

## Clyst Honiton Parish Council Meeting 17<sup>th</sup> JANUARY 2024

**To: all Members of Clyst Honiton Parish Council**

For information: County and District Ward Members, press and public

Issue date: Wednesday 10<sup>th</sup> January 2024

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 17<sup>th</sup> January 2024 at 7.00pm**, to be held in the Black Horse Inn Meeting Room, for the purpose of transacting the business on the following agenda.

**Rob Martin**

**Clerk to Clyst Honiton Parish Council**

### AGENDA

Agenda No.	Agenda Item	Target Times pm
24/76	<b>APOLOGIES</b> To receive apologies for absence	7.00
24/77	<b>DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)</b> To receive declarations of interest in items on the agenda	
24/78	<b>MINUTES</b> To approve, as a correct record, the minutes of the Parish Council meeting held on 20 <sup>th</sup> December 2023.	
24/79	<b>COUNCIL REPORTS</b> <b>a) To receive a verbal Clerk's Report.</b> <b>b) Village Maintenance</b> – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting. <b>c) Other Councillor Reports</b> – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.	7.05
24/80	<b>PUBLIC AND OTHER BODIES' SESSION</b>	7.15

*The Chairman to adjourn the meeting to allow the public to speak.*

## Clyst Honiton Parish Council Meeting 17<sup>th</sup> JANUARY 2024

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

*The Chairman to reconvene the meeting.*

**24/81 BANK RECONCILIATION 7.20**

To approve 31<sup>st</sup> December 2023 Bank Reconciliation statement.

**24/82 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET**

To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1<sup>st</sup> April to 30<sup>th</sup> December 2023.

**24/83 RECEIPTS & PAYMENTS SCHEDULE 7.25**

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

**PAYMENTS**

Payment to	Services	Amount £	Payment No.
<b>2023/2024</b>			
Amazon	Stationery	85.45	2324-22
The Black Horse	Room Hire & Refreshments	48.00	2324-22
Dropbox	File Storage & Access	95.88	Card
DCB Tax Services t/a Simon A Martin	Payroll	24.00	2324-24
Countrywide Grounds Maintenance	Grass Cutting	131.84	2324-24
Parish Online	Annual System Access	43.20	2324-24
RJ Martin	Salary Jan 2024	1,005.87	2324-24
HMRC	Tax Deduction Jan 2024	244.80	2324-24
DCC Pension Services	Pension Contributions Jan 2024	355.09	2324-24

**RECEIPTS**

Receipt from	Services	Amount £	Method
<b>2023/2024</b>			
None			

**24/84 PLANNING APPLICATIONS**

To consider the following Planning Applications and to agree comments:

## Clyst Honiton Parish Council Meeting 17<sup>th</sup> JANUARY 2024

Reference	Location	Proposal
None		

**24/85 DATE OF NEXT MEETING**

The next scheduled meeting is on Wednesday 13<sup>th</sup> March 2024, and will be held in the Black Horse Inn starting at 7.00pm.

**24/86 PARISH COUNCIL MEETING CLOSURE**

**7.30**

## Clyst Honiton Parish Council Meeting 17<sup>th</sup> JANUARY 2024

### JOINT MEETING OF CLYST HONITON PARISH COUNCIL AND NEIGHBOURHOOD PLAN STEERING GROUP 17<sup>th</sup> JANUARY 2024 @8.00pm

#### **J24/01 NEIGHBOURHOOD PLAN**

To consider and agree the necessary action to ensure the completion of the Regulation 16 consultation version of the Clyst Honiton Neighbourhood Plan, in accordance with the attached report.

- a) **Draft Neighbourhood Plan**
- b) **Appendix 4 – Sustainability Appraisal**
- c) **Appendix 5 – Basic Conditions Statement**
- d) **Appendix 19 – CHNP Policy Monitor**
- e) **Appendix 20 – CHNP Community Projects Monitor**
- f) **Appendix 24 – Equalities Impact Statement**
- g) **Appendix 3 – Consultation Statement**
- h) **Site Allocations Document**
- i) **Appendix 1 – Strategic Environmental Assessment (SEA)**
- j) **Appendix 2 – Habitat Regulations Assessment (HRA)**

#### **J24/02 JOINT MEETING CLOSURE**

**9.00**

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