

# Clyst Honiton Parish Council



There was a meeting of Clyst Honiton Parish Council on Wednesday 19<sup>th</sup> July 2023 at 7.00pm held in the Church Bell Tower

**Members Present:** Parish Councillors; Suzanne Hales (Chair); Gary Collier; Grant Harrison; Mike Muir and Sean Wheeldon.

**Also Present:** County Councillor Sara Randall Johnson

**In attendance:** Rob Martin, Clerk.

**6 members of the general public.**

## MINUTES

### 24/28 APOLOGIES

Apologies were received from Janvrin Edbrooke (NP/NDO lead) & County Councillor Henry Gent.

### 24/29 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations were made.

### 24/30 MINUTES

On a proposal by the Chairman, it was **Resolved** to approve, as a correct record, the minutes of the Annual Parish Council meeting held on 17<sup>th</sup> May 2023.

### 24/31 COUNCIL REPORTS

#### a) The Clerk's Report

The clerk circulated the following report:

#### 1. NDO/NP – Simon Jupp meeting

The meeting with Simon Jupp MP took place on 16<sup>th</sup> June 2023 in the Black Horse Inn and was attended by me, Sue Hales, Sean Wheeldon, Grant Harrison, Gary Collier and Janvrin Edbrooke from the Parish. Alongside Simon there were two people accompanying him and County Cllr. Gent.

The meeting revolved around the problems being experienced by the parish council with Devon County Highways in getting agreement to the only satisfactory NDO access. Following some time explaining the situation to Simon the various answers and nuances received by the parish council, it was agreed that I would produce a summary to be forwarded from Simon to DCC of what was needed to make progress with project.

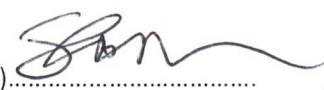
I produced the summary, circulated it to councillors before sending it off on Friday 7<sup>th</sup> July 2023. A reply is awaited with interest.

#### 2. Neighbourhood Plan Reg 14 Consultation

19<sup>th</sup> July 2023

CHPC Minutes

Signed: (Chairman).....

  
S WHEELDON

The consultation papers have been put on the website with the closing date for the consultation 31<sup>st</sup> July 2023. From my perspective the process has gone fairly smoothly and we all look forward to the responses being received and then the work of producing a more final document will start.

**b) Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order**

There had been nothing further to report. The Reg 14 consultation would run until 31<sup>st</sup> July 2023 and councillors were asked to encourage people to respond on both the NP and the NDP.

**c) Village Maintenance**

Cllr. Muir reported on the following since the last meeting:

- The regular visual inspections of the play equipment had taken place.
- He had cut the playing field hedge.
- He had cut the grass around the seating areas and the path in the playing field.
- He had assembled the new goalposts and disposed of the old ones.
- He had topped up the bark chippings in the required places.
- He had removed a block of concrete from the play area.
- He had cut the grass around the pumping station.
- He had cut the grass three times around the bus stop opposite the Exeter Inn.
- He was part of the group of 13 adults and children who gathered in June to cut the grass in the churchyard, and he had also been back and mowed some areas since then.
- There had been more vandalism around the noticeboard with one of the new handles having been ripped off.

This was **noted** and the chairman thanked Cllr. Muir for the work he had done for the community.

**d) Other Councillor Reports**

**Cllr. Collier** asked about the **Clyst Chatter** and its production. The printing arrangement with the airport had been that he had gone to the airport to do the printing and collation, but that a request had been made this time to send the document by email and it would be printed by the airport staff instead. Cllr. Collier did as requested, but the printing took three weeks to produce and he still had to staple the documents when he got there. As a result, the delivery of the Chatter was delayed beyond the expected date.

In addition, Cllr. Collier had been given an alternative format where the magazine was reduced to A5 size by folding the A4 sheets in two and he believed that was what they wanted the parish council to do.

It was **Agreed** to go forward with the reduced size, explaining to residents that this is more ecofriendly and allowing the airport the facility of having a page in the document for its information.

*The Chairman to adjourn the meeting to allow the public to speak.*

**PUBLIC AND OTHER BODIES' SESSION**

**24/32** To allow questions for District and County Councillors and to take any questions from members of the public.

**County Council**

County Cllr. Randall Johnson had circulated a report previously and wished to clarify the current position in regard to the junction for the NDO project. She would see Simon Jupp MP the following day and emphasise the need for him to get a letter sent in this regard. The explanations given were that there was a lack of detail in the responses from Highways as to why the preferred option was less than satisfactory, so it was difficult to be able to respond. The broad message was that there was only one acceptable access point and that was from the bypass at the Skypark junction.

Cllr. Wheeldon questioned whether charging everyone for building material dumping had increased the incidents of fly-tipping around the county. The answer was that fly-tipping clearance was a district council function and not a county one. There appeared to be no evidence of this.

#### **District Council**

No reports had been received from district councillors.

#### **Members of the Public**

A member of the public questioned the practicality of entering the NDO site by means of Waterslade Lane and the effect on existing residents if this were allowed to happen. The chairman reiterated that the whole project revolved around an entrance from the bypass and that any other option was not on the table.

A further question was asked about what could be done about noisy machinery with reference made to the East Devon website.

The clerk was questioned about an email he had been sent about further concerns with the condition of St Michael's Hill. The condition of the highway had deteriorated so far that the potholes had merged into one big hole. Concern was also expressed about the parking on St Michaels Hill and Close.

The general response was that the original email would be resent to the clerk along with pictures of the parking issue and parish council would contact emergency services and East Devon Housing to ask what they think can be done about the problem.

Cllr. Muir had been approached by a resident who had been upset by a paragraph within the Chatter relating to allied bombing during the war. This was **noted**.

*The Chairman to reconvene the meeting.*

24/33

#### **CLYST HONITON NEIGHBOURHOOD DEVELOPMENT ORDER Church Commissioner Agreement Heads of Terms (HOTs)**

Janvrin Edbrooke had expressed concerns about the need to ensure that this agreement was water-tight, particularly if there was any chance of having more than one contractor.

The clerk explained that he would have a closer look at the current version and send it to the solicitor with adjustments marked as part of the iterative process both internally and with the Church Commissioners.

Janvrin had also requested that, once it is adjusted, the document is sent to Rachel Hogger to ensure that there are no conflicts with the policies in the NDO/NP.

Cllr. Wheeldon wanted to be sure that the adjusted HOTs would include the necessary plans and documents to make sense of it. In particular, there was some missing clauses defining what was

meant by the developer, as opposed to the builder who might or might not be the same people.

#### 24/34 DEFIBRILLATOR

Cllr. Collier explained that the Lions Club had agreed to fund 50% of the cost of supplying the defibrillator to match the 50% from DPD. DPD could only make a payment to a charity, so agreement had been reached that it would pay its share to the Lions Club who would purchase the equipment through SWAST on behalf of the parish council. The parish council would then have to arrange for the box and equipment to be installed at the agreed location.

There might be some delay because the husband of the Lions Club organiser of this project was currently ill in hospital, but it would happen. There would be some training on the use of the equipment organised for local people when a location for this can be arranged. Discussions then took place on the merits of cameras and dummy cameras as a deterrent to vandalism with the latter being favoured.

The equipment would be a parish council asset and would need to be insured accordingly.

#### 24/35 STRIMMER PURCHASE

Cllr. Muir proposed that the council donates the strimmer it currently has to the church so that volunteers can use it to keep the churchyard clear. He also proposed that this is replaced by purchasing a new strimmer/brushcutter from Radmore & Tucker, the suggested model being the Stihl fs 240 c-e petrol brushcutter/strimmer at a price of **£691.56** including vat, (£576.30 ex vat). He believed that the original equipment was purchased by the Clyst Honiton Community Association and was looking for the County Council Locality Fund to provide the funding for this.

Cllr. Wheeldon and the chairman was concerned that the proposal would result in two trimmers available to the community rather than just one. A quotation was required from the parish council contractor for occasional cutting of the churchyard, which the clerk would obtain for the next meeting. The proposal was therefore rejected.

#### 24/36 GOALPOST PURCHASE

On a proposal by Cllr. Muir, seconded by Cllr. Harrison, it was **Resolved** that the purchase of two goalposts for the playing field to replace the one with a dangerous net be affirmed. The clerk used his delegated powers under Financial Regulation 6.4 to order this equipment at a cost excluding VAT of £147.02 and the council granted retrospective approval.

#### 24/37 ZIPWIRE

On the basis of the latest ROSPA report, Cllr. Muir proposed that the zipwire should be dismantled and taken away, for which he had obtained a quotation of £600.

On a proposal by the chairman, it was **Resolved** that the zipwire be left as it is until the end of the summer and then the idea might be to replace it with a new one. The clerk would look at possible funding for a replacement.

#### 24/38 BANK RECONCILIATION

It was **Resolved** to approve the 30<sup>th</sup> June 2023 Bank Reconciliation statement.

#### 24/39 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

The statement of Receipts and Payments compared to Budgets for the period from 1<sup>st</sup> April to 30<sup>th</sup> June 2023 was **noted**.

**24/40 RECEIPTS & PAYMENTS SCHEDULE**

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

**PAYMENTS**

Payment to	Services	Amount £	Payment No.
<b>2023/2024</b>			
RJ Martin	Salary July 2023	940.32	2324-08
DCC Pension Fund	Pension Contribs July 2023	331.33	2324-08
HMRC	Tax Deduction July 2023	228.40	2324-08
RJ Martin	Salary Aug 2023	940.32	2324-11
DCC Pension Fund	Pension Contribs Aug 2023	331.33	2324-11
HMRC	Tax Deduction Aug 2023	228.40	2324-11
Vodafone	Mobile Phone July 2023	12.10	DD
Vodafone	Mobile Phone Aug 2023	12.10	DD
Adobe	Professional Upgrade May 23	19.97	DC2406
Adobe	Professional Upgrade June 23	19.97	DC2408
Adobe	Professional Upgrade July 23	19.97	Card
Adobe	Professional Upgrade Aug 23	19.97	Card
Royal Mail group	Online Postage	2.25	DC2407
The Black Horse	Room Hire	12.00	DC2409
Wickes Building	Play Area Chippings	105.00	DC2410
Net World Sports	Forza Goalposts	176.43	DC2411
MNR Motors	Equipment Repairs & Fuel	186.93	2324-09
Brightsea Printing	NDO/NP Posters	301.00	2324-09
Amazon Marketplace	Stationery	85.89	DC2412
Exe Squared	Website Hosting	144.00	2324-12
Countrywide Landscaping	Grass Cutting- April, May, June 2023	395.52	2324-12

**RECEIPTS**

Receipt from	Services	Amount £	Method
<b>2023/2024</b>			
None			

**24/41 PLANNING APPLICATIONS**

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
23/1102/LDO	District Heating System Clyst Honiton	Revised boundary for the Adopted Local Development Order (LDO) for District Heating Networks under application number 20/0530/LDO  <b>Out of time</b>  <b>(Cllr. Collier would go to the meetings of the Holbrook Committee)</b>

23/1250/MOUT	Land East Of Antiques Complex/Harriers Court Industrial Estate Long Lane Rockbeare	Outline application for the erection of HVDC Converter Station and associated infrastructure with all matters reserved. (Rockbeare Parish)  <b>Out of time</b>
23/1296/FUL	Land At Axehayes Farm Clyst St Mary	Erection of storage/workshop/office building and associated works to facilitate the change of use of the land to commercial.  <b>Decision: Objection, on the basis of the email exchange between Janvrin Edbrooke and Cllr. Wheeldon.</b>
22/0975/MFUL	Land Adjacent Old Tithebarn Lane Clyst Honiton	Construction of four commercial, business and service units (Class E) and nine detached dwellings with associated access, parking and infrastructure. (Broadclyst Parish)  <b>Decision: to support the Broadclyst Parish Council response.</b>
22/2578/MOUT	Mcbains Antiques Exeter Airport Clyst Honiton EX5 2LL	Demolition of existing building and construction of a commercial building of up to 2400sqm GIA, including up to 1800sqm Use Class E(g) and up to 600sqm storage or distribution (Use Class B8) (outline application with all matters reserved except access) (Amended Plans)  <b>Decision: Neutral but making the points that such development must be sustainable and eco-compliant.</b>

**24/42 DATE OF NEXT MEETING**

The next scheduled meeting is on Wednesday 20<sup>th</sup> September 2023, and will be held in the Black Horse Inn starting at 7.00pm.

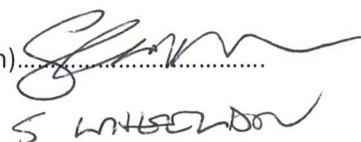
**23/43 MEETING CLOSURE**

The meeting closed at 9.36pm.

Signed:.....

Print:.....

Date:.....



S. WHEELDON