

There was a remote meeting of Clyst Honiton Parish Council on Thursday 15th April 2021 at 7.00pm held on ZOOM

Members Present: Parish Councillors Gary Collier; Suzanne Hales (Chair); Grant Harrison; Mike Muir and Sean Wheeldon.

Also Present: No-one

In attendance: Rob Martin, Clerk.

No members of the general public:

MINUTES:

The parish council offered its condolences on the recent death of **Prince Phillip**, recognising the enormous amount of work he had done behind the scenes in supporting Queen Elizabeth II.

21/164 APOLOGIES

Apologies were received and accepted from Janvrin Edbrooke (NP/NDO Lead). County Councillors Ray Bloxham and Sara Randall Johnson were unable to come because they were in a period of purdah caused by the upcoming County Council elections. The Clerk believed that Ray Bloxham was not standing this time, following his recent period of ill-health. Councillors expressed some concern and thanked him very much for his hard work.

21/165 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations were made.

21/166 MINUTES

On a proposal by Cllr. Wheeldon, seconded by Cllr. Muir, the minutes of the Parish Council meeting held on 11th March 2021 were unanimously **Agreed** as a correct record and would be signed by the Chairman when the situation allowed.

21/167 COUNCIL REPORTS

a) Clerk's Report

The Clerk's report was **noted**.

b) NDO/NP Lead Report

The following report from Janvrin Edbrooke was presented by the Clerk:

NEIGHBOURHOOD PLAN

1. Reg 14 Draft NP:

- a) NE 3 Clyst Valley Park: The Church Commissioners have provided feedback on this policy in relation to Section 106 requirements in 17/0532/MOUT and have suggested changes to the

wording of the NE 3 Policy. A meeting is being set up with Simon Bates (EDDC Green Infrastructure Project Manager Growth, Development & Prosperity Team) to ensure that this policy is in line with 106 and the CVRP and its 'projects, after this the NP Steering Group will then verify changes to the Policy.

- b) Next Steering Group meeting will look at a) above and start work on the design of the Flyer and the online Consultation Form. To consider printing quotes for hard copy versions.
- c) Reg 14 online consultation and analysis options (e.g. Website, Survey Monkey) to be presented by the Clerk at the next Steering Group Meeting.

Recommendation 1. For council to agree on the three items actioned above.

Decision: The items were agreed.

NEIGHBOURHOOD DEVELOPMENT ORDER

The NDO will be reported in a separate section to provide clarity between the NP and NDO

1. NDO Assessment Update

ASSESSMENTS (Tbc in blue)	UPDATES Green section: to be noted Blue section: ongoing
Transport Assessment PellFreishmann CC)	This work has restarted. Date for receipt of the report tbc
Strategic Environmental Assessment SEA (AECOM)	Completed. Report concluded no recommendations. Sent to AECOM to see if the SEA document needs to be updated.
Habitats Regulation Assessment (HRA) AECOM	This is being carried out by AECOM and the work has begun. It will not be completed until the NDO document is finalised.
Ecology Survey Reid Burton	Ecology work has commenced.

Recommendation 2. For Council to note.

Decision: Noted

2. NDO Grant:

- Extension to June 30th 2021 has been confirmed.
- Further Grant variation to be applied for:

Present grant allocation: NDO proposals for delivery, Business planning and support around EoL for developers and community facility £ 2,500.00

Grant Variation: Basic Conditions Statement (BCS): To commission a BCS, which is a document that must be submitted at Reg 16 and Examination. The BSC is drafted for Reg 14 and then updated for Reg 16 and Examination. For the Clerk to apply for another NDO grant variation. For JE to get a BSC quote.

This will not utilise all the money so there will be some left for the original use.

Recommendation 3: For Council to agree on a further NDO grant variation.

Decision: It was Resolved to request the grant variation when quotations had been received and the value of the work was known.

NDO Work by June 31st

- A. Community Hub building floor plans and outdoor plans completed.
- B. A Draft NDO master plan.

- C. A Draft NDO document.
- D. Ecology work completed.
- E. Transport Report completed
- F. Basic Conditions Statement completed

Recommendation 4: For Council to note that it is hoped that A – F above will be achieved by June 31st subject to unanticipated delays.

Decision: Noted

Timelines:

Sept – Nov Reg 14

Recommendation 8: For Council to note grant and timelines.

Decision: Noted

c) Village Maintenance Report

Cllr. Mike Muir read a report on the work he had done since the last meeting, the contents of which were as follows:

- Regular weekly checks had been done on the play equipment.
- He had tightened up the swings and ensure all connections are tight.
- Grass cutting at various locations.
- Small planter beside the shed, at no cost.
- The ROSPA inspection had been done and he referred to the report.
- Very little of consequence in the report, most of which had been sorted.
- There was rubbish in the bin outside the recreation ground.

d) Other Councillor Reports

Cllr. Collier would look after the tree donated earlier this year and he would look after it for a further year, so that it would be stronger when eventually planted in its permanent position.

Following his decision not to stand at the upcoming elections, the clerk would contact Ray Bloxham for any information he has got on the remaining outstanding work following the road closure to determine what can be expected prior to a meeting with Helen Selby.

Cllr. Muir brought up the subject of dog stealing because there had been suspicious people hanging around the village watching people with dogs. This was a growing problem across Devon because during lockdown the price of dogs had increased dramatically. Councillors would adopt a watching brief on this matter, reporting anything suspicious.

A question had been asked about the potential loss of Bluebells during the work to widen Long Lane. The Clerk inform the questioner to contact County Highways who were responsible for the work.

Cllr. Harrison questioned whether the work on Footpath/Cycleway next to Blackhorse Lane was for drainage/sewage provision for the new housing as there were large concrete pipes involved. If it was, it looked like there might be increased sewage being directed at the pumping station, once again and there was a serious risk of this being overwhelmed. The concerns included the effect on the village as well as the potential to further pollute the



River Clyst downstream. The Clerk would contact EDDC planning department to clarify the matter and, if necessary, get enforcement action taken.

The Chairman again pointed out that there were vans parked in the village, particularly at the turning circle next to the road closure, with the added complication of the local farmer using the access road being unable to turn. Vans were still using the layby to park in for long periods, a matter the Clerk had agreed with the local businesses should not be happening. He said that giving live information, pictures and/or registration numbers, to the businesses should stop this from happening.

The empty Church Commissioner land next to Cllr. Collier's house still had no gate blocking the entry from unwanted intruders or travellers. Cllr. Harrison offered some gates from his property to erect in the entrance, and the Clerk would contact Victoria Jarrad to verify that this would be all right from their point of view.

The Chairman then closed the meeting to allow the District & County Councillors and members of the public to report on their issues.

21/168 PUBLIC AND OTHER BODIES' SESSION

East Devon District Council

No councillors present

Devon County Council

No councillors present

Public Questions

No questions.

The Chairman then reopened the meeting

21/169 STATEMENT OF INTERNAL CONTROL

On a proposal by Cllr. Muir, seconded by Cllr. Collier, it was **Resolved** to adopt the drafted statement without alteration.

21/170 ASSET REGISTER

On a proposal by Cllr. Muir, seconded by Cllr. Collier, it was **Resolved** to adopt the drafted asset register with the addition of the Memorial Garden.

The Clerk outlined the link between the asset register and the schedule for insurance purposes, stating that not all of the assets listed need to be insured. It was agreed that a report would be presented by the Clerk to suggest what insurance cover was actually needed, based on the value of the item and its current condition.

21/171 BANK RECONCILIATION

The 31st March 2021 Bank Reconciliation statement was **Noted** and would be signed as a correct record when circumstances allow.

21/172 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) The attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st March 2021 was **Noted**. The Clerk explained that this analysis would form

the basis of the final accounts for 2020/2021.

- b) The attached statement monitoring progress of the spend against available grant for the NDO/NP project was **Noted**.

21/173 RECEIPTS & PAYMENT SCHEDULE

The payment of the invoices on the schedule below was **Verified** for the period since the last meeting:

PAYMENTS

Payee	Services	Amount £	Payment No.
2020/2021			
Vodafone	Mobile	22.07	Direct Debit
Zoom	Meeting Access	14.39	DC2107
MNR Motors	Mower Repairs & Fuel	197.29	202039
ROSPA	Play Area Inspection	103.20	202039
2021/2022			
RJ Martin	Salary April 2021	852.19	202101
DCC Pension Scheme	Pension Contrib.	293.47	202101
HMRC	Tax/NI	258.77	202101
SLCC	Annual Subscription	185.00	202102
DALC	Annual Subscription	72.24	202102
The Payroll Bureau	Payroll	63.24	202102

RECEIPTS

Payee	Services	Amount £	Payment No.
2020/2021			
EDDC	Section 106 Income	4,339.02	BGC
2021/2022			
EDDC	Precept	9,000.00	BGC

Items in **bold** were made following the meeting.

21/174 PLANNING APPLICATIONS

The following Planning Application decisions and comments were unanimously **AGREED**:

Reference	Location	Proposal
21/0936/MRES	Land at Old Tithebarn Lane, Clyst Honiton	<p>Reserved matters application (access, appearance, landscaping, layout, scale) pursuant to the outline planning permission ref: 12/1291/MOUT (Phases 7 and 9) for the construction of a local centre, play area (NEAP) and multi-use games area with associated public square, parking, access road and landscaping; the partial discharge of conditions 2, 3, 4, 5, 7 and 19 of outline planning permission 12/1291/MOUT relating to phases 7 and 9.</p> <p>Decision: To offer no comments on the discharge of conditions, but to express ongoing concern about the continued increase in use of the pumping station.</p>

21/175 DATE OF NEXT MEETING

The next meeting of the council is scheduled to be on 13th May 2021, that being the Annual General Meeting of the Council which is held immediately after the Annual Electors' meeting.

The council believes that there is a conflict in the various bits of legislation currently in force because the Government passed a Covid Bill that allowed parish councils to use remote delivery of meetings during the lockdown periods, with the end date for this being 6th May 2021, the date being chosen because the county council elections were to take place then. It was expected that the need for remote meetings necessary because of Covid restrictions would be ended before this date.

The need for parish council meetings to be held in 'public' is laid down by the Local Government Act 1972, so remote meetings were, until the new legislation was introduced, deemed to be not legal. The remote meetings carried out by Clyst Honiton Parish Council have been successful and reassuring, both for councillors and members of the public.

The Government has chosen not to extend the deadline for the use of remote meetings, because it is saying that primary legislation would be required to do so and there is not enough parliamentary time for that. The implication is that all PC meetings would need to be in public from 6th May 2021. The parish council can only have an AGM in May each year, and it is not possible to hold the next one on either Tuesday 4th Wednesday 5th or Thursday 6th May, so a remote meeting cannot take place. The general Covid Road Map however says that no meetings can take place of more than one 'bubble' until 17th May, and even then, only if absolutely necessary. Indeed, one train of thought is that such meetings should not take place until the lockdown finishes which is to be no earlier than 21st June 2021, meaning that AGMs cannot take place until then, breaking another set of legislation requiring them during May.

There is the added problem that Clyst Honiton does not have a venue within the parish boundary at which any PC meetings can be held.

For these reasons, the next parish council will be held on 13th May 2021, remotely, so that members of the public and councillors can attend without fear. This is believed to be the only way that the meeting can be conducted safely.

21/176 MEETING CLOSURE
The meeting closed at 8.20pm

Signed:.....

Print:.....

Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST