

# Clyst Honiton Parish Council

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There was a meeting of Clyst Honiton Parish Council on Thursday 13<sup>th</sup> January 2022 at 7.00pm held in the Black Horse Meeting Room

**Members Present:** Parish Councillors; Suzanne Hales (Chair); Grant Harrison; Mike Muir and Sean Wheeldon.

**Also Present:** District Councillor Elanor Ryland; County Councillor Sara Randall-Johnson; Stephan Bouloux – Clyst Honiton Community Association

**In attendance:** Rob Martin, Clerk.

**3 members of the general public.**

## MINUTES:

### 22/068 APOLOGIES

Apologies had been received from Cllr. Gary Collier. The Clerk to write a note to Gary

Apologies were also received from County Cllr. Henry Gent.

### 22/069 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations were made.

### 22/070 MINUTES

On a proposal by Cllr. Wheeldon, seconded by Cllr. Muir, the minutes of the Parish Council meeting held on 17<sup>th</sup> November 2021 were unanimously **Agreed** as a correct record.

### 22/071 COUNCIL REPORTS

#### a) Clerk's Report

The Clerk reported on the following matters:

#### 1. BENCHES

The recycled benches are now installed in the playing field, thanks to Mike for that. The overall cost of these were £993 including fixings and a DCC Community Fund Grant of £600 has been applied for and received, making a net cost to the parish council of £393.

#### 2. FILE SHARING/ACCESS

I have considered various options on file sharing but have concluded that the easiest is just to give access to an area of the PC Dropbox account for some files to be shared between the Clerk and Councillors. The intervention of Xmas/New Year has prevented this from being activated so far, but it will be at the top of the priority list now.

**This has now been activated.**

**A system of monitoring progress on tasks being undertaken would be researched by the clerk and included on the dropbox**

**3. LAY-BY HEIGHT RESTRICTION**

Having suggested this within the so-far unanswered letter to Highways, I have taken this part back to Helen for an immediate response as it would solve the problem of larger vehicle parking there now. I will report at the meeting on the response I get, if any.

**4. COMMUNITY FACILITY**

Not much to report since the last meeting, again the emails to various organisations requesting some action have gone unanswered. The gym proposers have, as promised, paid for the revised layout plans so this is not funded from the grant funds.

There is a need to get the NDO implementation process started now, particularly now it looks like the highways' requirements have been determined and the NOD/NP process reinvigorated.

**5. BUDGET**

The budget/precept determination is on the agenda this time to meet the deadline. I have taken into account the financial activity since the last meeting and there is no need to change the expectations for the current year, so the report focusses on the precept requirement for next year.

**6. USE OF iPADS**

Cllr. Muir and I have not yet had chance to get together to sort out his ipad requirements, but this will happen shortly. I have continued to send emails to both sets of email addresses until this is done.

**7. DALC HOUSING PROJECT**

I have responded to Mark Clapham, a 'Project Officer' at the Devon Association, who is doing work on Community-Led Housing, initially focusing on the reducing base of affordable rental properties in the rural environment. He is very interested in the NDO project and we will be talking again when his remit widens.

**8. MEETINGS DATES**

Cllr, Collier has restated that he was unable to make Thursday evenings and would be absent from this meeting. At the meeting on 9<sup>th</sup> September 2021, under minute no. 22/034 (5) it was agreed that the Parish Council would follow the concept of meeting on the second Thursday of every other month on the basis that Cllr. Collier could not make the third Thursday, with a schedule which included the excerpt below:

<b>13<sup>th</sup> January 2022</b>
<b>10<sup>th</sup> March 2022</b>

12 <sup>th</sup> May 2022 (AGM & APM)
14 <sup>th</sup> July 2022
8 <sup>th</sup> September 2022
10 <sup>th</sup> November 2022
12 <sup>th</sup> January 2023
9 <sup>th</sup> March 2023
11 <sup>th</sup> May 2023 (AGM & APM) Following Elections

As councillors are aware, I have other commitments during the year and have built up a personal profile for my meetings (of which there are 37 currently in the year) which accommodates the schedule above, as the first priority. If, as now it appears, Cllr. Collier is requesting meeting on a different day of the week this will have to be accommodated to fit in with the other commitments I have. Guidance from councillors is required.

**The Clerk would write to Cllr. Collier with a potential solution to the problem of meeting dates.**

b) NDO/NP Lead Report

## NEIGHBOURHOOD PLAN

1. **Reg 14 Draft NP:**

In light of:

- An amended NPPF,
- Climate Change legislation,
- Growing importance of Design, and
- The emerging EDLP and role of Neighbourhood Plans

The Clyst Honiton NP Document will need to be revised.

**Recommendation 1: For Council to note items above**

## NEIGHBOURHOOD DEVELOPMENT ORDER

1. **Traffic Assessment Technical Report:** This has been sent to Andrew Ashcroft and he will be preparing the NDO site layout to ensure that all technical reports are evidenced in the design and layout.

**Recommendation 2. For Council to note items above**

2. **Matters arising from the Traffic assessment:**

- a) Waterslade Lane is to be the only access route for the Bypass site.
- b) All access to the Economic space and community facility will have to pass through the residential area of the site.
- c) Economic business class uses will need to be revisited and discussed as well as including i) discussion on class and volume of traffic passing through the residential area.

- d) li) hours of business being conditioned in the NDO. (EDDC restricts business hours in residential areas)

Recommendation 3: For Council to discuss issues listed and to provide the NP Lead with a summary of the content and any decisions agreed.

3. **NDO Viability:** For a NDO site to be allocated there is a requirement that the viability of the site is carried out in order to confirm that the site can be delivered. The CC will commission their own viability testing in order to market the site. The viability assessment will need to be carried out once the layout has been drafted and agreed. Locality provide free Viability testing which will take 3 to 4 weeks to complete.

Recommendation 4: For Council to note the need for a viability assessment and to agree on an application being submitted to Locality for a viability assessment.

**The Transport Assessment has not been seen by the Parish Council.**

**It was AGREED that it would be better, if possible, to have two separate entrances because of the limitations being imposed on commercial vehicles will compromise the types of business that can be allowed. This will compromise the viability of the whole proposal.**

**As a result, the parish council does not accept the conclusion of the Transport Assessment.**

**c) Village Maintenance**

Cllr. Muir reported that:

- He had undertaken a weekly visual inspection of the play equipment and that the bark chip in the play area needed topping up before the Spring.
- The steering wheel on the play board had been broken once more and needed replacement.
- A tree near the pumping station had been snapped off.
- The parish field new picnic benches had been delivered and located before Christmas.
- Three of the road stopping=up bollards at the roundabout had been damaged and a further one had been removed altogether. DCC Highways had been notified.
- Six tactile paving slabs next to the pedestrian crossing had been dug up and stolen. He had filled the holes with sand as a temporary safety measure. DCC Highways had been notified and the slabs had now been replaced.
- He had cleared gravel and undergrowth from the two islands on the A30
- He had cut down brambles outside the Slate Company.
- The already reported unlit street light in Ship Lane had still not been reconnected.

**d) Other councillor reports**

No other reports were made

***The Chairman then closed the meeting to allow the District & County Councillors and members of the public to report on their issues.***

**22/072 PUBLIC AND OTHER BODIES' SESSION**

**East Devon District Council**

Cllr Ryland reported that the EDDC public toilets were being reviewed, with the likelihood that EDDC will be charging for use for those to be refurbished. It was likely that the toilets in the poorest state were likely to be closed as part of the review.

EDDC Car Parking charges were also being reviewed with increases likely in the best used ones.

She was also aware that some refuse bins being missed, partly due to Covid causing gaps in the service. She asked that patience be shown about this because the refuse staff were working hard to collect the missed bins. She also stated that as far as recycling was concerned, EDDC was 9<sup>th</sup> in the country for the proportion of waste recycled. The principle was that there was 'Nothing to Landfill', with all waste either incinerated at the Exeter facility or recycled.

### **Devon County Council**

Cllr. Randall-Johnson reported on the Devon County Council budget for next year where there was going to be a 10.5% increase in funds for Adult Social Care, a 10.8% increase for Children's Social Care but just a 0.4% increase for Highways.

The Adult Social Care Service was under some pressure because DCC had 2,000 carer vacancies across county, which was having major impact on its ability to provide the right level of service

She also commented on the reasons why Ship Lane has smaller refuse lorries whereas St Michaels Hill has to have the normal ones. Yellow lining proposals would be considered at the next HATOC meeting in March 2022.

### **Public Questions**

A problem was being experienced in St Michaels Hill where residents were parking in the turning bay not allowing delivery and other vehicles to turn around, creating a dangerous situation. The resident reporting the problem stated that a no parking sign previously displayed had been removed and that there were no yellow lines to deter parking. The discussion concluded that the parish council might look to make its own sign, and that it would request double yellow lines when the road was scheduled for resurfacing.

***The Chairman then reopened the meeting.***

### **22/073 OTHER RECURRING MATTERS**

- a) DPD Vans – the height barrier suggestion would be pursued further.
- b) Mosshayne Sewage – the extension of the housing proposals for the area alongside the aspirations to rewild areas along the River Clyst will require focus to be put on the sewage disposal methods, particularly in the section through Clyst Honiton.

### **22/074 HIGHWAYS**

Cllr. Harrison focussed the delays in the Neighbourhood Plan caused by the DCC Highways team. The clerk explained that the methodology had now been agreed and that there was to be no entrance to the site from the bypass. It was agreed that this did not appear to be satisfactory.

Cllr. Hales highlighted the mess being in the layby next to the Exeter Inn caused by JT Jointing and that there were now workers toilet blocks present. This highlighted the need to restrict access by erecting height barriers in the entrances to the layby. She also brought up the subject of boy-racers on the bypass which was dangerous and annoying for Clyst Honiton residents

It was agreed that, once the proposals for its resurfacing came to the fore, St Michaels Hill could be considered for yellow Lines to restrict parking in the wrong places.

### **y2/075 2022/2023 BUDGET AND PRECEPT**

The Clerk had circulated a report on the setting of the precept for 2022/2023. On a proposal by the Chairman, seconded by Cllr. Wheeldon it was **Resolved** that the precept for next year would be set at £16,500, resulting in a Band D charge of £155.66, 1% lower than this year.

#### 22/076 BANK RECONCILIATION

The 31<sup>st</sup> December 2021 Bank Reconciliation statement was **Noted**.

#### 22/077 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- a) The attached statement of Receipts and Payments compared to Budgets for the period from 1<sup>st</sup> April to 31<sup>st</sup> December 2021 was **Noted**.
- b) The attached statement monitoring progress of the spend against available grant for the NDO/NP project was **Noted**.

#### 22/078 RECEIPTS & PAYMENT SCHEDULE

The payment of the invoices on the schedule below was **Verified** for the period since the last meeting:

##### PAYMENTS

Payment to	Services	Amount £	Payment No.
<b>2021/2022</b>			
RJ Martin	Salary December 2021	851.99	212219
DCC Pension Scheme	Pension Contrib.	293.47	212219
HMRC	Tax/NI	258.97	212219
The Black Horse Inn	Meeting Venue	30.00	Card
Zoom UK	Access Nov 21	14.39	Card
Zoom UK	Access Dec 21	14.39	Card
Vodafone	Mobile Nov 21	9.80	DD
Vodafone	Mobile Dec21	9.80	DD
Dropbox	Annual Access	95.88	Card
<b>Geosphere – Parish Online</b>	<b>Annual Access Fee</b>	<b>43.20</b>	<b>212220</b>
<b>Simon A Martin Ltd t/a The Payroll Bureau</b>	<b>Payroll Services</b>	<b>21.60</b>	<b>212220</b>
RJ Martin	Travel to Clyst Honiton 2021	50.00	212220
RJ Martin	Salary January 2021	852.19	212221
DCC Pension Scheme	Pension Contrib.	293.47	212221
HMRC	Tax/NI	258.77	212221
DCW	Benches	1,189.20	212222

##### RECEIPTS

Receipt from	Services	Amount £	Method
<b>2021/2022</b>			
Devon County Council	Grant towards Benches	600.00	BGC

Items in **bold** were made following the meeting.

**22/079 PLANNING APPLICATIONS**

The following Planning Application decisions and comments were unanimously **AGREED**:

Reference	Location	Proposal
21/2733/FUL	Highlands Ship Lane Clyst Honiton Exeter EX5 2NQ	Demolition of existing workshop and erection of detached garden room/gym  <b>Decision: No Objection</b>
21/3148/MOUT	Land To The East Of Anning Road/Tithebarn Way Redhayes Exeter	Outline application for up to 6,000 sqm GIA (6,350 sqm GEA) of office development with associated infrastructure (all matters reserved except access)  <b>Decision: Objection on the basis that this is in a prominent position visible from all sides because it is 3 storeys high, 2 storeys would be better. It also has too much car parking with no electric charging points, is sustainability questionable and lacks any effective screening. In addition, there is already a huge amount of office space currently unused locally, so why build more?</b>

**22/080 DATE OF NEXT MEETING**

The next scheduled meeting of Clyst Honiton Parish Council is Thursday 10<sup>th</sup> March 2022, at 7pm at the Black Horse.

**22/081 MEETING CLOSURE**

The meeting closed at 9.10pm

Signed:.....

Print:.....

Date:.....

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST**