environmental and sustainability grounds.

Although this application is not part of the Cranbrook DPD, it will still add stress to an already overwhelmed system which sees the pumping station in Clyst Honiton discharging raw sewage into the River Clyst on a regular basis. There needs to be an upgrade before further major development takes place. Any innovative proposal included with this application that deals with sewage in a different way would be more than acceptable.

23/065 EAST DEVON LOCAL PLAN CONSULTATION

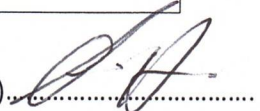
The Local Plan is starting to come together and that a webinar will be held on 20th October 2022, at which two places have been booked for Clyst Honiton Parish Council. The clerk and Chairman would attend.

23/066 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
21/3235/MFUL	Land adjacent to Sandycote Blackhorse Honiton Road Exeter EX5 2FT	Demolition of existing dwelling and outbuildings, and construction of 45 no. dwellings (22 no. affordable), means of access and associated works Decision: OBJECTION On the basis that the sewage issues are common to all applications, the development is too intensive with 45 dwellings generating up to 80 vehicles for

		<p>which there is insufficient parking, the design is poor with a likelihood of anti-social behaviour and an extremely dangerous vehicular entrance onto the old A30.</p>
22/1532/MOUT	<p>Treasbeare Expansion Area Land to the north of Treasbeare Farm Clyst Honiton EX5 2DY</p>	<p>Outline planning application for up to 1,035 residential dwellings; a neighbourhood centre with a maximum of 3,000sq.m gross of ground floor space (Use Class E and sui generis (hot food takeaways, betting shops, pubs/bars)); a two form entry primary school, with early years provision (Use Class F1); public open space, including formal open space, formal play space, allotments, amenity open space and SANGS land; a sports hub comprising playing pitches, tennis courts, a multi-use path and a pavilion (Use Class F2); up to 10.25ha of employment land (Use Classes E(g), B2 and B8); 5 serviced pitches for gypsies and travellers; an extension to the existing Cranbrook Energy Centre; sustainable drainage systems; and associated infrastructure. All matters are reserved for future consideration aside from access. Principal access is to be provided from four points off London Road (B3174), with additional access points proposed for pedestrians and cyclists</p> <p>Decision: OBJECTION</p> <p>On the basis that this development should not take place without the sewage system being upgraded to avoid further pollution elsewhere, including Clyst Honiton. The outline permission, giving in principle permission to build this development should be withheld until South West Water have upgraded the infrastructure to accommodate it.</p> <p>All of the dwellings for this site should be completely environmentally friendly including solar panels, rainwater harvesting and built to a high environmental standard.</p> <p>Of some concern, is the specific mention of having betting shops in the development, when at times like this, it does not appear to be appropriate.</p>



23/067 DATE OF NEXT MEETING

The next scheduled meeting of Clyst Honiton Parish Council is on Wednesday 16th November 2022, at 7pm at the Black Horse Inn meeting room.

23/068 MEETING CLOSURE

The meeting closed at 9.50pm.

Signed: 

Print:

Date:

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST